



# **RESOLUTION NO. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

### **ENVIRONMENTAL MANAGEMENT DEPARTMENT FEES**

Effective July 1, 2007

WHEREAS, the Environmental Management Department enforces and regulates a multitude of State mandated programs, and

WHEREAS, the majority of the locally implemented State mandated programs are legislated to provide for recovery of program costs through local fees; and

WHEREAS, fees are established by Resolution of the Board of Supervisors; and

WHEREAS, Board of Supervisors Policy No. B-6 provides for a department to adjust fees for services based on a cost analysis that supports such fees; and

WHEREAS, the Environmental Management Department has documented the cost of providing services through time studies and cost analyses; and

WHEREAS, the Environmental Management Department is requesting to adjust fees based on such time studies and cost analyses;

NOW, THEREFORE, BE IT RESOLVED that Resolution No.188-2006 be superseded and that the Environmental Management Fees shall be in accordance with the attached fee schedule, effective July 1, 2007.

## **DEPARTMENT HOURLY RATE**

	An hourly rate is established for any other services not otherwise charged by the above fee schedule, and other mandated inspections not otherwise associated with a health permit, as well as technical assistance. The minimum to be charged will be .5 hour.	Current Hourly Fee \$120	Proposed Hourly Fee \$125
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## **REQUIRED FEES**

No person, corporation, association, firm, business or entity shall operate, perform, carry on, conduct or engage in any of the activities delineated above without paying the fee listed and obtaining a receipt therefore from the Environmental Management Department. A receipt may be issued at any time during the year and shall expire annually on the one-year anniversary date.

## **PENALTY CHARGES**

If any fee specified is not paid prior to the anniversary date, the applicant shall pay, in addition to such fee, a penalty in the amount of 25% of such fee for being 30 days in arrears, a 50% penalty fee for being 60 days in arrears, and a 100% penalty fee for being 90 days in arrears. Failure to pay the initial fee will result in a 100% penalty. These fees are in addition to any other actions allowable by regulation or statute. These penalties apply to all fees owed to the Department, to the extent allowed by law.

## **REFUNDS**

If an application for a refund is determined to be warranted, the Department will refund the entire amount of the payment if the Department was responsible for the error; otherwise, the Department will refund the payment less the cost of administrative time needed to investigate the refund and process the request, at a minimum of one half hour at the Department's current hourly rate.

## **CONVERSION TO TIME & MATERIALS**

When in the opinion of the Director of Environmental Management the required fee for an application is going to be exceeded due to the complexity of the project that it may generate, the Director may convert the application to a time and materials process. When this conversion is proposed, the applicant will be notified in writing and will be requested to submit a deposit in an amount estimated to be sufficient to cover the remaining staff work to bring the application to a final decision. Staff work on the application will stop until a deposit is provided. After the conversion, the applicant will receive a monthly statement/bill identifying the remaining processing fee and/or deposit, or the amount due if deposited funds have been exhausted. If monies are owed, they shall be paid before action by the hearing body.

**ANNUAL ADJUSTMENT**

All fees specified by this resolution may be adjusted automatically on July 1<sup>st</sup> of each year in an amount equivalent to the percent change in the annual average from the most recent calendar year in the Consumer Price Index (CPI) for All Urban Consumers for California as documented by the State of California Division of Labor Statistics and Research, Department of Industrial Relations, rounded up to the nearest whole dollar.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by the following vote of said Board:

Ayes:

**ATTEST**

**CINDY KECK**

Clerk of the Board of Supervisors

Noes:

Absent:

By \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chair, Board of Supervisors

**I CERTIFY THAT:**

THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

**DATE** \_\_\_\_\_

**ATTEST** : CINDY KECK, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By \_\_\_\_\_  
Deputy Clerk