



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, the Director of Child Support Services requested a classification study of the single position Executive Secretary in the Child Support Services Department; and

WHEREAS, the allocated position is a Merit System Services position, and therefore Merit is responsible for performing the classification study; and

WHEREAS, the results of the study by Merit concluded that the position should be appropriately reclassified as a Staff Services Specialist, and the Human Resources Department has read the report and concurs; and

WHEREAS, in accordance with Section 304 of the El Dorado County Personnel Management Resolution #228-84, the Human Resources Director may recommend to the Board of Supervisors a reclassification of a position if the duties and responsibilities of a position becomes so altered that the position does not fit into the classification to which it was originally allocated; and

WHEREAS, in accordance with Section 202 of the El Dorado County Compensation Administration Resolution #227-84 applicable to represented employees, and Section 501 of the El Dorado County Salary and Benefits Resolution #323-2001 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County; and

WHEREAS, Resolution #62-2012 established the authorize Personnel Allocation based on the Fiscal Year 2012-2013 recommended Budget and has been subsequently amended by action of the Board; and

WHEREAS, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of El Dorado does hereby amend, modify and/or alter its Authorized Personnel Allocation Resolution #62-2012 as set forth below:

Department	Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Child Support Services	2112	Executive Secretary	1.0	1.0	-1.0	0
Child Support Services	7800	Staff Services Specialist	0	0	+1.0	1.0

Resolution No: _____

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 2013, by the following vote of said Board:

Ayes:

Attest:
James S. Mitrisin
Clerk of the Board of Supervisors

Noes:
Absent :

By: _____
Deputy Clerk

Chairperson, Board of Supervisors