

AGREEMENT NUMBER 08B-5458	AMENDMENT NUMBER 1
REGISTRATION NUMBER 47000208286693.1	

- This Agreement is entered into between the State Agency and the Contractor named below
 STATE AGENCY'S NAME
Department of Community Services and Development
 CONTRACTOR'S NAME
El Dorado County Department of Human Services
- The term of this Agreement is : **January 1, 2008 through December 31, 2008**
- The maximum amount of this Agreement is: **\$ 623,996.00**
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:
 - The maximum amount of this Agreement payable to Contractor by the State has changed from \$623,351.00 to \$623,996.00, reflecting an increase of \$645.00.
 - The term of this Agreement remains unchanged at January 1, 2008 through December 31, 2008.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) El Dorado County Department of Human Services		I hereby certify that all conditions for exemption have been complied with, and this document is exempt from the Department of General Services' approval <input type="checkbox"/> Exempt per _____
BY (Authorized Signature) 	DATE SIGNED (Do not type) 10/28/08	
PRINTED NAME AND TITLE OF PERSON SIGNING Rusty Dupray, Chairman, El Dorado County Board of Supervisors		
ADDRESS 937 Spring Street, Placerville, CA 95667		
STATE OF CALIFORNIA		
ATTEST: SUZANNE ALLEN de SANCHEZ, Clerk of the Board of Supervisors  DEPUTY		
AGENCY NAME Department of Community Services and Development		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Margie Chan, Deputy Director, Administrative Services		
ADDRESS 700 North 10th Street, Room D215, Sacramento, California 95811-0336		

08B-5458 - Amendment No. 1

- A. \$143.00 for LIHEAP Weatherization assistance, as set forth in Exhibit B, Attachment I, Column A, CSD 557D.
- B. \$96.00 for LIHEAP Delayed Weatherization assistance, as set forth in Exhibit B, Attachment I, Column B, CSD 557D.
- C. \$48.00 for LIHEAP Assurance 16 Activities as set forth in Exhibit B, Attachment II, CSD 537E.
- D. \$13.00 for LIHEAP Intake (ECIP/HEAP Allocation) as set forth in Exhibit B, Attachment II, CSD 537E.
- E. \$29.00 for LIHEAP Administrative Costs (Assurance 16, ECIP, and HEAP Allocation) as set forth in Exhibit B, Attachment II, CSD 537E.
- F. \$32.00 for LIHEAP Outreach (ECIP, HEAP, and Leveraging, if applicable) and related costs as set forth in Exhibit B, Attachment II, CSD 537E.
- G. \$272.00 for LIHEAP ECIP Wood, Propane, and Oil as set forth in Exhibit B, Attachment II, CSD 537E.
- H. \$6.00 for LIHEAP ECIP: EHCS Heating and Cooling Service as set forth in Exhibit B, Attachment II, CSD 537E.
- I. \$6.00 for LIHEAP Severe Weather Energy Assistance and Transportation Services and related costs as set forth in Exhibit B, Attachment II, CSD 537E.
- J. \$0.00 for LIHEAP HEAP Wood, Propane, and Oil assistance as set forth in Exhibit B, Attachment II, CSD 537E.

The County officer or employee with responsibility for administering this Contract is Doug Nowka, Director, Department of Human Services or successor.

3. **EXHIBIT B. BUDGET DETAIL AND PAYMENT PROVISIONS,**

4. **REIMBURSEMENT GUIDELINES, D. Weatherization and EHCS Specific,**

7) Other Program Reimbursements, item b. Travel, is deleted in its entirety. It is replaced with the following item b., which includes a new iii. Lodging and Per Diem, to read as follows:

“b. Travel

“Contractor shall be credited one round trip travel surcharge for any one dwelling weatherized or any one dwelling receiving assessments and diagnostic testing where weatherization services could not be provided due to client refusal or inability to gain access to the dwelling. Contractor may claim mileage reimbursement for travel to Single Family Dwelling (SFD) and Multi-Unit Dwelling (MUD) Units in which travel exceeds a distance of 30 miles (one way) from Contractor’s material storage site or headquarters. Contractor shall maintain records and source documentation in such a manner to substantiate mileage claims by individual dwelling weatherized. The following defines the conditions for mileage reimbursement applicable to dwellings weatherized:

“i. Single Family Dwelling (SFD)

“(1) Contractor may claim one travel surcharge equivalent to one (1) labor hour plus \$18.00 for each completed, weatherized SFD Unit.

“(2) For SFD Units in excess of 30 miles (one way) from Contractor’s material storage or headquarters, Contractor may claim mileage in addition to the SFD travel surcharge for each completed, weatherized SFD Unit. Contractor may claim mileage at a rate of \$.91 per mile for each mile in excess of 30 miles (one way) or 60 miles round trip. Mileage reimbursement is limited to a single round trip, per completed SFD Unit; and Contractor may only claim the travel surcharge, fuel surcharge, and mileage reimbursement upon the completion of the SFD Unit.

“ii. Multi-Unit Dwelling (MUD)

“(1) Contractor may claim one MUD travel surcharge of \$8.50 for each completed, individual, weatherized unit within a MUD complex.

“(2) For MUD Units in excess of 30 miles (one way) from Contractor’s material storage or headquarters, Contractor may claim mileage in addition to the MUD travel surcharge.

Contractor may claim mileage at a rate of \$.91 per mile for each mile in excess of 30 miles (one way) or 60 miles round trip. Mileage reimbursement is limited to a single round trip per day, for travel to a MUD regardless of the number of individual completed units.

“(3) All other travel-related expenses not directly related to the weatherization of dwellings are subject to reimbursement as described in EXHIBIT D, SPECIAL TERMS AND CONDITIONS, Section 1., Travel and Per Diem.

“iii. Lodging and Per Diem

“Contractor may claim reimbursement for lodging and per diem related to the installation of weatherization measurers subject to travel and per diem rates as described in EXHIBIT D, SPECIAL TERMS AND CONDITIONS, Section 1., Travel and Per Diem.”

4. EXHIBIT E, ADDITIONAL PROVISIONS, 1. PROVISIONS FOR FEDERALLY FUNDED GRANTS: A new item C. is added to read as follows:

“C. ~~Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA) Section 508. NO VERIFICATION REQUIREMENT FOR NONPROFIT CHARITABLE ORGANIZATIONS, Section 432 (d) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (8 U.S.C. 1642), as amended, exempts nonprofit Charitable Organizations under this title to determine, verify, or otherwise require proof of U.S. citizenship, U.S. non-citizen national, or qualified alien status of any applicant for such benefits in providing any Federal public benefit (as defined in section 401 (c)) or any State or local public benefit (as defined in section 411(c)).~~”

5. EXHIBIT F, PROGRAMMATIC PROVISIONS, 13. RECORD-KEEPING RESPONSIBILITIES, item C. Client Files – General Requirements, is deleted in its entirety and replaced with the following item C. to read as follows:

“C. Client Files – General Requirements

“Contractor shall maintain a separate file for each applicant certified as eligible to receive assistance. Said files shall include at least the following documentation, if applicable:

“1) For Public Agencies only: Statement of Citizenship, Alienage and Immigration Status for Public Benefits (CSD 600) and supporting documents;

- “2) Energy Intake Form (CSD 43 or 44) or Contractor’s equivalent. Priority points must be written in the designated space on the Intake Form;
- “3) Utility/energy bill(s) for all sources of energy used by qualified households;
- “4) Source documentation supporting eligibility; and
- “5) Source documentation that substantiates that the client was provided services in accordance with Assurance 16 requirements.”

6. EXHIBIT G, DEFINITIONS: A new definition for “Nonprofit Charitable Organization” is added to read as follows:

“Nonprofit Charitable Organization: is defined by the U.S. Tax Code as a 501(c)(3). Section 501(c)(3) is a tax law provision granting exemption from the federal income tax to nonprofit organizations. 501(c)(3) exemptions apply to corporations, and any community chest, fund, or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals.”

All other terms and conditions shall remain unchanged.

2008 LIHEAP Amendment Replacement Pages
Effective August 1, 2008

- **EXHIBIT B, ATTACHMENT I, 2008 LIHEAP WEATHERIZATION BUDGET (CSD 557D, Rev. 8/13/08) and Instructions (Rev. 1/28/08)**

- **EXHIBIT B, ATTACHMENT II, 2008 LIHEAP EHA-16 PROGRAM BUDGET (CSD 537E, Rev. 9/2/08) and Instructions (Rev. 9/2/08)**

- **EXHIBIT B, ATTACHMENT III, 2008 LIHEAP NONCONSIDERATION ALLOCATIONS (CSD 516, Rev. 12/6/07)**

- **EXHIBIT B, ATTACHMENT IV: REIMBURSEMENT RATES FOR WEATHERIZATION AND EHCS ACTIVITIES**

**EXHIBIT B - ATTACHMENT I
2008 LIHEAP WEATHERIZATION BUDGET**

Contractor: El Dorado County Department of Human Services		Contract Number: 08B-5458	Telephone Number: (530) 642-4893
Class "B" Contractor's License No.:	Name on License:		Expiration Date:
Prepared By: Maki Ganno/Sr. Accountant	E-mail Address: maki.ganno@co.el-dorado.ca.us	Fax Number: (530) 295-2560	
10 - ADMINISTRATIVE BUDGET		COLUMN A	COLUMN B
1.	Administrative Costs	\$ 11,407	\$ 18,943
20 - WEATHERIZATION PROGRAM BUDGET			
1.	Intake (2% of Section 30)	\$ 2,851	\$ 4,735
2.	Outreach (5% of Section 30)	7,130	11,840
3.	Training and Technical Assistance (up to 2% of Section 30)		
4.	Direct Program Activities	118,425	195,536
5.	Liability Insurance	723	2,000
6.	Vehicle and Equipment - Acquisition Costs		
7.	Workers' Compensation	2,125	3,800
	Total Program Costs (lines 1 through 7)	\$ 131,254	\$ 217,911
30 - TOTAL BUDGET (Total of Section 10 and 20)		\$ 142,661	\$ 236,854
40 - TOTAL HOUSEHOLDS		# 101	# 168
50 - APPROVED LABOR RATE			\$ 49.00

INSTRUCTIONS
EXHIBIT B – ATTACHMENT I, 2008 LIHEAP WEATHERIZATION BUDGET
CSD 557D (Rev. 1/28/08)

10 – ADMINISTRATIVE BUDGET

Line 1 – Administrative Costs - Enter the amount of funds allocated for all Administrative Costs for Columns A and B. Administrative costs includes salaries, wages, workers' compensation, and fringe benefits for administrative staff, accounting, audit, intake (intake in excess of 2% may be charged as an administrative cost), equipment, facilities, office equipment and supplies, telephone, training and travel for administrative staff, utilities, and miscellaneous expenditures.

20 – WEATHERIZATION PROGRAM BUDGET

Line 1 – Intake - Enter the amount of funds allocated for Intake activities in Columns A and B.

Line 2 – Outreach - Enter the amount of funds allocated for Outreach activities in Columns A and B, i.e., flyers, brochures, advertisements, etc.

Note: Outreach is 5% of the total Weatherization Program Budget, excluding carryover and administrative costs. For Column A, this amount is 5% of the Weatherization Program Budget to be paid to Contractor for the months of January through March (60% of the total Weatherization Program Budget). For Column B, this amount is 5% of the total remaining amount (40% of the total Weatherization Program Budget) to be paid contingent upon approval of a Weatherization Waiver as referenced in the contract.

Line 3 – Training and Technical Assistance - Enter the amount of funds allocated for weatherization-related training and technical assistance, both internal and external, in Columns A and B. Costs include actual labor costs, training materials, admissions, and travel expenditures. Training costs must not exceed 2% of the total Weatherization Program Budget.

Line 4 – Direct Program Activities - Enter the amount of funds budgeted for Direct Program Activities in Columns A and B. Includes costs associated with the installation of measures including labor, materials, subcontractors, disposal fees, permits, travel, and Duct Blasters.

Line 5 - Liability Insurance - Enter the amount of funds budgeted for insurance bonds, general liability, vehicle insurance, and pollution occurrence insurance (if applicable) in Columns A and B.

Line 6 - Vehicle and Equipment - Acquisition Costs - Enter the amount of funds budgeted for acquisition cost of Vehicles and Equipment in Columns A and B. Include only those purchases that are over \$5,000 per unit.

Line 7 - Workers' Compensation - Enter the amount of funds budgeted for workers' compensation for program staff in Columns A and B. Do not include workers' compensation for salaries allocated to administrative costs.

Total Other Program Costs - Enter the sum of lines 1 through 8 for Columns A and B.

30 – TOTAL BUDGET

Enter the sum of section 10 and 20 for Columns A and B. Verify the total allocation as provided by CSD.

40 – TOTAL HOUSEHOLDS

Enter the number of households projected to be weatherized during the 2008 Program Year in Columns A and B.

50 – APPROVED LABOR RATE

Enter the "Updated Labor Rate" from the spreadsheet, "2008 PY Updated Weatherization Agency Labor Rates."

**EXHIBIT B - ATTACHMENT II
2008 LIHEAP EHA-16 PROGRAM BUDGET**

Contractor: El Dorado County Department of Human Services		Contract Number: 08B-5458	Telephone Number: (530) 621-4893
Prepared By: Maki Ganno/Sr. Accountant		E-mail Address: maki.ganno@co.el-dorado.ca.us	Fax Number: (530) 295-2560
10 - ASSURANCE 16 BUDGET			
1.	Assurance 16 Activities		\$ 47,097
20 - ADMINISTRATIVE BUDGET (ASSURANCE 16, ECIP, AND HEAP)			
1.	Administrative Costs		\$ 28,335
30 - INTAKE BUDGET (ECIP AND HEAP)			
1.	Intake (2% of ECIP/HEAP Consideration/Nonconsideration Allocation)		\$ 12,184
40 - OUTREACH BUDGET (ECIP AND HEAP)			
1.	Outreach (5% of ECIP/HEAP Consideration/Nonconsideration Allocation)		\$ 30,457
50 - ECIP/HEAP PROGRAM BUDGET			
1.	ECIP EHCS Cooling Service Repair/Replacement		\$ 1,500
2.	ECIP EHCS Heating Service Repair/Replacement		3,870
2a.	<u>ECIP EHCS Water Heater Repair/Replacement</u>		
3.	ECIP EHCS Other Program Costs		
4.	ECIP Wood, Propane, and Oil		254,812
5.	Severe Weather Energy Assistance and Transportation Services (activated by CSD)		5,382
6.	HEAP Wood, Propane, and Oil		
7.	Liability Insurance		2,605
8.	Training and Technical Assistance (up to 2% of ECIP consideration lines 1 through 9)		
9.	Vehicle and Equipment		
10.	Workers' Compensation		900
	TOTAL ECIP/HEAP Program Budget (Lines 1 through 10)		\$ 269,069
60 - TOTAL BUDGET (Total of Sections 10 through 50)			\$ 387,142
70 - ECIP PROGRAM HOUSEHOLDS			
1.	ECIP EHCS Cooling Service Repair/Replacement	#	4
2.	ECIP EHCS Heating Service Repair/Replacement	#	10
3.	ECIP Wood, Propane and Oil Households	#	728
	TOTAL ECIP Program Households (Total of Lines 1 through 3)	#	742
80 - HEAP WOOD, PROPANE, AND OIL HOUSEHOLDS			#

INSTRUCTIONS
EXHIBIT B – ATTACHMENT II, 2008 LIHEAP EHA-16 PROGRAM BUDGET
CSD 537E (Rev. 9/2/08)

10 – ASSURANCE 16 PROGRAM BUDGET

Line 1 – Assurance 16 Activities - Enter the amount of funds allocated for Assurance 16 Activities.

20 – ADMINISTRATIVE BUDGET (ASSURANCE 16, ECIP, AND HEAP)

Line 1 – Administrative Costs - Enter the amount of funds allocated for Administrative Costs. Administrative costs include salaries, wages, workers' compensation, and fringe benefits for administrative staff, accounting, audit, intake (intake in excess of 2% may be charged as an administrative cost), equipment, facilities, office equipment and supplies, telephone, training and travel for administrative staff, utilities, and miscellaneous expenditures.

30 – INTAKE PROGRAM BUDGET (ECIP AND HEAP)

Line 1 – Intake - Enter the amount of funds allocated for Intake activities.

40- OUTREACH BUDGET (ECIP AND HEAP)

Line 1 – Outreach – Enter the amount of funds allocated for outreach and related services.

50 – ECIP/HEAP PROGRAM BUDGET

Lines 1 through 10 – ECIP/HEAP Program Budget Line Items - Enter the amount of funds budgeted for ECIP EHCS Cooling Service Repairs and Replacements, ECIP EHCS Heating Service Repairs and Replacements, ECIP EHCS Water Heater Repair/Replacement ECIP EHCS Other Program Costs (includes disposal fees, travel credit, HERS Rater, etc.), ECIP Wood, Propane, and Oil payments, Severe Weather Energy Assistance and Transportation Services, and HEAP Wood, Propane, and Oil payments. Enter the amounts budgeted for liability insurance, training and technical assistance (limited to 2% of the total ECIP consideration allocation), vehicle and equipment (include those purchases that are over \$5,000), and workers' compensation.

Total ECIP/HEAP Program Budget – Enter the sum of Sections 20, 30, 40 and 50.

60 – TOTAL BUDGET

Enter the sum of Sections 10 and 50.

70 – ECIP PROGRAM HOUSEHOLDS

Lines 1 through 3 – ECIP Program Households - Enter the number of projected households for ECIP EHCS Cooling Source Repairs and Replacements, ECIP EHCS Heating Source Repairs and Replacements, and ECIP Wood, Propane, and Oil.

Total ECIP Program Households - Enter the sum of lines 1 through 3.

80 – HEAP WOOD, PROPANE, AND OIL HOUSEHOLDS

Enter the number of projected households for HEAP Wood, Propane, and Oil to be served.

**EXHIBIT B - ATTACHMENT III
 2008 LIHEAP NONCONSIDERATION ALLOCATIONS**

Contractor: El Dorado County Department of Human Services		Contract Number: 08B-5458	Telephone Number: (530) 642-4893
Prepared By: Maki Ganno/Sr. Accountant		E-mail Address: maki.ganno@co.el-dorado.ca.us	Fax Number: (530) 295-2560

90 - NONCONSIDERATION ECIP BUDGET

1	ECIP Electric and Gas (Fast Track) Allocation per County		
2	Alpine	\$	436
3	El Dorado	\$	15,418
4		\$	
5		\$	
6		\$	
7		\$	
8		\$	
9	TOTAL	\$	15,854

100 - NONCONSIDERATION HEAP BUDGET

1	HEAP Electric and Gas Allocations per County		
2	Alpine	\$	6,813
3	El Dorado	\$	246,129
4		\$	
5		\$	
6		\$	
7		\$	
8		\$	
9	TOTAL	\$	252,942

110 - NONCONSIDERATION HEAP ESTIMATED NUMBER OF HOUSEHOLDS

1	HEAP Electric and Gas Estimated Number of Households per County		
2	Alpine	#	29
3	El Dorado	#	687
4		#	
5		#	
6		#	
7		#	
8		#	
9	TOTAL	#	716

The total amount allocated to the Nonconsideration program has been entered by CSD and is not made part of the total consideration for this Agreement but shall be for Contractor's use as described in EXHIBIT B, BUDGET DETAIL AND PAYMENT PROVISIONS, and EXHIBIT F, PROGRAMMATIC PROVISIONS.

(2008 LIHEAP, Amendment Effective August 1, 2008)
EXHIBIT B
(Standard Agreement)

ATTACHMENT IV: REIMBURSEMENT RATES FOR WEATHERIZATION AND EHCS ACTIVITIES

A. Assessments/Diagnostics per Dwelling

Following the dwelling assessment and diagnostic testing, all feasible Health and Safety Measures, Insulation Measures, and Mandatory Measures must be installed before Optional Measures are provided.

- | | | |
|----|---|----------------------------------|
| 1) | Unit Assessments | |
| | Units with attics | \$65.00 ¹ |
| | Units without attics | \$40.00 ¹ |
| 2) | Combustion Appliance Safety Test (when applicable) | |
| | Pre-Test | \$70.00 |
| | Post-Test | \$40.00 |
| 3) | Blower Door Test (when applicable) | \$75.00 ² |
| 4) | Duct Leakage Test (with Duct Blaster when applicable) | |
| | Pre-Test | \$60.00 ^{3,10} |
| | Post-Test | \$50.00 ^{3,10} |
| 5) | Contractor Post Weatherization Inspection | Maximum Three Hours ⁴ |
| | (Reimbursement of no more than 25% of the total weatherized dwellings is allowable for the actual time to perform the inspection activity and travel to and from the dwelling at the approved labor rate, up to a maximum of three hours per dwelling.) | |

B. Health and Safety Measures per Dwelling

Health or Safety Hazard Repair or Replacement, per dwelling: (Indicate on the Weatherization Building Assessment and Job Order Sheet, CSD 540, or Contractor's equivalent, what health or safety conditions are to be addressed.) Includes the repair of unsafe conditions identified as "Required Repairs" in the CSD Weatherization Installation Standards (WIS) and Combustion Appliance Safety Inspection Form (CASIF).

- | | | |
|----|--|-------------------------------|
| 1) | Carbon Monoxide Alarm | |
| | Line-cord or Hard-wired, one or more | Maximum \$189.00 ⁵ |
| | Lithium Battery, one or more | Maximum \$135.00 ⁵ |
| | (Must be installed if there are operating carbon monoxide-producing appliances.) | |

EXHIBIT B
(Standard Agreement)

2)	Cooking Appliance	
	Gas Cooking Appliance, Repair/Maintenance	Maximum \$375.00 or 50% of Replacement ^{6, 7, 8}
	Replacement, Range or Cook Top	Maximum \$750.00 ^{6, 7, 8}
	Electric Cooking Appliance Repair/Maintenance	Maximum \$375.00 or 50% of Replacement ^{6, 7, 8}
	Replacement, Range or Cook Top	Maximum \$750.00 ^{6, 7, 8}
3)	Gas Water Heater Repair	Maximum \$490.00 ^{6, 7, 8, 10} or 50% of Replacement
	Replacement, Closed Combustion	Maximum \$980.00 ^{6, 7, 8, 10}
	Replacement, Open Combustion	Maximum \$980.00 ^{6, 7, 8, 10}
4)	Heating Source Repair	
	Exterior Wall Direct Vent Furnace	Maximum \$540.00 ^{6, 7, 8, 9, 10}
	Forced Air Unit (FAU), Split System	Maximum \$1,044.00 ^{6, 7, 8, 9, 10}
	Floor Furnace	Maximum \$621.00 ^{6, 7, 8, 9, 10}
	Interior Wall Furnace	Maximum \$792.00 ^{6, 7, 8, 9, 10}
	Mobile Home Furnace	Maximum \$742.00 ^{6, 7, 8, 9, 10}
	Other Types Not Listed	Maximum \$1,080.00 ^{6, 7, 8, 9, 10, 11, 12}
	Package Unit (Dual Pack)	Maximum \$1,530.00 ^{6, 7, 8, 9, 10}
	Wood Fueled Appliance	Maximum \$1,080.00 ^{6, 7, 8, 9, 10} , or 30% of Replacement for all heater types
5)	Heating Source Replacement	
	Exterior Wall Direct Vent Furnace	Maximum \$1,800.00 ^{6, 7, 8, 10}
	Forced Air Unit (FAU), Split System	Maximum \$3,480.00 ^{6, 7, 8, 10}
	Floor Furnace	Maximum \$2,070.00 ^{6, 7, 8, 10}
	Interior Wall Furnace	Maximum \$2,640.00 ^{6, 7, 8, 10}
	Mobile Home Furnace	Maximum \$2,472.00 ^{6, 7, 8, 10}
	Other Types Not Listed	Maximum \$3,600.00 ^{6, 7, 8, 10, 11, 12}
	Package Unit (Dual Pack)	Maximum \$5,100.00 ^{6, 7, 8, 10}
	Wood-Fueled Appliance	Maximum \$3,600.00 ^{6, 7, 8, 10, 14}

C. Mandatory Measures

If feasible, Insulation Measures must be installed prior to the installation of any other Mandatory and Optional Measures. Non-Priority Mandatory Measures including Infiltration Reduction, General Heat Waste, and Electric Base Load Measures need not be installed in priority order. All feasible Mandatory Measures must be installed before Optional Measures.

(2008 LIHEAP, Amendment Effective August 1, 2008)
EXHIBIT B
(Standard Agreement)

Priority – Insulation Measures

- | | | |
|----|---|-----------------------------------|
| 1) | Attic Venting, per dwelling | Maximum \$355.00 ^{5, 15} |
| 2) | Ceiling Insulation | |
| | Ceiling (R-11, R-19, R-30, R-38) ⁵ | No Maximum Limit |
| | Kneewall (R-11, R-19) ⁵ | No Maximum Limit |
| 3) | Duct Insulation, per square foot | \$.95 ⁵ |

Non-Priority – Infiltration Reduction Measures
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- | | | |
|----|---|--|
| 1) | Caulking, per dwelling | |
| | Mobile Home | \$90.00 ¹⁶ |
| | Multi Unit | \$45.00 ¹⁶ |
| | Single Family | \$75.00 ¹⁶ |
| 2) | Cover Plate Gaskets, per dwelling | \$33.00 ¹⁶ |
| 3) | Duct /Register Repair/Replacement,
Per dwelling | Maximum \$1,223.00 ¹⁰ |
| 4) | Glass Replacement and Window Repair
Per dwelling | Maximum \$390.00 ¹⁷ |
| 5) | Minor Envelope Repair, per dwelling | Maximum \$887.00 ^{13, 16, 17, 18} |
| 6) | Sliding Glass Door, per dwelling | |
| | Repair | Maximum \$400.00 |
| | Replacement | Maximum Average \$950.00 |
| 7) | Weatherstripping,
Hinged Exterior Door, per door | \$44.00 ¹⁶ |
| 8) | Weatherstripping,
Other, per linear foot | \$2.10 ^{16, 19} |
| 9) | Window Replacement | Maximum Average \$925.00 ¹⁷ |

D. General Heat Waste Measures

- | | | |
|----|--|-----------------------|
| 1) | Evaporative Cooler/Air Conditioner Vent Cover, per cover | \$66.00 ¹⁶ |
|----|--|-----------------------|

EXHIBIT B
(Standard Agreement)

- | | | |
|----|--|----------------------|
| 2) | Hot Water Flow Restrictor, per device | |
| | Faucet Restrictor | \$8.00 ⁵ |
| | Hand-Held Low-Flow Showerhead | \$35.00 ⁵ |
| | Low-Flow Showerhead | \$27.00 ⁵ |
| 3) | Water Heater Blanket, per blanket | \$55.00 ⁵ |
| 4) | Water Heater Pipe Wrap,
per linear foot of pipe | \$3.90 ⁵ |

E. Electric Base Load Measures

- | | | |
|----|-------------------------------------|--|
| 1) | Compact Fluorescent Lamps | |
| | Hard-Wired, limit one per dwelling | Maximum \$85.00 ^{5, 27} |
| | Thread-based Compact, per bulb | \$10.00 ^{5, 27} |
| | Limit ten per dwelling | \$100.00 |
| 2) | Electric Water Heater, per dwelling | |
| | Repair | Maximum \$490.00 ^{5, 8, 10} or 50% of Replacement |
| | Replacement | Maximum \$980.00 ^{5, 8, 10} |
| 3) | Fluorescent Torchiere Lamp | Maximum \$75.00 ^{5, 27} |
| | Replacement, Limit two per dwelling | |
| 4) | Refrigerator Replacement | |
| | 19 cubic foot | Maximum \$1,032.00 ^{5, 20, 28} |
| | Over 19 cubic foot | Maximum \$1,187.00 ^{5, 20, 28} |

F. Optional Measures

- | | | |
|----|---|--|
| 1) | Ceiling Fans, per dwelling | Maximum \$176.00 ⁵ |
| 2) | Air Conditioning (Electric Base Load) | |
| | Repair/Maintenance per dwelling | |
| | Forced Air Unit (FAU), Split System | Maximum \$1,320.00 ^{5, 6, 7, 8, 9, 10, 13, 20, 21} |
| | Wall/Window Unit | 50% of Replacement for all cooling types ^{5, 6, 8, 9, 10, 13, 20, 21} |
| 3) | Air Conditioning, Replacement, per dwelling | |
| | Central Unit | Maximum \$2,640.00 ^{5, 6, 7, 8, 10, 22} |
| | Multi-Story 110V Wall Unit | Maximum \$1,194.00 ^{5, 6, 8, 10, 22} |
| | Multi-Story 110V Window Unit | Maximum \$942.00 ^{5, 6, 8, 10, 22} |
| | Single-Story 110V Wall Unit | Maximum \$816.00 ^{5, 6, 8, 10, 22} |
| | Single-Story 110V Window Unit | Maximum \$624.00 ^{5, 6, 8, 10, 22} |

EXHIBIT B
(Standard Agreement)

220V Wall Unit	Maximum \$1,329.00 ^{5, 6, 8, 10, 22}
220V Window Unit	Maximum \$1,077.00 ^{5, 6, 8, 10, 22}
4) Cooling Source Repair, Other Types Not Listed	Maximum \$250.00 ^{5, 6, 9, 10, 11} or 50% of Replacement for all cooling types
5) Cooling Source Replacement, Other Types Not Listed	Maximum \$500.00 ^{5, 6, 10, 11}
6) Electric Water Heater Timer, per timer	\$112.00 ⁵
7) Evaporative Cooler Installation, per dwelling	
New Roof Unit	Maximum \$1,100.00 ^{5, 6, 7, 8, 10, 22}
New Wall Unit	Maximum \$850.00 ^{5, 6, 7, 8, 10, 22}
New Window Unit	Maximum \$936.00 ^{5, 6, 7, 8, 10, 22}
Replace Roof Unit	Maximum \$1,020.00 ^{5, 6, 7, 7, 8, 10, 22}
Replace Wall Unit	Maximum \$900.00 ^{5, 6, 7, 8, 10, 22}
Replace Window Unit	Maximum \$900.00 ^{5, 6, 7, 8, 10, 22}
8) Evaporative Cooler Repair/Maintenance, per dwelling	Maximum \$550.00 ^{5, 6, 7, 9, 10} or 50% of Replacement for all cooler types
9) Microwave Oven, per dwelling	Maximum \$284.00 ^{5, 23, 26}
10) Floor Foundation Venting (Crawl Space Venting)	Maximum \$360.00 ^{5, 15}
11) Floor Insulation	
+36" Clearance	No Maximum limit ^{5, 24}
-36" Clearance	No Maximum limit ^{5, 24}
12) Shadescreens	Maximum \$500.00 ⁵
13) Shutters, per square foot	\$6.00 ⁵
14) Storm Windows, per square foot	
Fixed, Glass Glazing	\$12.40 ¹⁶
Fixed, Polycarbonate	\$18.40 ¹⁶
Operable, Glass Glazing	\$13.90 ¹⁶
Operable, Polycarbonate	\$21.40 ¹⁶
Other	Maximum \$750.00 ²⁹

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15)	Thermostat, per dwelling	
	Manual	\$65.00 ^{5, 25, 27}
	Programmable	\$157.00 ^{5, 25, 27}
16)	Tinted Window Film, per square foot	\$3.30 ⁵
17)	Wall Insulation, Stucco and Wood, per square foot	\$1.05 ⁵
18)	Exterior Water Pipe Wrap, per linear foot of pipe	\$3.90 ⁵

G. Other Weatherization and Travel Costs

1)	Shop Fee, per dwelling	\$10.00 ³⁰
2)	Travel Credit, per dwelling	
	Single Family Dwelling (1 to 4 Units)	One hour of labor + \$18.00 ³¹
	Multi-Unit Dwelling (5 or More Units)	\$8.50 ³¹
3)	Mileage, per mile	\$0.91 ³²

H. Footnotes Section

- 1 Unit assessments are charged for each completed unit in addition to applicable blower and/or duct testing.
- 2 Following a determination that no combustion byproduct hazards exist, preweatherization blower door testing for shell-sealing purposes is a mandatory activity on a minimum of twenty percent (20%) of the total SFD (1 to 4 units), and a minimum of five percent (5%) of MUD (5 or more units) weatherized under this Agreement.
- 3 A duct leakage test using the Duct Blaster is a stand-alone test and may be performed in conjunction with the Blower Door Test for purposes of assessing outside air infiltration.
- 4 An inspection of twenty-five percent (25%) of the total number of dwellings weatherized under this Agreement must be completed in accordance with CSD Inspection Policies and Procedures. Reimbursement shall not exceed the maximum twenty-five percent (25%) limit. A maximum of 25% of the total dwellings reported in a reporting period shall be inspected and shall continue through the contract term. If due to rounding the number of required inspections does not equal 25%, the number of required inspections performed shall be rounded up and the maximum reimbursement limit will be increased accordingly. Reimbursement is allowable for the actual labor hours of the inspection activity including travel at the approved labor rate, up to a maximum of three hours per dwelling.

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- 5 If a combustion appliance safety hazard or other unsafe conditions requiring repair is found to exist and cannot be repaired under the scope of the program, Contractor may apply the nonenvelope sealing measures identified by this note.
- 6 Must be classified as mandatory if a gas or electrical safety hazard exists. Age of the appliance cannot be used as a criterion for replacement.
- 7 If required by the local jurisdiction, a building permit must be obtained and finalized for vented appliance installations (Furnace, Boiler, Water Heater, Oven and Range, and Vented Space Heater), Evaporative Cooler, Central HVAC, and Wood-Fueled Space Heater installations. A copy of the finalized permit must be placed in client's file.
- 8 Special licensing is required for the installation of Central HVAC systems, Furnace, and Boilers. Special licensing may also be required for the installation and/or repair of Evaporative Cooler, Oven and Range, Vented Space Heater, Air Conditioning, and Gas and Electric Water Heaters, if two or more weatherization measures are not installed in a single unit. Electrical wiring upgrade/replacement and knob-and-tube wiring certification will always require a C-10 license.
- 9 Repairs include cleaning and filter replacement.
- 10 These maximums apply to heating and cooling source and water heater repairs and replacements under ECIP EHCS with the exceptions as noted in EXHIBIT B, BUDGET DETAIL AND PAYMENT PROVISIONS, Section 4. REIMBURSEMENT GUIDELINES, C. Weatherization and EHCS Specific, item 3). Duct repair and replacement is an allowable stand-alone measure when needed or triggered by Title 24 regulations under the weatherization program only. However, duct repairs and replacements can only be charged to ECIP EHCS when provided in conjunction with heating/cooling services billed to EHCS and are required under Title 24.
- 11 Costs that exceed the maximums in other categories of cooling and heating repairs and replacements cannot be charged to the line items reserved for other types of cooling and heating units not already listed.
- 12 Propane furnace repairs and replacements shall be reimbursed under Other Types Not Listed.
- 13 Energy Conservation Measures and Activity Definitions are included in the CSD weatherization installation standards, and EXHIBIT G, DEFINITIONS.
- 14 A wood-fueled space heater may only be installed if it is to be used to replace a fossil-fueled space heater and/or damaged or hazardous wood stove that cannot feasibly be repaired, i.e., cost of repair exceeds thirty percent (30%) of replacement cost or existing unit is not a listed and labeled stove.

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- 15 Per dwelling, attic and floor foundation venting may only be performed in conjunction with ceiling and floor insulation, respectively.
- 16 When using a blower door in conjunction with weatherizing a dwelling, do not apply these measures if the infiltration is less than the Minimum Ventilation Requirement or if the economic stop point for air sealing has been reached. Does not apply to catastrophic leaks that are health and safety hazards, e.g., broken-out window, severely damaged door, etc.
- 17 Costs that exceed the maximums in Glass Replacement cannot be charged to Minor Envelope Repair or Window Replacement. The maximum reimbursement for Window Replacement is an average of all dwellings receiving new windows. If costs should occur such that the average maximum is exceeded for Window Replacements, the additional costs cannot be charged to Minor Envelope Repair or Glass Replacement.
- 18 When installing a Minor Envelope Repair Measure, the installation of deadbolt locks in conjunction with an exterior door replacement is allowable on rental units only. Reimbursement will be based on the material costs for the door, the deadbolt lock, and the labor.
- 19 Includes sliding glass doors. Does not include weatherstripping applied to attic and crawl space access hatches, to evaporative-cooler and air-conditioner covers, or to open combustion appliance enclosure doors. Expenditures for weatherstripping applied to covers and enclosure doors shall be charged under the appropriate appliance repair line item. When insulation is not installed, applies to access hatches and windows.
- 20 Technicians performing evacuation and charging of refrigerant must have EPA-approved certification as a Type II or Universal technician. Refrigerant shall be recovered, and all hazardous waste materials shall be disposed of in conformance with federal, state, and local codes.
- 21 Do not perform if dwelling has an operable evaporative cooler.
- 22 Electric Base Load Measures: Special training is a mandatory prerequisite for Contractors before performing Evaporative Cooler Installation and Window/Wall Air Conditioner Replacement. Contractor must contact CSD to schedule training.
- 23 Cabinet retrofits are only allowed for built-in microwaves that have been replaced and are reimbursable under Minor Envelope Repair.
- 24 Crawl space height shall be documented on the Weatherization Building Assessment and Job Order Sheet (CSD 540).
- 25 Manual Thermostats may be installed only if the old thermostat is inoperable and may be installed in lieu of Programmable Thermostats if it is determined that the client receiving

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- such services will not be able to operate and maintain the Programmable Thermostat properly.
- 26 Microwaves may be installed in dwellings with gas cooking appliances.
- 27 Contractors shall ensure the proper disposal of hazardous wastes products such as fluorescent light tubes, batteries, and mercury thermostats in accordance with the Universal Waste Rule (Hazardous Waste Management System: Modification of the Hazardous Waste Recycling Regulatory Program); Final Rule.
- 28 CSD Policies and Procedures for electric base-load measures state that a replacement refrigerator may be replaced only if it was manufactured in 1992 or earlier. Documentation in the client file shall contain the manufacturer, make, and model of all replaced refrigerators.
- 29 May be used by those Contractors that find that the per-square-foot rate under the other storm window categories is too high in comparison to the actual cost of materials within its service area.
- 30 Shop fees are used to cover incidental supplies that are difficult to track. ~~Shop fees are allowed once per weatherized dwelling. Shop fees are not applicable for ECIP EHCS or reweatherized dwellings.~~
- 31 One travel credit is allowed once per weatherized dwelling.
- 32 ~~Only mileage exceeding a 60-mile round trip to the job site is reimbursable. Mileage is allowed once per weatherized dwelling.~~

