

SIDE LETTER ROUTING SHEET

Date Prepared: 10-22-18

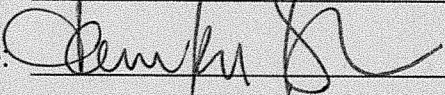
Need Date: 11-2-18

PROCESSING DEPARTMENT:

Department: Human Resources

Dept. Contact: Misty Garcia

Phone: 5388

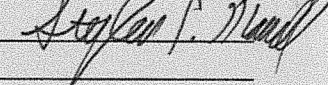
Department Head Signature: 

REQUESTING DEPARTMENT: Human Resources

Service Requested: Document Review

Description: Side Letter of Agreement for LEMA regarding unused annual management leave.

COUNTY COUNSEL: (Must approve all contracts and MOUs)

Approved: Disapproved: Date: 10/23/18 By: 

Approved: Disapproved: Date: By:

① Approved as revised

EL DORADO COUNTY COUNSEL
2018 OCT 23 AM 7:40

HR APPROVAL: N/A

RISK MANAGEMENT: N/A

PLEASE CALL x_____ FOR PICK-UP... THANKS!