

# CONTRACT ROUTING SHEET

Date Prepared: August 16, 2016

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Wells  
Phone #: x5804  
Department Head Signature: [Signature]

**CONTRACTOR:**

Name: Superior Court of CA, EDC  
Address: 2850 Fairlane Court, Suite 110  
Placerville, CA 95667  
Phone: 530-621-7454

**CONTRACTING DEPARTMENT:** CAO

Service Requested: Alternate Dispute Resolution Services  
Contract Term: Five (5) FY - No Change Contract Value: \$349,391.00 - No Change  
Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Approved 4/15/16 by Julie Patton

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 8/22/2016 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

EDC FOR ARADO COUNTY COUNSEL  
16 AUG 16 PM 3:12

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 8-29-16 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

EDC HR/RISK

16 AUG 28 AM 08:01

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_