

Registrar # \_\_\_\_\_

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 2-13-20

Need Date: 2-21-20

**PROCESSING DEPARTMENT:**

Department: CAO  
Dept. Contact: CLAY RUSSELL  
Phone: X5117  
Department \_\_\_\_\_  
Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: \_\_\_\_\_  
Project String \_\_\_\_\_  
(if applicable): \_\_\_\_\_  
Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** EDC CAO

Service Requested: N/A Review & Approve - MoU between City of Placerville, EDC,  
Description: MOU FOR FEDERAL ADVOCACY EDC Transit + EDC Transit  
Contract Term: PERPETUAL Contract Value: VARIABLE Commission

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 2/18/20 By: D. Livingston  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

- SEE REVISION ON PAGE 2
- ADD STATEMENT IDENTIFYING COUNTY CONTRACT ADMINISTRATOR
- ADD NOTICE RECIPIENTS AND ADDRESSES
- CONSIDER ADDING FIXED MONETARY CAP ON ANNUAL CONTRIBUTION
- NOTE THAT PROPOSED TERM IS PERPETUAL - CONSIDER A FIXED TERM (LIKELY TO COINCIDE WITH LOBBYING AGREEMENT TERM)

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

EDC COUNTY COUNSEL  
2020 FEB 19 AM 8:53

PLEASE EMAIL \_\_\_\_\_ FOR PICK-UP

Thank you!