

**REVIEW AND APPROVAL REQUESTED FOR:**

Contract  Amendment  Resolution  Ordinance  Policy  Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 8/28/25

Need Date: 9/5/25

**PROCESSING DEPARTMENT**

Department: Sheriff's Office  
Dept Contact: Katie Cruickshank  
Phone: 530-621-5609  
Dept. Signature: Monica Ferguson Digitally signed by Monica Ferguson  
Date: 2025.08.28 13:16:19 -07'00'  
Title: \_\_\_\_\_

Org Code: 2420200  
Funding Source: \_\_\_\_\_  
PL String: \_\_\_\_\_  
Legistar #: 25-1591

**CONTRACT INFORMATION**

CONTRACT #: 9841 CONTRACT AMENDMENT #: \_\_\_\_\_

Contracting Department: Sheriff's Office  
Contractor/Vendor Name: KP Research Services, Inc.  
Contract Term: 10/1/25-9/30/28 Contract Value: \$150,000.00

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Review and approve agreement  
\_\_\_\_\_  
\_\_\_\_\_

**COUNTY COUNSEL**

Approved  Disapproved  Date: 8/29/25  
Approved  Disapproved  Date: \_\_\_\_\_

By: Stephen L. Mansell Digitally signed by Stephen L. Mansell  
Date: 2025.08.29 14:42:31 -07'00'  
By: \_\_\_\_\_

**COMMENTS**

**CONTRACT AMENDMENT ONLY**

**HR APPROVAL**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved  Disapproved  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved  Disapproved  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**