



COUNTY OF EL DORADO, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject: GRAND JURY ANNUAL REPORT - PUBLICATION OF ANNUAL REPORT AND BOARD OF SUPERVISORS RESPONSE	Policy Number B-10	Page Number: Page 1 of 2
	Date Adopted: 5/25/99	Revised Date:

BACKGROUND:

The El Dorado County Charter, Section 210(a)(12), requires that “The Board of Supervisors shall adopt a policy and procedures for wide distribution of the Grand Jury Final Report and the Board of Supervisors Response to the Final Report.”

POLICY:

1. The El Dorado County Chief Administrative Officer (CAO) shall, upon its release, post the entire Grand Jury Report to the County web-site, with a prominent “link” to the report on the County’s “opening” web page for the 3 months following the posting of the report. Additionally, upon approval by the Board of Supervisors of a formal response to any Grand Jury Report(s), post that Grand Jury Report and all of the related written responses to that report to the County’s web-site, with a prominent “link” to the report and responses on the County’s “opening” web page for the 3 months following the posting of the report(s) and related responses. If the Grand Jury provides an executive summary of any report, then those executive summary(s) shall also be posted to the web-site. These web site posting(s) shall also include direction to our citizens as to where to find printed copies.
2. ~~During each Grand Jury Term, in conjunction with the release of the Grand Jury Final Report,~~ the Grand Jury may identify to the County CAO up to four (4) individual reports it deems of major importance to the citizens of the County. “Response Reports are typically not received before the end of the Grand Jury term. Therefore, the following year’s Grand Jury will be permitted to proceed with the recommendations of four reports of major importance to the citizens of the County.” The County will arrange for the complete printed publication of these (up to four) reports and related written responses, along with an index of the titles of all reports, in the newspaper with the largest circulation, including its affiliate publications, located in the West Slope, as well as a second newspaper of largest circulation in the Lake Tahoe area of our County. The tabloids shall also direct readers where to find the electronic and printed copies of the entire Final Report.



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3. The Grand jury will endeavor to provide their report(s) in a consistent version of Microsoft Word to facilitate efficient posting and printing of the document(s). The jury will work with County IT to accomplish that endeavor.

PROCEDURE:

1. The Clerk of the Board of Supervisors shall provide the Chief Administrative Officer with a copy of the formal direction from and action taken by the Board of Supervisors regarding the Board's Response to the Grand Jury's Final Report.
2. The Chief Administrative Office will assure that publication and distribution are completed in a timely manner.

Primary Department: Chief Administrative Office

References: County Charter Section 210(a)(12)