

County of El Dorado Property Transfer Request	
<input checked="" type="checkbox"/> Surplus <input type="checkbox"/> Trade-In <input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 028000	Transfer to index code:
Department: Treasurer/Tax & Auditor Depts. in Bldg B	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>6/7/17</i>	Approved (Dept Head) Date
Specific location (address): 360 Fair Lane Placerville, CA 95667 <i>Storage Containers @ Animal Control</i>	
Where in facility? Auditor and Treasurer/Tax Collector	
First contact person: Angelo Troquato	Phone: (530) 621-5919
Second contact person: Dan Gonzales	Phone: (530) 621-5104

Cty Tag #	Description	Serial/VIN #	Condition
	Partition Panels 36" x 60" - qty 5		Poor
	Partition Panels 60" x 60" - qty 4		Poor
	5-drawer vertical file cabinets - yellow - qty 4		Good
	Book shelf 36" x 36" wood - qty 1		Poor
	Harpers Partition Panel 42" x 66" - qty 1		Fair
	Harpers surfaces 24" x 42" - qty 2		Good
	Harpers surfaces 20" x 36" - qty 1		Good
	Maxon surface 24" x 48" - qty 1		Fair
	Desk metal 36" x 72" yellow - qty 1		Good
	Crendenza metal 20" x 60" yellow - qty 1		Good
	Crendenza metal 20" x 30" yellow - qty 1		Good
	Maxon Pedestal 15" x 20" - qty 1		Broken
	36" x 48" Box of misc partition parts		Fair
	Maxon Partition legs - qty 5		Fair
	Wood shelves 23" x 43" - qty 2		Fair
	Fax Machine		Good

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>5/9/17</i>
Posted to Intranet	<i>7/14/17</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

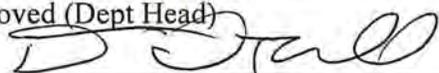
Do not separate form. All parts of form are to be submitted as follows: Surplus only -- to Purchasing, Inter-Department transfers -- to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 12500		Transfer to index code:	
Department: Surveyor		Department:	
Approved (Dept Head) 6-29-17	Date	Approved (Dept Head)	Date
Specific location (address): 360 Fair Lane, Bldg. B, Placerville, CA 95667			
Where in facility? Downstairs			
First contact person: Karen Hyder		Phone: (530) 621-5121	
Second contact person: Phil Mosbacher		Phone: (530) 621-5320	

Cty Tag #	Description	Serial/VIN #	Condition
	Audio Stand - rolling		Good
14349	File Cabinet ,Standard - 5-Drawer		Good
	File Cabinet ,Standard - 5-Drawer		Good
19870	Credenza 74 x 22 x 28		Good
	File Cabinet ,Standard - 4-Drawer		Good
14351	File Cabinet ,Standard - 5-Drawer		Good
	Typing Table		Poor
	Back Rolling Table 3-Level 30 x 20 x 32		Good
	Wooden Table 60 x 24 x 27		Good
	4 stacking flat files for maps		Good
103467	Laptop Computer / Not compatible with County Security		Fair
	Box of Misc Electronic		Poor
	Box of Misc Non Electronic		Poor
	2 Boxes of Binders		Good
	1 Box of CD Covers		New
	1 Box Misc Hanging File Folders		Used
	Desk Lamp		Good
	Green Chair		Poor

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	6/29/17	
Posted to Intranet	7/14/17	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: <u>IT</u>		Department:	
Approved (Dept Head) 	Date <u>5/21/17</u>	Approved (Dept Head)	Date

Specific location (address): 360 Fair Lane

Where in facility?

First contact person:

Phone:

Second contact person: Jaime Cone

Phone: (530) 621-5310

Date:

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104881	Dell 790	9H76MS1	Functional Expired Warranty
104880	Dell 790	9H49MS1	Functional Expired Warranty
104856	Dell 790	9H39MS1	Functional Expired Warranty
104866	Dell 790	9H38MS1	Functional Expired Warranty
104871	Dell 790	9H56MS1	Functional Expired Warranty
105301	Dell 790	8F4ZVV1	Functional Expired Warranty
104790	Dell 790	FCHSGS1	Functional Expired Warranty
103958	Dell 790	11RXDP1	Functional Expired Warranty
104861	Dell 790	9H99MS1	Functional Expired Warranty
104872	Dell 790	9H86MS1	Functional Expired Warranty
104092	Dell 780	CYMNFQ1	Functional Expired Warranty
105294	Dell 790	8F6YVV1	Functional Expired Warranty
105291	Dell 790	8F9ZVV1	Functional Expired Warranty
35005	IBM Thinkpad Laptop	LV-PO834	Old
N/A	14 misc. UPS batteries	N/A	Old
N/A	10 boxes of misc. E-waste	N/A	Old
N/A	2 Dell monitors	N/A	Old
34597	DELL LATITUDE D810 P M770	H01SP91	Old
101804	DELL OPTIPLEX 755 DUO E4400	C1VLLF1	Old
N/A	2 Laptop bags	N/A	Old
104863	DELL OPTIPLEX 790	9H5CMS1	Old

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>6/28/17</u>
Posted to Intranet	<u>7/14/17</u>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 103110		Transfer to index code:	
Department: Information Technologies		Department:	
Approved (Dept Head) <i>S. Stal</i>	Date <i>3/22/17</i>	Approved (Dept Head)	Date
Specific location (address): 360 Fair Lane Building B Placerville			
Where in facility? Generator Cage			
First contact person: Jaime Cone		Phone: (530) 621-7664	
Second contact person: Vincent Rose		Phone: (530) 621-7117	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Dell Poweredge 1950 Server	73RSWG1	Old
30260	Cisco 2950 24 Switch	FAB0534Q0WJ	Old
30712	Cisco 2950T 24 Switch	FAB0549W26Q	Old
32749	Cisco 2950 24 Ethernet Switch	FOC0743W20Y	Old
34584	Dell Optiplex GX520	60K2091	Old
N/A	Dell Latitude D610	2CRTJ81	Old
104588	DELL OPTIPLEX 780	F9TFVR1	Old
103873	DELL OPTIPLEX 780	9XDNP1	Old
103776	DELL OPTIPLEX 780	103776	Old
104877	Dell Optiplex 790 MT	9H59MS1	Old
104881	Dell Optiplex 790 MT	9H76MS1	Old
N/A	4 boxes assorted keyboards and mice	N/A	Old
N/A	3 boxes misc. cables	N/A	Old
34447	DELL OPTIPLEX GX620 P4	7H0KH91	Old
104911	DELL OPTIPLEX 790	4DBKMS1	Old
104909	DELL OPTIPLEX 790	4D1JMS1	Old
104922	DELL OPTIPLEX 790	4DCHMS1	Old
104921	DELL OPTIPLEX 790	4GDGMS1	Old
N/A	3 Dell Monitors	N/A	Old
N/A	2 HP Printers	N/A	Old
N/A	NEC Monitor	N/A	Old

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	<i>6/28/17</i>	
Posted to Intranet	<i>7/14/17</i>	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

