

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 3620250		Transfer to ORG code:	
Department: Transportation		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>9/8/2020</i>	Approved (Dept Head)	Date
Specific location (address): 4643 Latrobe Rd, El Dorado Hills, CA 95762			
Where in facility? <i>[Signature]</i>			
First contact person: Stephanie Lisius		Phone: (530) 642-4969	
Second contact person: Manjinder Mahli		Phone: (530) 642-4950	

Cty Tag #	Description	Serial/VIN #	Condition
200243	Scottsman Trailer	45SA82312K2080628	Poor

Routing of PTR Form	N/A or Date	Remarks: Trailer is unusable and untowable. Will be destroyed by staff on site. Auditor records updated by: _____ Date: _____
Sent to Auditor/Purchasing	<i>9/8/20</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS