

**REVIEW AND APPROVAL REQUESTED FOR:**

☐ Contract ☒ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 12/1/25Need Date: 12/8/25**PROCESSING DEPARTMENT**

Department: CAO - P&C  
Dept Contact: Timmi King  
Phone: x5102  
Dept. Signature: Matthew Potter  
Title: Sr. Administrative Analyst

Org Code: 0800000  
Funding Source: Unknown  
PL String: n/a  
Legistar #: TBD

**CONTRACT INFORMATION**CONTRACT #: 7017CONTRACT AMENDMENT #: I

Contracting Department: Human Resources Department  
Contractor/Vendor Name: Kramer Workplace Investigations, A Professional Corporation  
Contract Term: 3 years & 3 months, & Contract Value: \$150,000, as amended

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Title: Workplace Investigations Services  
\_\_\_\_\_  
\_\_\_\_\_

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 12/8/25 By: Stephen L. Mansell  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS****CONTRACT AMENDMENT ONLY****HR APPROVAL**

Compliance with Human Resources requirements? Yes: ☒ No: ☐  
Compliance verified by: Misty Garcia

Digitally signed by Misty Garcia  
Date: 2025.12.18 10:22:37 -08'00'

**RISK APPROVAL**

Approved ☒ Disapproved ☐ Date: 12/18/25 By: Karen M. Bianchini  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

Digitally signed by Karen M. Bianchini  
Date: 2025.12.18 08:25:00 -08'00'

**COMMENTS** \_\_\_\_\_