

Agreement # \_\_\_\_\_

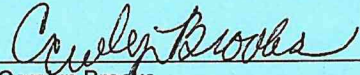
Legistar # 20-0727

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 5/21/2020

Need Date: ASAP-Quantities are very limited

**PROCESSING DEPARTMENT:**

Department: Library  
Dept. Contact: Carolyn Brooks  
Phone: 530-391-2837  
Department Head Signature:   
Carolyn Brooks

**CONTRACTOR:**

Name: HP Enterprise/Aruba-Dustin Williams  
Address: 3333 Scott Blvd  
Santa Clara, CA 95054  
Phone: 916-316-6585  
Org Code: \_\_\_\_\_  
Project # \_\_\_\_\_  
(if applicable): \_\_\_\_\_  
Funding Source: Hewlett Packard Grant

**CONTRACTING DEPARTMENT:** Library and IT

Service Requested: Donation of Aruba Education connectivity kits  
Description: WiFi extension equipment for two of our libraries  
Contract Term: n/a Contract Value: \$13,868.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 06/02/2020 By: Janeth SanPedro Digitally signed by Janeth SanPedro Date: 2020.06.02 17:18:14 -0700  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

The Aruba Education connectivity kits are necessary to provide services during the Covid 19 crisis while the library buildings are closed.  
The kits are being provided on a first-come, first-served basis, so we do need to move quickly to get this agreement signed.

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP [cao-contracts-newrequests@edcgov.us](mailto:cao-contracts-newrequests@edcgov.us) Thank you!**