

**REVIEW AND APPROVAL REQUESTED FOR:**

☒ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 6/23/25Need Date: 7/7/25**PROCESSING DEPARTMENT**

Department: P&C  
Dept Contact: Matthew McKain  
Phone: x5974  
Dept. Signature: Matthew Potter  
Title: Sr. Administrative Analyst

Org Code: 08000000  
Funding Source: \_\_\_\_\_  
PL String: \_\_\_\_\_  
Legistar #: TBD

**CONTRACT INFORMATION**CONTRACT #: 9580

CONTRACT AMENDMENT #: \_\_\_\_\_

Contracting Department: Human ResourcesContractor/Vendor Name: Sloan, Sakai, Yeung & Wong, LLPContract Term: 3 YearsContract Value: \$200,000

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**As-Needed Workplace Investigation Services**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 6/30/25  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: Stephen L. Mansell  
By: \_\_\_\_\_

Digitally signed by Stephen L. Mansell  
Date: 2025.06.30 14:45:49 -07'00'

**COMMENTS****CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: \_\_\_\_\_  
By: \_\_\_\_\_

**COMMENTS**