























<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 028200		Transfer to index code:	
Department: CAO FACILITIES		Department:	
Approved (Dept Head) <i>B. J. Hull</i>		Approved (Dept Head)	
Date <i>8/9/18</i>		Date	
Specific location (address): 3000 FAIRLANE COURT, SUITE 2			
Where in facility? HOUSE 2			
First contact person: MARY DAVIS / SUZANNE MONTEZ		Phone: (530) 621-5890	
Second contact person: MARY DAVIS / SUZANNE MONTEZ		Phone: (530) 621-5890	

Cty Tag #	Description	Serial/VIN #	Condition
101674	COMPUTER DELL OPTIPLEX 755DC E2180	5CZ7GF1	BAD - <del>DEAD</del>
101676	COMPUTER DELL OPTIPLEX 755 DC E2180	5CZ7GF1	BAD ''
35967	COMPUTER DELL OPTIPLEX 745 P4	JCKL3D1	BAD ''
101761	COMPUTER DELL OPTIPLEX 755 DUO E4400	J9QKLF1	BAD ''
101075	COMPUTER DELL OPTIPLEX 745 P D945	BNNK4D1	BAD ''
101090	COMPUTER DELL OPTIPLEX 745 P D	C1V35D1	BAD ''
35964	COMPUTER DELL OPTIPLEX 745 P4	9BKL3D1	BAD ''
35949	COMPUTER DELL OPTIPLEX 745 P4	1CKL3D1	BAD ''
101874	COMPUTER DELL OPTIPLEX 755 DUO E6750	HMXRQF1	BAD ''
	DELL MONITOR	1704FPVT	BAD ''
	VIEW SONIC VP2130B MODEL VS10773	PSD056644779	BAD ''
	ESPON LQ 570 PRINTER	1F70007229	BAD ''
	RAPIDPRINT ELECTRIC DATE STAMP		
105115	COMPUTER DELL OPTIPLEX 7	5MX84V1	BAD ''
101097	COMPUTER DELL OPTIPLEX 745 P D945	JN295D1	BAD ''

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>8/9/18</i>	
Posted to Intranet	<i>8/20/18</i>	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS





10-8-17

Nº -- 8142

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 243111		Transfer to index code:	
Department: SHERIFF/CUSTODY		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>8-12-18</i>	Approved (Dept Head)	Date
Specific location (address): 300 Forni Rd Placerville (JAIL)			
Where in facility? Conex containers			
First contact person: Ben Miller		Phone: (530) 621-6013	
Second contact person: John Chrinka		Phone: (530) 621-6013	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	# 1PORTABLE ICE MAKER		GOOD
N/A	#2 MAGIC CHIEF MICROWAVE OVEN		INOPERABLE
N/A	#3 TABLE SMALL		FAIR
N/A	#4 DESK GRAY		FAIR
N/A	#5 PROJECTER SCREENS/TWO		GOOD
N/A	#6 KEY BOARD DRAWER		GOOD
N/A	#7 TYPEWRITER NAKAJIMA MOD #AE-740		GOOD
N/A	#8 CABNETS /HANGING WALL/ TWO		FAIR
15448	#10 FILE CABNET/FIVE DRAWER		POOR
N/A	#11 TREAD MILL REBOK		POOR
N/A	#12 CHAIR OFFICE		POOR
N/A	#13 BOOK SHELF/ WOOD		FAIR
N/A	#14 TABLE WOOD /PEDESTAL 4'X4'		FAIR
N/A	#15 COMPUTER DESK		FAIR
N/A	#16 TVs SEP SCEPTRE MOD #X32 / FOUR		INOPERABLE
N/A	#17 SMALL ROLLING DESK		FAIR
N/A	#18 SCBA BOXES/EMPTY /FIVE		GOOD
N/A	#19 VIDEO MONITORS,ONE DELL ,THREE VJC		OBSOLETE
N/A	#20 MISCELLANEOUS COMPUTER WIRING		GOOD
N/A	#21 TV SANYO DP55441 BIG SCREEN		GOOD
30156/58/59	#22 MISCELLANEOUS VIDEO MONITORING EQUIP		OBSOLETE

<b>Routing of PTR Form</b>	<u>N/A or Date</u>	<b>Remarks:</b> <i>OK [Signature] M605</i> <i>Approved CIBB 7-12-18 [Signature]</i>
Sent to Auditor/Purchasing	<i>8/14/18</i>	
Posted to Intranet	<i>8/20/18</i>	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing