

**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 241120	Transfer to index code:
Department: Support Services	Department:
Approved (Dept Head) <i>Ashton</i>	Approved (Dept Head)
Date <i>4/12/15</i>	Date

Specific location (address): 1323 Broadway Placerville

Where in facility? 2nd Cubicle on Right side, back room near copier

First contact person: Shawn VanLangen Phone: (530) 621-7529

Second contact person: Jaime Walkley Phone: (530) 621-5111

Cty Tag #	Description	Serial/VIN #	Condition
102336	Epson Projector Powerlite S5		Broken
26607	Video Cabinet		Good
	Leather Laptop case - Black		Old
	Rolodex x 2		New
	Panasonic Cassette Recorder RQ L31		Old
	Metal Paper sorter - Black		Good
	Misc Partition Desk pieces		good
	Picture frames x 4		Good
	X-Acto Pencil Sharpener - Black		Good
	HP LaserJet Pro 400 Printer		N/a
	Miscellaneous Shelving		N/a
	Cash Box - Gry		Good
	Shelving Brackets - White x 5		New
	Mouse Pad		Good
	Black Metal Bin		Good
	HP Laserjet 1200 Series		N/a
	Wire/Metal Shelf		Good
	Miscellaneous Nylon Gear		Old
	Data Talkers		Old
	Data Talker Chargers		n/a
	Misc Chargers		N/a

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>4/14/15</i>
Posted to Intranet	<i>5/11/15</i>
Board Approval	<i>6/2/15 *</i>
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

**Do not separate form. All parts of form are to be submitted as follows:** Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing









**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 531441

Transfer to index code:

Department: Health & Human Services\Public Guardian

Department:

Approved (Dept Head) \_\_\_\_\_ Date 4/1-15

Approved (Dept Head) \_\_\_\_\_ Date \_\_\_\_\_

Specific location (address): 935B Spring St

Where in facility? Basement under PHF

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Dianne Faiferek

Phone: 642-7179

Cty Tag #	Description	Serial/VIN #	Condition
103942	Dell 780 PC	2XZMDP1	Average
103879	Dell 780 PC	9XDQBP1	Average
103945	Dell 780 PC	2XZNDP1	Average
103950	Dell 780 PC	2Y0QDP1	Average
103935	Dell 780 PC	2XWNDP1	Average
103951	Dell 780 PC	2Y0NDP1	Average
103944	Dell 780 PC	2XYNDP1	Average
102085	Dell 755 PC	GQBR6G1	Average
103947	Dell 780 PC	2XYMDP1	Average
103943	Dell 780 PC	2XZPDP1	Average
103946	Dell 780 PC	2XYPDP1	Average
103949	Dell 780 PC	2Y1NDP1	Average
103952	Dell 780 PC	2XXPDP1	Average
103931	Dell 780 PC	2XTNDP1	Average
	*All hard drives and memory have been removed		
	** Computers moved to basement under PHF @ Spring St		

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>4/14/15</u>
Posted to Intranet	<u>5/1/15</u>
Board Approval	<u>6/2/15</u> #
Pick-up by Contractor	
Copy to Auditor	

Remarks:
<i>[Handwritten signature and notes]</i>
Auditor records updated by: _____ Date: _____

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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 306110

Transfer to index code:

Department: CDA Transportation

Department:

Approved (Dept Head)

Date

*John M. Pechetti*

*3/27/15*

Approved (Dept Head)

Date

Specific location (address): 2850 Fairlane Ct, Placerville

Where in facility? Basement Bldg. C

First contact person: **Julianne Melchor**

Phone: (530) 621-5910

Second contact person: Pam Niebauer

Phone: (530) 621-5419

Cty Tag #	Description	Serial/VIN #	Condition
101446	Optiplex 755	1F21WD1	Poor
101442	Optiplex 755	FD21WD1	Poor
100349	Optiplex GX620	9GDQ391	Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<del>3/27/15</del> 4-13-15
Posted to Intranet	5/1/15
Board Approval	6/2/15
Pick-up by Contractor	
Copy to Auditor	

**Remarks:** *Proceeds from any sale to be deposited back to Index Code 306500 USER: CODE 25000 A*

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Auditor records updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: Multi

Transfer to index code:

Department: Development Services

Department:

Approved (Dept Head)

Date

*John M. Redlath* 4/6/15

Approved (Dept Head)

Date

Specific location (address): 2850 Fairlane Ct., Placerville

Where in facility? Basement Bldg. C

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Pam Niebauer

Phone: (530) 621-5419

Cty Tag #	Description	Serial/VIN #	Condition
	INDEX CODE: 341000		
35244	DELL OPTIPLEX GX520 P D820	HXG4WB1	Poor
35251	DELL OPTIPLEX GX520 P D820	DYG4WB1	Poor
34641	DELL OPTIPLEX GX520 P4	2THPS91	Poor
	INDEX CODE: 342000		
35334	DELL OPTIPLEX GX520 P4	B9RW2C1	Poor
35331	DELL OPTIPLEX GX520 P4	49RW2C1	Poor
34483	DELL OPTIPLEX GX520 P4	C4PDH91	Poor
	INDEX CODE: 343000		
	INDEX CODE: 344000		
35258	DELL OPTIPLEX GX520 P D820	None	Poor
None	3 - Flat Panel Displays	None	Poor
None	17" Flat Panel Display	....6C1-5DTL	Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	4/7/15
Posted to Intranet	5/1/15
Board Approval	6/2/15 #
Pick-up by Contractor	
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Auction

Nº 30 -- 7231

County of El Dorado  
Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code: 307220

Transfer to index code:

Department: CDA Transportation Fleet

Department:

Approved (Dept Head)

Date

*J. M. Pedraza* 4/20/15

Approved (Dept Head)

Date

Specific location (address): 2441 Headington Road, Placerville

Where in facility? Fleet

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Kent Taylor

Phone: (530) 642-4900

Cty Tag #	Description	Serial/VIN #	Condition
515746	1998 CHEVROLET MALIBU	1G1ND52M5W6185247	FAIR
502172	2004 FORD EXPEDITION	1FMPU16L54LB46307	GOOD
516375	2008 CHEVROLET IMPALA	2G1WB58N581239229	GOOD
502510	2010 FORD EXPEDITION 4WD	1FMJU1G58AEB57968	GOOD
518695	1997 FORD 4X4 CLUB WAGON	1FBJS31L1VHA98512	GOOD
501253	2006 FORD CROWN VICTORIA	2FAHP71W06X137191	GOOD
502400	2008 FORD EXPEDITION	1FMFU16568LA65111	GOOD
514347	2008 FORD F-350 PICK-UP	1FTWF31538EB86569	GOOD
514315	2007 FORD F-150-PICK-UP	1FTPW14537KB11925	TOTALED
501456	2009 FORD CROWN VICTORIA	2FAHP71V79X140939	GOOD
501443	2009 FORD CROWN VICTORIA	2FAHP71V29X140931	GOOD
501455	2009 FORD CROWN VICTORIA	2FAHP71V69X140933	GOOD
502500	2010 FORD EXPEDITION 4WD	1FMJU1G5XAEB57972	GOOD
503927	2001 DODGE RAM VAN	2B7HB11Z61K553977	GOOD

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Posted to Intranet	5/1/15
Board Approval	6/2/15 *
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<b>Remarks:</b> Proceeds from any sale to be deposited back to	
Index Code 307220, User Code 92000A	
Auditor records updated by:	Date:

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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 306200

Transfer to index code:

Department: CDA Transportation/Maintenance

Department:

Approved (Dept Head) \_\_\_\_\_ Date \_\_\_\_\_

Approved (Dept Head) \_\_\_\_\_ Date \_\_\_\_\_

*John M. Pechetti*      *4/20/15*

Specific location (address): 2441 Headington Road, Placerville

Where in facility? Yard

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Denny Luce

Phone: (530) 642-4973

Cty Tag #	Description	Serial/VIN #	Condition
None	One (1) Box Emergency Road Markers	N/A	Poor
None	Two (2) Boxes Misc. Ford Auto Parts	N/A	Good
None	Two (2) Rebuilt Starters	N/A	Good
None	Two (2) Pump Motors	N/A	Good
None	Two (2) Solenoids	N/A	Good
None	Misc. Auto Parts	N/A	Good
None	Three (3) Alternators	N/A	Obsolete
None	Three (3 sets) M361266 Clutch & Air Compressors	N/A	Good
None	John Deer 24" Bucket	N/A	Good
None	Four (4) sets of Draper Chains	N/A	Fair
None	One (1) S-5212668 Bearing Spacer	N/A	Good
None	One (1) 522712 Broom Motor Mount	N/A	Good
None	Five (5) S-21048 Pressure Hoses EXH	N/A	Good
None	Two (2) 98BG-14000-3B-038 Hoses w/Cuffs	N/A	Good
None	One (1) S-28482 Hopper Seal	N/A	Good
None	One (1) S-21437 Inlet Seal	N/A	Good
None	One (1) S-24049 Clamp & Two (2) S-24222 Clamps	N/A	Good
None	Two (2) S-52066385 Fan Seals	N/A	Good
None	One (1) S-21049 Suction Hose	N/A	Good
None	Two (2) S-21049 Rebuilt Starters	N/A	Good
None	One (1) Rebuilt 5495 Starter	N/A	Good

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Posted to Intranet	<i>5/1/15</i>
Board Approval	<i>6/2/15 #</i>
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<b>Remarks:</b> Proceeds from any sale to be deposited back to:	
Index Code: 306500 User Code: 25000A	
Auditor records updated by:	Date:

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