

CONTRACT ROUTING SHEET

Date Prepared: March 13, 2014

Need Date: March 27, 2014

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith
Phone #: x5417
Department
Head Signature: [Signature]

CONTRACTOR:

Name: Town Center East, L.P.
Address: 4364 Town Center Blvd. #212
El Dorado Hills, CA 95762
Phone: (916) 933-6699

CONTRACTING DEPARTMENT: CAO-Facilities

Service Requested: Lease Agreement Amendment for Sheriff's Substation in EDH
Contract Term: 1 Year Contract Value: \$9,900.00
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 3/18/14 By: [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____

RECEIVED
EL DORADO COUNTY COUNSEL
14 MAR 13 AM 8:09

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: conditional Disapproved: _____ Date: 3/26/14 By: [Signature]
Approved: ✓ Disapproved: _____ Date: 3/27/14 By: [Signature]

RECEIVED
HUMAN RESOURCES DEPT.
14 MAR 19 PM 4:21
HUMAN RESOURCES DEPT.
14 MAR 20 AM 11:07

Conditionally approved. need
waiver of Subro - endorsement - Anglo
Waiving - endorsement of W of Subro

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____