



RESOLUTION NO. 181-2011

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**A RESOLUTION APPROVING A REORGANIZATION OF THE
HEALTH SERVICES AND HUMAN SERVICES DEPARTMENTS**

WHEREAS, the Board of Supervisors approves the proposed reorganization of the Health Services Department and the Human Services Department into a single Health & Human Services Agency; and

WHEREAS, as a result of the reorganization, the previous Department of Health Services and Department of Human Services will be eliminated; and

WHEREAS, as a result of the reorganization, the positions of 1.0 Director of Health Services and 1.0 Director of Human Services will be eliminated; and

WHEREAS, in order to perform services in a more efficient manner as a result of the reorganization, new positions of 1.0 Director, Health & Human Services Agency and 1.0 Chief Assistant Director, Health & Human Services will be added;

WHEREAS, in order to perform administrative services in a more efficient manner and to provide appropriate supervisory and administrative support, the position of 1.0 Supervising Accountant/Auditor and the position of 1.0 Office Assistant I/II will be added to the department, and the position of 1.0 Accountant (vacant) will be deleted; and

WHEREAS, in accordance with Section 202 of the El Dorado County Compensation Administration Resolution #227-84 applicable to represented employees, and Section 501 of the Salary and Benefits Resolution #323-2001 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions of each department of the County; and

WHEREAS, in accordance with Section 203 of the El Dorado County Compensation Administration Resolution #227-84 applicable to represented employees, and Section 601 of the Salary and Benefits Resolution #323-2001 applicable to unrepresented employees, the Board of Supervisors shall by Resolution establish the salary for all authorized positions within the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of El Dorado approves the new job specification, implements the designated bargaining unit and adopts the salary range for the position of Director of Health and Human Services and for the position of Chief Assistant Director of Health and Human Services as listed below, to be effective pay period 24; and

BE IT FURTHER RESOLVED that the Authorized Personnel Allocation Resolution #106-2011, as amended, is hereby amended to eliminate the prior departments of Health Services and Human Services, and to establish the number and classification of authorized positions in the Health and Human Services Agency as set forth below, effective pay period 24.

Class Number	Class Title	Step 1	Step 2	Step 3	Step 4	Step 5	Bargaining Unit
1282	Director, Health & Human Services Agency	62.42 10,819	65.54 11,359	68.82 11,927	72.26 12,523	75.87 13,149	UD
1283	Chief Assistant Director, Health & Human Services Agency	54.28 9,409	56.99 9,878	59.84 10,372	62.83 10,891	65.97 11,435	UD

Fiscal Year 2011 - 2012 BOS Approved Personnel Allocation	Human Services	Health Services	Budget Approved Allocation	Proposed Change	Filled/ Vacant	Month of Change	Resolution Number	Combined Health & Human Services Agency Final
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HEALTH & HUMAN SERVICES AGENCY

Director of Health & Human Services			0.00	1.00		Nov. 2011		1.00
Chief Assistant Director of Health & Human Services			0.00	1.00		Nov. 2011		1.00
Director of Health Services		1.00	1.00	-1.00	Vacant	Nov. 2011		0.00
Director of Human Services	1.00		1.00	-1.00	Filled	Nov. 2011		0.00
Account Clerk I/II/III	4.00		4.00			Nov. 2011		4.00
Account Clerk Supervisor I	1.00		1.00			Nov. 2011		1.00
Accountant I/II	4.00	5.00	9.00	-1.00	Vacant	Nov. 2011		8.00
Accounting Technician	3.00		3.00			Nov. 2011		3.00
Administrative Secretary		1.00	1.00			Nov. 2011		1.00
Administrative Service Officer	2.00	2.00	4.00			Nov. 2011		4.00
Administrative Technician	5.00	6.00	11.00			Nov. 2011		11.00
Alcohol and Drug Program Division Mgr		1.00	1.00			Nov. 2011		1.00
Animal Control Officer I/II		6.00	6.00			Nov. 2011		6.00
Animal Shelter Attendant		4.00	4.00			Nov. 2011		4.00
Animal Shelter Supervisor		1.00	1.00			Nov. 2011		1.00
Assistant Director of Health Services		1.00	1.00			Nov. 2011		1.00
Assistant Director of Human Services	1.00		1.00			Nov. 2011		1.00
Assistant Director of Public Health		1.00	1.00			Nov. 2011		1.00
Care Management Counselor I/II	1.80		1.80			Nov. 2011		1.80
Chief Animal Control Officer		1.00	1.00			Nov. 2011		1.00
Chief Fiscal Officer	1.00	1.00	2.00			Nov. 2011		2.00
Community Health Advocate		1.00	1.00			Nov. 2011		1.00
Community Public Health Nursing Div Mgr		1.00	1.00			Nov. 2011		1.00
Cook I/II	2.81		2.81			Nov. 2011		2.81
Department Analyst I/II	2.00	7.00	9.00			Nov. 2011		9.00
Deputy Director of Mental Health		1.00	1.00			Nov. 2011		1.00
Deputy Public Guardian I/II	5.00		5.00			Nov. 2011		5.00
Disease Investigation & Control Specialist I/II		1.00	1.00			Nov. 2011		1.00
Eligibility Supervisor I	10.00		10.00			Nov. 2011		10.00
Eligibility Systems Specialist	2.00		2.00			Nov. 2011		2.00
Eligibility Worker I/II	61.00		61.00			Nov. 2011		61.00
Eligibility Worker III	19.00		19.00			Nov. 2011		19.00
Employment & Training Worker I/II	19.00		19.00			Nov. 2011		19.00
Employment & Training Worker III	4.50		4.50			Nov. 2011		4.50
Employment & Training Worker Supv	5.00		5.00			Nov. 2011		5.00
EMS Agency Administrator		1.00	1.00			Nov. 2011		1.00
EMS Agency Medical Director		0.50	0.50			Nov. 2011		0.50
Energy Weatherization Technician I/II	2.00		2.00			Nov. 2011		2.00
Epidemiologist		1.00	1.00			Nov. 2011		1.00
Executive Assistant	1.00	1.00	2.00			Nov. 2011		2.00

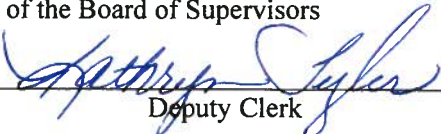
Fiscal Year 2011 - 2012 BOS Approved Personnel Allocation	Human Services	Health Services	Budget Approved Allocation	Proposed Change	Filled/ Vacant	Month of Change	Resolution Number	Combined Health & Human Services Agency Final
HEALTH & HUMAN SERVICES AGENCY								
Fiscal Technician	2.00	4.00	6.00			Nov. 2011		6.00
Food Services Aide	1.19		1.19			Nov. 2011		1.19
Food Services Supervisor	1.00		1.00			Nov. 2011		1.00
Health Education Coordinator		8.80	8.80			Nov. 2011		8.80
Health Program Manager		1.00	1.00			Nov. 2011		1.00
Health Program Specialist		4.00	4.00			Nov. 2011		4.00
Homemaker	1.00		1.00			Nov. 2011		1.00
Housing Program Coordinator	2.00		2.00			Nov. 2011		2.00
Housing Program Specialist I/II	2.00		2.00			Nov. 2011		2.00
IHSS Public Authority Registry/Training Specialist	2.00		2.00			Nov. 2011		2.00
Information Systems Coordinator	1.00		1.00			Nov. 2011		1.00
Information Technology Department Coordinator		2.00	2.00			Nov. 2011		2.00
Manager of Mental Health Programs		2.00	2.00			Nov. 2011		2.00
Mealsite Coordinator	5.68		5.68			Nov. 2011		5.68
Medical Administrative Officer		1.00	1.00			Nov. 2011		1.00
Medical Office Assistant I/II		10.80	10.80			Nov. 2011		10.80
Medical Records Technician		0.90	0.90			Nov. 2011		0.90
Mental Health Aide		2.00	2.00			Nov. 2011		2.00
Mental Health Clinical Nurse		2.00	2.00			Nov. 2011		2.00
Mental Health Clinician IA/IB/II		25.30	25.30			Nov. 2011		25.30
Mental Health Fiscal/Records Assistant		1.00	1.00			Nov. 2011		1.00
Mental Health Medical Director		1.00	1.00			Nov. 2011		1.00
Mental Health Nurse Practitioner		1.00	1.00			Nov. 2011		1.00
Mental Health Patient's Rights Advocate		1.00	1.00			Nov. 2011		1.00
Mental Health Program Coordinator IA/IB/II		6.00	6.00			Nov. 2011		6.00
Mental Health Worker I/II		12.40	12.40			Nov. 2011		12.40
Nutrition Services Supervisor	1.00		1.00			Nov. 2011		1.00
Nutritionist	1.20		1.20			Nov. 2011		1.20
Occupational/Physical Therapist		3.35	3.35			Nov. 2011		3.35
Office Assistant I/II	18.00	1.00	19.00	1.00		Nov. 2011		20.00
Office Assistant III	12.00		12.00	4.00		Nov. 2011		12.00
Office Assistant Supervisor I/II	3.00		3.00			Nov. 2011		3.00
Paralegal I/II	1.00		1.00			Nov. 2011		1.00
Program Aide	2.40		2.40			Nov. 2011		2.40
Program Assistant	16.60	1.85	18.45			Nov. 2011		18.45
Program Coordinator	4.00		4.00			Nov. 2011		4.00
Program Manager		3.00	3.00			Nov. 2011		3.00
Program Manager - Protective Services	5.00		5.00			Nov. 2011		5.00
Program Manager I	2.00		2.00			Nov. 2011		2.00
Program Manager II	3.00		3.00			Nov. 2011		3.00
Psychiatric Technician I/II		6.80	6.80			Nov. 2011		6.80
Psychiatrist		2.00	2.00			Nov. 2011		2.00
Public Health Laboratory Director		1.00	1.00			Nov. 2011		1.00
Public Health Microbiologist		0.00	0.00			Nov. 2011		0.00
Public Health Nurse I/II	1.00	7.90	8.90			Nov. 2011		8.90
Public Health Officer		1.00	1.00			Nov. 2011		1.00
Public Services Assistant		2.00	2.00			Nov. 2011		2.00
Quality Improvement Coordinator		0.50	0.50			Nov. 2011		0.50
Secretary	1.00		1.00			Nov. 2011		1.00
Senior Citizens Attorney I/II/III	1.50		1.50			Nov. 2011		1.50
Seniors' Daycare Program Supervisor	1.00		1.00			Nov. 2011		1.00
Social Services Aide	12.00		12.00			Nov. 2011		12.00
Social Services Supervisor II	7.00		7.00			Nov. 2011		7.00
Social Worker I/II	4.00		4.00			Nov. 2011		4.00
Social Worker III	23.60		23.60			Nov. 2011		23.60
Social Worker IV-A/IV-B	21.20		21.20			Nov. 2011		21.20

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HEALTH & HUMAN SERVICES AGENCY								
Sr. Accountant	2.00	2.00	4.00			Nov. 2011		4.00
Sr. Animal Control Officer		1.00	1.00			Nov. 2011		1.00
Sr. Department Analyst		2.60	2.60			Nov. 2011		2.60
Sr. Energy Weatherization Technician	1.00		1.00			Nov. 2011		1.00
Sr. Fiscal Assistant	2.00		2.00			Nov. 2011		2.00
Sr. Information Technology Dept Coordinator		1.00	1.00			Nov. 2011		1.00
Sr. Licensed Vocational Nurse		1.00	1.00			Nov. 2011		1.00
Sr. Medical Office Assistant		1.80	1.80			Nov. 2011		1.80
Sr. Office Assistant		4.00	4.00			Nov. 2011		4.00
Sr. Staff Services Analyst	1.00		1.00			Nov. 2011		1.00
Staff Services Analyst I/II	8.00		8.00			Nov. 2011		8.00
Staff Services Manager	2.00		2.00			Nov. 2011		2.00
Supervising Accountant/Auditor	0.00	0.00	0.00	1.00		Nov. 2011		1.00
Supervising Animal Control Officer		2.00	2.00			Nov. 2011		2.00
Supervising Health Education Coordinator		4.00	4.00			Nov. 2011		4.00
Supervising Mental Health Worker		1.00	1.00			Nov. 2011		1.00
Supervising Occupational/Physical Therapist		0.60	0.60			Nov. 2011		0.60
Supervising Public Health Nurse		2.00	2.00			Nov. 2011		2.00
Supv Deputy Public Guardian	1.00		1.00			Nov. 2011		1.00
Utilization Review Coordinator		1.00	1.00			Nov. 2011		1.00
Welfare Collections Officer	1.00		1.00			Nov. 2011		1.00
Department Total	334.48	186.10	520.58	1.00				521.58

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 1 day of November, 2011 by the following vote of said Board:

Ayes: Santiago, Briggs, Knight, Nutting, Sweeney
 Noes: None
 Absent: None

Attest:
 Suzanne Allen de Sanchez
 Clerk of the Board of Supervisors

By: 
 Deputy Clerk


 Chair, Board of Supervisors
 John R. Knight