

CONTRACT ROUTING SHEET

Date Prepared: October 7, 2014Need Date: ASAP**PROCESSING DEPARTMENT:**
 Department: Procurement & Contracts
 Dept. Contact: Linda Silacci-Smith *JS*
 Phone #: x5417
 Department Head Signature: *[Signature]*
CONTRACTOR:
 Name: Ross W. Groelz
 Name: Doris M. Groelz
 Address: 2163 White Sands Drive
South Lake Tahoe, CA 96150
 Phone: (530) 541-4640
CONTRACTING DEPARTMENT: CAO - Facilities
 Service Requested: _____
 Contract Term: 1 Year Contract Value: \$54,432.00
 Compliance with Human Resources requirements? Yes: _____ No: _____
 Compliance verified by: N/A - Lease
COUNTY COUNSEL: (Must approve all contracts and MOU's)
 Approved: Disapproved: _____ Date: 10/9/2014 By: *[Signature]*
 Approved: _____ Disapproved: _____ Date: _____ By: _____
With changes as noted.10/13/14 - changes incorporated - JS
 COUNTY COUNSEL
 JENNIFER M. HARRIS
 COUNTY CLERK

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
 Approved: Disapproved: _____ Date: 10/13/14 By: *[Signature]*
 Approved: _____ Disapproved: _____ Date: _____ By: _____
Please fix Add ind endorsementOK to waive primary10/13/14 - Endorsement updated JS
 COUNTY COUNSEL
 JENNIFER M. HARRIS
 COUNTY CLERK
OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)
 Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____