

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

<input checked="" type="checkbox"/> <b>SURPLUS</b>	<input type="checkbox"/> <b>INTER-DEPARTMENT</b>
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TRANSFER FROM (INDEX CODE) <b>241110</b>	TRANSFER TO (INDEX CODE)	<b>11 OCT - 5 AM 11:14</b>	<b>PURCHASING RECEIVED</b>
DEPARTMENT: <b>Sheriff</b>	DEPARTMENT: <b>Surplus</b>		
APPROVED (DEPT HEAD) <span style="float:right">DATE</span> <i>[Signature]</i> <span style="float:right"><b>10/4/11</b></span>	APPROVED (DEPT HEAD)		

SPECIFIC LOCATION (ADDRESS): **330 Fair Lane, Placerville, CA 95667**

Where in Facility? **Dispatch – Next to OES Training Room - Downstairs**

FIRST CONTACT PERSON: **Sherry Bahlman** PHONE: **5690**

SECOND CONTACT PERSON: **Lynne Whealton** PHONE: **5564**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Eckadams armless chair		Very bad – not repairable
None	Herman Miller Aeron Chair	#96123HWB	Broken in pieces
None	Herman Miller	#EE12AC/AJBUBCT1U6BR	Broken – leans

PURCHASING USE ONLY	DATE
PICK UP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICK UP BY AUCTIONEER	
COPY TO AUDITOR	

<b>REMARKS:</b>
AUDITOR RECORDS UPDATED BY:
DATE:
<b>ALL PARTS OF FORM ARE TO BE SUBMITTED AS FOLLOWS: SURPLUS ONLY – PURCHASING &amp; CONTRACTS INTER-DEPARTMENT TRANSFERS – AUDITOR’S OFFICE</b>
WHITE (AUDITOR)    YELLOW (TO DEPT) PINK (FROM DEPT)    GOLD (PURCHASING)

11-1170 A 1 of 8  
*To Surplus*  
*10-5-11*

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

SURPLUS       INTERDEPARTMENT      POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE) <u>250000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>EDC Probation</u>	DEPARTMENT:
APPROVED (DEPT HEAD)      DATE <u>[Signature]</u> <u>10-3-11</u>	APPROVED (DEPT HEAD)      DATE

PURCHASING RECEIVED  
11 OCT - 4  
11:03

SPECIFIC LOCATION (ADDRESS): 3974 Durrock Rd, Ste 205, Shingle Springs  
 Where in Facility? Upstairs storage  
 FIRST CONTACT PERSON: Jackie Walker      PHONE: 6078  
 SECOND CONTACT PERSON: Darci Prall      PHONE: 6076

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>33402</u>	<u>Dell GX280</u>	<u>J1KCD61</u>	<u>Broken</u>
<u>32915</u>	<u>Dell 4600</u>	<u>HFQM351</u>	<u>Broken</u>
<u>33400</u>	<u>Dell GX280</u>	<u>B1KCD61</u>	<u>Broken</u>
<u>33403</u>	<u>Dell GX280</u>	<u>42KCD61</u>	<u>Broken</u>
<u>33411</u>	<u>Dell GX280</u>	<u>C3KCD61</u>	<u>Broken</u>
<u>33409</u>	<u>Dell GX280</u>	<u>53KCD61</u>	<u>Broken</u>
<u>33418</u>	<u>Dell GX280</u>	<u>D4KCD61</u>	<u>Broken</u>
<u>33408</u>	<u>Dell GX280</u>	<u>23KCD61</u>	<u>Broken</u>
<u>33399</u>	<u>Dell GX280</u>	<u>71KCD61</u>	<u>Broken</u>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____ DATE: _____
<p><b>ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.</b></p> <p>WHITE (AUDITOR)      YELLOW (TO DEPT)                  PINK (FROM DEPT)      11-1170 A 2 of 8                  GOLD (PURCHASING)</p>



5660

COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST

SURPLUS       INTERDEPARTMENT      POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE) <u>250000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>EDC Probation</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>[Signature]</u> DATE <u>10-3-11</u>	APPROVED (DEPT HEAD) _____      DATE _____

PURCHASING RECEIVED  
11 OCT -4  
DATE 11:08

SPECIFIC LOCATION (ADDRESS): 3974 Durack Rd, Ste 205, Shingle Spgs

Where in Facility? Upstairs storage

FIRST CONTACT PERSON: Jackie Walker      PHONE: 6078

SECOND CONTACT PERSON: Darci Prull      PHONE: 6076

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
33422	Dell GX280	31QLFL61	Broken
33421	Dell GX280	B0QLFL61	Broken
⊖	P ScanJet ADF	SG9A91717F	old
⊖	1 Dell monitor	⊖	Broken
⊖	monitor	630535494	old
⊖	HP deskjet 5650	M452m4P40Q	Broken
⊖	Dell keyboard/mouse	⊖	old
⊖	HP C8061X 4-print cartridge	⊖	older cartridge still boxed
⊖	HP C4127A (4000-4050) 1-print cartridge	⊖	older cartridge still boxed

PURCHASING USE ONLY		DATE
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BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: \_\_\_\_\_

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AUDITOR RECORDS UPDATED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

**ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.**

WHITE (AUDITOR)      YELLOW (TO DEPT)  
PINK (FROM DEPT)      11-1170 A 3 of 8  
GOLD (PURCHASING)

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**       **INTERDEPARTMENT**      **POSTED TO EDCNET** \_\_\_\_\_

**TRANSFER FROM (INDEX CODE)** \_\_\_\_\_      **TRANSFER TO (INDEX CODE)** \_\_\_\_\_

**DEPARTMENT:**  
Air Quality Management District      **DEPARTMENT:** \_\_\_\_\_

**APPROVED (DEPT HEAD)**      **DATE**  
Mike Applegarth      10/3/11      **APPROVED (DEPT HEAD)**      **DATE**

**PURCHASING RECEIVED**  
**11 OCT 14 AM 8:14**

**SPECIFIC LOCATION (ADDRESS):** 330 Fair Lane, (Building A)

**Where in Facility?** Reception area

**FIRST CONTACT PERSON:** Mike Applegarth      **PHONE:** 5123

**SECOND CONTACT PERSON:** Merisela Zamora      **PHONE:** 5313

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>N/A</u>	<u>5 drawer file cabinet</u>		<u>Good</u>
	<u>5 drawer file cabinet</u>		<u>Good</u>
	<u>5 drawer file cabinet</u>		<u>Good</u>
	<u>Desk mounted keyboard tray</u>		<u>Good</u>
	<u>Desk mounted keyboard tray</u>		<u>Fair</u>
	<u>IntelliFAX 4750e Fax Machine</u>		<u>Good</u>
	<u>HP Desk Jet 6122 Printer</u>		<u>Good</u>

PURCHASING USE ONLY	DATE
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PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

**REMARKS:** \_\_\_\_\_

**AUDITOR RECORDS UPDATED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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WHITE (AUDITOR)      YELLOW (TO DEPT)  
PINK (FROM DEPT)      11-1170 A 4 of 8  
GOLD (PURCHASING)

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

**SURPLUS**

**INTERDEPARTMENT**

**POSTED TO EDCNET**

PURCHASING RECEIVED  
11 OCT -4 AM 8:14

TRANSFER FROM (INDEX CODE)

306500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

9/30/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

Bldg. C, 2850 Fairlane Ct, Placerville

Where in Facility?

2nd Flr, DOT CAD ROOM

FIRST CONTACT PERSON:

Julianne Melchor

PHONE:

5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Microm Corp. microfiche RP-700 - Fellows		Good

PURCHASING USE ONLY	DATE
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COPY TO AUDITOR	

REMARKS:

Proceeds from sale to be deposited back to Index Code 306500, User Code 25000A.

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DATE:

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WHITE (AUDITOR)

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PINK (FROM DEPT)

11-1170 A 5 of 8

GOLD (PURCHASING)







