

**Grand Jury Recommendations Quarterly Status Update  
September 30, 2008**

**2006-07 Grand Jury Final Report**

**El Dorado County Facilities**

**GJ 06-045**

**Recommendation 3:**

The cooling tower should be replaced [in Building B].

**Original Response to Recommendation 3:** The recommendation has not been implemented, but will be implemented in the future. General Services, Facilities division, has the cooling tower listed, but not scheduled, as a future CIP. The estimated implementation timeframe is spring, 2008.

**Status as of December 31, 2007:** The recommendation has not been implemented, but will be implemented in the future. The recommendation is currently being implemented. Specifications are written and the project is on schedule for completion in the spring of 2008.

**Status as of March 31, 2008:** The recommendation has not been implemented, but will be implemented in the future. The recommendation is currently being implemented. Specifications are written and the project is going out to bid prior to 4/15/08. The project is on schedule for completion in the spring or fall of 2008.

**Status as of June 30, 2008:** The recommendation has not been implemented, but will be implemented in the future. The cooling tower installation is scheduled for the July 4<sup>th</sup> weekend.

**Status as of September 30, 2008:** The recommendation has been implemented. A new cooling tower is in operation.

**Recommendation 19:**

Display prominent direction signs [to the South Lake Tahoe Administration Building].

**Original Response to Recommendation 19:** The recommendation has not yet been implemented but will be implemented in the future. General Services Building Maintenance personnel will address this issue by the end of the year.

**Status as of December 31, 2007:** The recommendation has not been implemented but will be implemented in the near future. The project has been assigned to a project manager and will be addressed in the early spring of 2008.

**Status as of March 31, 2008:** The recommendation has not been implemented but will be implemented in the near future. This project is on hold due to scheduled road work in the area where the sign is to be placed. General Service's personnel will revisit this project in the fall of 2008.

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**Status as of June 30, 2008:** The recommendation has not been implemented but will be implemented in the near future. This project is on hold due to scheduled road work in the area where the sign is to be placed. General Service's personnel will revisit this project in the fall of 2008.

**Status as of September 30, 2008:** The recommendation has not been implemented but will be implemented in the near future. This project is on hold due to scheduled road work in the area where the sign is to be placed. A Project Manager will check on the schedule for the road work by October 15, 2008.

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**El Dorado County Information Technologies**

**GJ 06-050**

**Recommendation 1:**

Contract with an independent professional IT consultant to evaluate the County's Information Technologies Strategic Plan and establish an ERP that meets the current and future business needs of the County. The consultant's Statement of Work shall include:

- evaluating and reporting on the County's ERP efforts
- assessing the efficiency of County IT Systems
- identifying the risks of continuing to operate in maintenance mode with current infrastructure and aging applications
- addressing IT budgetary challenges.

**Original Response to Recommendation 1: The recommendation requires further analysis.** As indicated in the report any implementation of the recommendation will need funding in order to implement any modernization or replacement of systems in the future.

Funding in the amount of \$80,000 for the evaluation of the County's Financial System, to be conducted by an independent professional consultant, was requested by I.T. from savings in the Fiscal Year 2006-2007 budget request; however, due to budgetary constraints, funding was not appropriated. Additionally, funding in the amount of \$50,000 was requested in the Fiscal Year 2007-2008 budget request for consulting services for the Land Management Information System; however, due to budgetary constraints funding was not appropriated.

In the interim, I.T. is conducting further analysis as to the operational deficiencies of the various systems identified in the finding, and as to whether the appropriate action plan would be to replace or modify the systems. I.T. staff is currently meeting with key users of the systems, documenting the known deficiencies and shortcomings, along with recommendations for improvement, replacement or reengineering.

I.T. will continue to propose funding for fulfilling the recommendations in this report. However, given current budget constraints, funding is not expected until at least fiscal year 2009-10.

I.T. will continue to modify and/or enhance the systems to provide the best possible efficiency and effectiveness, given the available resources and budget constraints.

**Status as of December 31, 2007: The recommendation requires further analysis.** There is no change to the original response.

**Status as of March 31, 2008: The recommendation requires further analysis.** There is no change to the original response.

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**Status as of June 30, 2008:** The recommendation requires further analysis. There is no change to the original response.

**Status as of September 30, 2008:** The recommendation requires further analysis. There is no change to the original response.

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**2007-08 Final Report Part 1**

**Assisting Road Repair Community Service Districts**

**Case No. GJ 07-026**

**Recommendation 2:** The County should publish the “Zone of Benefit Advisory Committee Manual” and make it available, free of charge, to every road repair district director. As soon as possible, this Manual should also be provided through the internet. This will allow easy upgrading by the Department of Transportation and ready access of the latest upgrade by users. Hard copy Manuals should continue to be published.

**Original Response to Recommendation 2: The recommendation has not been implemented, but will be implemented in the future.** The department will post the “Zone of Benefit Advisory Committee Manual” or similar documentation on the Department of Transportation web page, with a target date of January 1, 2009. Hard copies could be made available to the public for a nominal fee.

**Status as of September 30, 2008: The recommendation has not been implemented, but will be implemented in the future.** There is no change to the original response.

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**2007-08 Final Report Part 1**

**El Dorado County Juvenile Hall  
Placerville**

**Recommendation:** It is recommended that the Board of Supervisors fund necessary work entailed in the expansion of the facility and updating the communication system during the 2008-2009 fiscal year.

**Response to Recommendation:** **The recommendation has not yet been implemented, but will be implemented in the future.** General Services has secured a contract to update the communication system, and should begin repairs/replacement of the system on or before August 4, 2008. General Services has secured a contract to expand the entrance and control room of the Juvenile Hall. Construction should begin on or before August 4, 2008.

**Status as of September 30, 2008:**

A) Communication System: **The recommendation has been implemented.** A new communications system is in place and is currently being fine tuned by the contractor for optimum performance.

B) Expand the entrance and control room of Juvenile Hall: **The recommendation has not been implemented, but will be implemented in the future.** Upon further research, it was determined that funding was not adequate to complete the project. Additional funding will be included in a budget addendum. With additional funding, the facilities staff expects to begin the project in the October/November 2008 timeframe.

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**2007-08 Final Report Part 1**

**El Dorado County Juvenile Hall  
South Lake Tahoe**

**Recommendation 1:** It is recommended that the capital improvement plan be implemented this fiscal year in order to remedy the facility issues which pose health and security risks.

**Original Response to Recommendation 1: The recommendation has not yet been implemented, but will be implemented in the future.** In regard to the findings (F1-A / F1-B) that identify capital improvements to the outside recreation area, and the repair of a pass-through window, both projects have been repaired. Contact with Richard Collier, who is responsible for Capital Programs, indicates that F1-C (Acoustic problems above the classroom) is presently at the contract stage and should be resolved within 120 days. It is estimated that the project will be completed on or before August 4, 2008.

**Status as of September 30, 2008: The recommendation has been implemented.** The Acoustic problem was addressed in July by the addition of several vents in the classroom. While not optimal, this has reduced noise in the classroom.

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**2007-08 Final Report Part 2  
Consolidation of Fire Protection Districts  
Case No. 07-025**

**Recommendation 1:** 1. The El Dorado County Board of Supervisors should discontinue the “Supplemental Funding Agreement for Rural Districts for Enhanced Fire Protection and Emergency Medical Services” as it pertains to the following six fire protection districts: Pioneer, Rescue, Garden Valley, Mosquito, Georgetown, and Latrobe.

**Original Response to Recommendation 1: The recommendation requires further analysis.** As noted in the response to Finding 3, on May 20, 2008 the Board of Supervisors requested that the Auditor-Controller work with representatives of the fire districts to evaluate the formula for distribution of Aid to Fire. The Board expects a report back from the Auditor-Controller in September during the hearing of the final budget.

**Status as of September 30, 2008: The recommendation will not be implemented because it is not warranted.** The Board of Supervisors has included the Aid to Fire in the 2008-09 Final Budget. In a letter to the Board of Supervisors on September 9, 2008 the Auditor-Controller recommended that the CAO withhold the Aid to Fire subsidy to the Garden Valley Fire Protection District and the Fallen Leaf CSD pending audits of the financial records of these two districts. The Auditor-Controller was unable to “review a complete history of the financial activity of these two districts” because they “banked” out of the County Treasury. The Board of Supervisors also contacted fire districts receiving Aid to Fire in order to apprise them of the County’s financial position, and suggest that the districts consider alternative funding arrangements in the future.



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**South Lake Tahoe Administration Facility  
El Dorado Center**

**Recommendation:** Given the myriad problems facing this building, in addition to its design unsuitability for county purposes, the Grand Jury recommends that this building be replaced. The recommendation should be considered in the context of long-term county office space needs throughout the Tahoe Basin. This replacement project should remain in the El Dorado County capital improvement program as a high priority project.

**Original Response to Recommendation:** **The recommendation has not yet been implemented but will be implemented in the future.** As the recommendation points out, the replacement of the El Dorado Center is already envisioned in the Capital Improvement Program. This project would consist of the construction of a new joint-use facility to house those county functions currently located in the El Dorado Center in conjunction with City of South Lake Tahoe and the South Lake Tahoe School District functions. This would include the Building Department, the Assessor's Office, the Recorder's Office and various disciplines within the Environmental Management Department. The El Dorado Center, originally constructed by the private sector as a banking facility, has many noted deficiencies due to space configuration and age. This plan would include the marketing of this facility in an effort to offset the costs of new construction. Key elements of this plan would include land acquisition, design, agency permitting and building construction. On October 23, 2007 the Board of Supervisors issued a letter of intent to the City of South Lake Tahoe and the Lake Tahoe Unified School District regarding the joint-use facility. Although the project remains in the 2007 CIP, it is impossible to determine a precise timeframe to implement this recommendation due to the complexity of the project and the lack of secured funding. Depending on the availability of funding, the planning, permitting and construction of such a facility could take up to five years.

**Status as of September 30, 2008: No change to original response.**

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**2007-08 Final Report Part 2**

**El Dorado County Sheriff's Building**

**Recommendation 1:** It is recommended that the three areas listed in finding # 2 above be remedied immediately.

**Response to Recommendation 1: The recommendation has not yet been implemented but will be implemented in the future.** The administration section of the Sheriff's Office has been moved to a leased facility on Broadway in Placerville. Revenue from the Accumulated Capital Outlay fund will be used to remodel the Sheriff's Administration Building. The remodel plan is consistent with the substation design if and when a new primary administration building is constructed. Current plans call for a remodel of the locker-room/showers, briefing room, sergeants' office, report writing room and records rooms. Plans are presently in plan check. Once approved, the project will go out to bid for construction. This project will likely take upwards of eight months to one year. Parking lot repairs and evacuations signs will be addressed as part of the remodel effort.

**Status as of September 30, 2008: No change to original response.**

**Recommendation 2:** The sheriff's facilities upgrade is already in the El Dorado County capital improvement program, indicating a new main facility in Placerville, and sub-station in El Dorado Hills. This Grand Jury, however, agrees with the sheriff's current recommendation identified in the background section of this report, specifically a new main facility in El Dorado Hills, and converting the current main facility in Placerville for use as a sub-station.

**Response to Recommendation 2: The recommendation has not yet been implemented but will be implemented in the future.** The administration section of the Sheriff's Office has been moved to a leased facility on Broadway in Placerville. Revenue from the Accumulated Capital Outlay fund will be used to remodel the Sheriff's Administration Building. The remodel plan is consistent with the substation design if and when a new primary administration building is constructed. Current plans call for a remodel of the locker-room/showers, briefing room, sergeants' office, report writing room and records rooms. Plans are presently in plan check. Once approved, the project will go out to bid for construction. This project will likely take upwards of eight months to one year.

**Status as of September 30, 2008: The recommendation requires further analysis.** The Sheriff's Office has entered into a five year lease on a building in Placerville to use as their main facility. An analysis should be conducted in year three or four of the lease to determine the feasibility of continuing the lease or relocating the Sheriff's Office main facility to an alternative location.