

Contract #: 210-S1210, A2
Index Code: 531210

CONTRACT ROUTING SHEET

Date Prepared: 2/19/13

Need Date: ASAP

PROCESSING DEPARTMENT:

Department: HHSA/CS
Dept. Contact: Amy Higdon
Phone #: x4836
Department Head Signature: Daniel Nielson
Daniel Nielson, M.P.A., Director

CONTRACTOR:

Name: HAPPY Software
Address: 11 Federal Street
Saratoga Springs, NY 12866
Phone:

CONTRACTING DEPARTMENT: Health and Human Services Agency/CS

Service Requested: HAPPY Software services

Contract Term: 10/19/11-ongoing Contract/Grant Value:

Compliance with Human Resources requirements? N/A Yes x No:

Compliance verified by: Mike Stella

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Conditional Disapproved: _____ Date: 3/7/13 By: Josh Beck
Approved: upon changes Disapproved: _____ Date: _____ By: _____

*delete: "Terms and conditions subject to change" at bottom of Exh D
modify "Terms & Conditions" on page 2 of Exhibit A to delete that a change can be made at any time & replace of provision that Happy must give you notice of change no later than 60 days prior to renewal date which allows you to cancel contract if necessary*

RECEIVED
MAR 04 2013
El Dorado County Council

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 3/7/13 By: km
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: All contracts that involve the acquisition of software or computer related items must be first approved by IT. Any contract that requires approval from another department must also be first approved by the other department.

Departments: Information Technologies

Approved: ✓ Disapproved: _____ Date: 4-4-13 By: Keegan
Approved: _____ Disapproved: _____ Date: _____ By: _____

AS to form - memo with recommendations attached.

Mark A. Roston PM Review/Date
Kumar CFO Review/Date
W. Wheeler 2/20/13 Contracts Supe Review/Date
Cynthia K. Kellin 2/21/13 Contracts Mgr. Review/Date



El Dorado County Information Technologies

Kelly Webb
Acting Director

Address: 360 Fair Lane
Placerville, CA 95667
Voice (530) 621-5450
Fax (530) 295-2512

April 4, 2013

To: Health & Human Services Department

From: Kelly Webb

A handwritten signature in cursive script that reads "Kelly Webb".

RE: Contract #514-S1211
Response to Contract Routing Sheet

Information Technologies has reviewed the above referenced contract and noted approval on the Blue Contract Routing Sheet with the following comments:

- As to form only based on technical specifications noted in the agreement.
- Information Technologies has not evaluated the effectiveness of how the software manages Section 8 Housing and Public Housing programs. The software has been in place for several years for this purpose.
- Information Technologies recommends that the HAPPY software be evaluated from a finance perspective for integration with the Enterprise Resource Planning (ERP) system. Information on the vendor web-site suggests that this software can be integrated for payments, receivables, direct deposit and 1099 processing, and fiscal processing with other programs.
- The agreement is perpetual, however, it noted that there is a fiscal out clause that allows the County to terminate the agreement in the event a different solution presents itself through the ERP evaluation.

"The commitment of the Information Technologies staff is to deliver creative, practical solutions and services in support of the current and future technological needs of El Dorado County."