



Application Cover Sheet

RFA PROCESS

VIOLENCE AGAINST WOMEN VERTICAL PROSECUTION (VV) PROGRAM

Submitted by:
EL DORADO COUNTY DISTRICT ATTORNEY
778 Pacific Street
Placerville, California 95667
(530) 621-6472



OFFICE OF THE
DISTRICT ATTORNEY
EL DORADO COUNTY, CALIFORNIA

VERN PIERSON, DISTRICT ATTORNEY

August 31, 2022

Mark Ghilarducci, Director
California Governor's Office of Emergency Services
3650 Schriever Ave
Mather, CA 95655

RE: Violence Against Women Vertical Prosecution (VV) Program
Signature Requirement

Dear Mr. Ghilarducci,

Please accept this letter and the included application for consideration for the Violence Against Women Vertical Prosecution (VV) Program Request for Application. El Dorado County Policy (A-6) (included) authorizes department heads to execute all documents required to apply for grants. This same policy designates the sole authority for accepting grant awards and approving grant agreements to the Board of Supervisors. As a result, the CalOES Grant Subaward Face Sheets, the Certificate of Assurance of Compliance forms and the Subrecipient Grants Management Assessment required as part of the Violence Against Women Vertical Prosecution (VV) Program Request for Application, are included but not signed. It is the intent of this Agency to comply with all terms and conditions set forth in the certification if awarded. However, until funding has been allocated or awarded and accepted by the County Board of Supervisors, these documents cannot be signed.

It is the intent of the Agency to prepare a Board item presenting the award notification to the Board of Supervisors, requesting the award be accepted. Once approved, the documents can be executed.

If you have any questions, please do not hesitate to contact me.

PLEASE REPLY TO:

** 778 Pacific Street
Placerville, CA. 95667
(530) 621-6474
Fax (530) 621-1280

1360 Johnson Blvd. Ste.105
South Lake Tahoe, CA 96151
(530) 573-3100
Fax (530) 544-6413

WEB SITE:
<https://www.eldoradoda.com/>

Sincerely,


Vern Pierson (Aug 31, 2022 14:55 PDT)

Vern R. Pierson
District Attorney



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 1 of 2
	Date Adopted: 12/22/1987	Effective Date: 12/22/1987

I. PURPOSE

The purpose of this policy is to ensure flexibility and efficiency in the grant application process while maintaining the Board of Supervisors discretion over the acceptance of grant funding and any related obligations.

II. POLICY

The County receives financial assistance in the form of grants. For the purposes of this policy, grants shall be defined as cash or in-kind assistance awarded by a government or other organization (called the grantor), excluding unsolicited donations, for specified purposes to an eligible recipient (called the grantee). Grants are usually conditional upon certain qualifications as to the use, maintenance of specified standards, and/or a proportional contribution by the grantee or other grantor(s). The grant process may consist of several steps including a notice of intent to apply, application, acceptance of award, and execution of grant agreement and related documents.

A. The Board of Supervisors is the sole authority for:

1. Accepting grant awards and approving grant agreements in the amount of more than \$10,000 or in-kind awards valued at more than \$10,000;
2. Accepting grants for which any requirements for funds, matching or otherwise, or other resources are required for funding disbursement; and
3. Delegating authority to execute the grant agreement and other grant related documents after acceptance of a grant award and approval of the grant agreement.

B. County department heads are authorized to:

1. Execute all documents required to apply for grants.
 - i. Department heads are expected to exercise good judgment when determining to spend staff time applying for a grant.
 - ii. The grant should be directly related to the mission and vision of the department.
 - iii. Any county match requirements must be feasible and reasonable.
2. Accept grant awards that meet all of the following criteria:



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Policy Number:</td> <td style="width: 50%;">Page Number:</td> </tr> <tr> <td>A-6</td> <td>2 of 2</td> </tr> <tr> <td>Date Adopted:</td> <td>Effective Date:</td> </tr> <tr> <td>12/22/1987</td> <td>12/22/1987</td> </tr> </table>	Policy Number:	Page Number:	A-6	2 of 2	Date Adopted:	Effective Date:	12/22/1987	12/22/1987
Policy Number:	Page Number:								
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Date Adopted:	Effective Date:								
12/22/1987	12/22/1987								

- i. Are in a cash amount not to exceed \$10,000 or in-kind awards valued at not more than \$10,000; and
 - ii. Do not include any requirement for County funds; and
 - iii. Relate directly to the mission of the department and directives of the Board.
 - iv. No less than three business days prior to accepting the grant, the department head will provide the Board and the Chief Administrative Office (CAO) a written report demonstrating that the grant meets criteria 2.i through 2.iii and notifying the Board of the intent to accept the grant. If no member of the Board or the CAO express concerns during this three-day period, the department head may accept the grant. If any member of the Board or the CAO objects, the department head shall bring the decision to accept the grant before a regularly scheduled meeting of the Board.
3. Department heads are required to communicate, document, and coordinate with any other county departments that may be involved with or affected by the grant program or project.
 4. Department heads are responsible for determining whether they are authorized to exercise the authority provided herein under the grantor’s guidelines for each grant. If all criteria are met, the Department Head has the delegated authority to accept the grant and sign the grant agreement.
 5. Department heads are encouraged to seek assistance and guidance from the Chief Administrative Office in fulfilling the responsibilities listed above.

III. RESPONSIBLE DEPARTMENT

Chief Administrative Office

IV. DATES ISSUED AND REVISED; SUNSET DATES:

Issue Date:	12/22/1987	Sunset Review Date:	n/a
Revision Date:	08/15/2017	Sunset Review Date:	08/15/2021
Revision Date:	01/25/2022	Sunset Review Date:	01/25/2026

Cal OES #		FIPS #		VS#		Subaward #	
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: El Dorado County **1a. UEI#:** DW8SM9A6YWR3

2. Implementing Agency: District Attorney's Office **2a. UEI#:** DW8SM9A6YWR3

3. Implementing Agency Address: 778 Pacific Street Placerville 95667-6481
(Street) (City) (Zip+4)

4. Location of Project: 778 Pacific Street El Dorado 95667-6481
(City) (County) (Zip+4)

5. Disaster/Program Title: VV - Violence Against Women Vertical Prosecution Program **6. Performance/Budget Period:** 1/1/2023 **to** 12/31/2023
(Start Date) (End Date)

7. Indirect Cost Rate: 10% de minimis **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2021	STOP		\$12,717		\$4,239		\$4,239	\$16,956
9.	2022	STOP		\$189,828		\$63,276		\$63,276	\$253,104
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$202,545	\$202,545	\$67,515		\$67,515	\$270,060

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, the Assurances/Certifications, and any attached Special Conditions. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Vern R. Pierson Title: District Attorney

Payment Mailing Address: 778 Pacific Street City: Placerville Zip Code+4: 95667-6481

Signature: _____ Date: _____

16. Federal Employer ID Number: 946000511

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)



Grant Subaward Contact Information

Grant Subaward #: VV22 05 0090

Subrecipient: El Dorado County

1. **Grant Subaward Director:**

Name: Vern R. Pierson Title: District Attorney

Telephone #: 530-621-6474 Email Address: vern.pierson@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

2. **Financial Officer:**

Name: Kerri Williams-Horn Title: Agency Chief Fiscal Officer

Telephone #: 530-621-5309 Email Address: kerri.williams-horn@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481

3. **Programmatic Point of Contact:**

Name: Patricia Harrington Title: Program Manager

Telephone #: 530-642-4765 Email Address: patricia.harrington@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

4. **Financial Point of Contact:**

Name: Justene Cline Title: Administrative Analyst

Telephone #: 530-621-5640 Email Address: justene.cline@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Vern R. Pierson Title: District Attorney

Telephone #: 530-621-6474 Email Address: vern.pierson@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Vern R. Pierson Title: District Attorney

Telephone #: 530-621-6474 Email Address: vern.pierson@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Lori Parlin Title: Chair, District Four Supervisor

Telephone #: 530-621-6513 Email Address: bosfour@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481



Grant Subaward Signature Authorization

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

Implementing Agency: District Attorney's Office

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Vern R. Pierson

Signature: *VRP*
Vern Pierson (Aug 31, 2022 14:55 PDT)

Date: _____

Financial Officer:

Printed Name: Kerri Williams-Horn

Signature: *Kerri Williams-Horn*
Kerri Williams-Horn (Aug 29, 2022 15:18 PDT)

Date: _____

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: *Joe Alexander*
Joe Alexander (Aug 31, 2022 14:52 PDT)

Printed Name: Joe Alexander

Signature: *James Clinchard*
James Clinchard (Aug 30, 2022 12:55 PDT)

Printed Name: James Clinchard

Signature: *Lisette Suder*
Lisette Suder (Aug 30, 2022 10:48 PDT)

Printed Name: Lisette Suder

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: County of El Dorado

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Violence Against Women Vertical Prosecution (VV) Program	VV22 05 0090	01/01/2023-12/31/2023
2			
3			
4			
5			
6			

I, Vern R. Pierson (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	_____
Official Designee's Typed Name:	Vern R. Pierson _____
Official Designee's Title:	District Attorney _____
Date Executed:	_____
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input checked="" type="checkbox"/> Governing Board Chair	
Signature:	_____
Typed Name:	Lori Parlin _____
Title:	Chair, District Four Supervisor _____
Date Executed:	_____



**Federal Fund Grant Subaward Assurances
STOP Violence Against Women Formula Grant Program**

Subrecipient: County of El Dorado

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	Violence Against Women Vertical Prosecution (VV) Program	VV22 05 0090	01/01/2023-12/31/2023
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Requirements of the Award; Remedies for Non-compliance or for Materially False Statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the Subrecipient that relate to conduct during the period of performance also is a material requirement of this award.

By signing and accepting this award on behalf of the Subrecipient, the authorized Subrecipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized Subrecipient official, all assurances or certifications submitted by or on behalf of the Subrecipient that relate to conduct during the period of performance.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in the Office on Violence Against Women (OVW) taking appropriate action with respect to the recipient and the award. Among other things, OVW may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OVW, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

3. Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance apply to this Grant Subaward.

The Subrecipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to Cal OES's review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

For more information and resources on the Part 200 Uniform Requirements as they relate, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

4. Requirements Related to System for Award Management and Unique Entity Identifier

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements

regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers), and are incorporated by reference here.

5. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OVW grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

6. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OVW Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by Subrecipients related to trafficking in persons (including reporting

requirements and OVW authority to terminate award)), and are incorporated by reference here.

7. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

9. OVW Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) agree that they will adhere to the OVW Training Guiding Principle for Grantee and Subgrantees (available at <https://www.justice.gov/ovw/resources-and-faqs-grantees#Discretionary>) for all training or training materials developed or delivered with these funds.

10. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

11. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

12. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

13. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

14. Restrictions on "lobbying" and Policy Development

In general, as a matter of federal law, federal funds awarded by OVW may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. Subrecipients (or any Second-Tier Subrecipients) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291 (a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

15. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

16. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

17. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):

- 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:

1) Subrecipients represent that:

- a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and

- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

18. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

19. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

20. Compliance with Statutory and Regulatory Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

21. VAWA 2013 Nondiscrimination Condition

Subrecipients (and any Second-Tier Subrecipients) acknowledge that 34 U.S.C. 12291 (b)(13) prohibits Subrecipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Subrecipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the Subrecipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The Subrecipient (and any Second-Tier Subrecipient) agrees that it will comply with this provision.

22. Misuse of Award Funds

Subrecipients (and any Second-Tier Subrecipients) understand and agree that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

23. Confidentiality and Information Sharing

Subrecipients (and any Second-Tier Subrecipients) agrees to comply with the provisions of 34 U.S.C. 12291 (b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. Subrecipients (and any Second-Tier Subrecipients) also agree to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291 (b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>.

24. Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability

Subrecipients (and any Second-Tier Subrecipients) agree that Grant Subaward funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or

policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation or companion guide under which the application was submitted.

25. Policy for Response to Workplace-related Incidents of Sexual Misconduct, Domestic Violence, and Dating Violence

Subrecipients (and any Second-Tier Subrecipients) must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

26. Performance Progress Reports and Final Report Submission

Subrecipients agree to submit an annual report that includes: a) an assessment of whether stated goals and objectives were achieved; b) information on the effectiveness of activities carried out with grant funds, including the number of persons served and the number of persons seeking services who could not be served; and c) such other information as OVW may prescribe. Subrecipients must use the designated forms and/or systems made available by OVW for performance reporting, which identify the information that Subrecipients must collect and report as a condition of receiving funding under this award

27. Publications Disclaimer for STOP Formula Subrecipients

Subrecipients (and any Second-Tier Subrecipients) agree that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement: "This project was supported by Subgrant No. VV22 05 0090 awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

28. Copyrighted Works

Pursuant to 2 C.F.R. 200.315(b), Subrecipients (and any Second-Tier Subrecipients) may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal

purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a Subrecipient (and any Second-Tier Subrecipient), of this award, for federal purposes, and to authorize others to do so.

In addition, Subrecipients (and any Second-Tier Subrecipients or contractors) must obtain advance written approval from Cal OES, and must comply with all conditions specified by Cal OES in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of Subrecipients (and any Second-Tier Subrecipients, contractors, or subcontractors as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

29. Ongoing Compliance with Statutory Certifications

Subrecipients (and any Second-Tier Subrecipients) agree that compliance with the statutory certification requirements is an ongoing responsibility during the award period and that, at a minimum, a hold may be placed on the Subrecipient's funds for noncompliance with any of the requirements of 34 U.S.C. 10449 (regarding rape exam payments), 34 U.S.C. 10449(e) (regarding judicial notification), 34 U.S.C. 10450 (regarding certain fees and costs), and 34 U.S.C. 10451 (regarding polygraphing of sexual assault victims). Non-compliance with any of the foregoing may also result in termination or suspension of the grant or other remedial measures, in accordance with applicable laws and regulations.

30. Requirements for Subrecipients Providing Legal Assistance

Subrecipients (and any Second-Tier Subrecipients) agree that the legal assistance eligibility requirements, as set forth below, are a continuing obligation on the part of Subrecipients (and any Second-Tier Subrecipients).

a. The legal assistance eligibility requirements are:

- 1) any person providing legal assistance through a program funded under this grant program
 - a) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or

- b) is partnered with an entity or person that has demonstrated expertise described in subparagraph (a); and
 - c) has completed or will complete training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;
- 2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate state, local, territorial, and tribal law enforcement officials;
 - 3) any person or organization providing legal assistance through this grant program has informed and will continue to inform state, local, territorial, or tribal domestic violence, dating violence, stalking, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and
 - 4) Subrecipients' (and any Second-Tier Subrecipients') organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, dating violence, domestic violence, or child sexual abuse is an issue. Subrecipients also agrees to ensure that any Second-Tier Subrecipient will comply with this condition.

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: _____

Official Designee's Typed Name: Vern R. Pierson

Official Designee's Title: District Attorney

Date Executed: _____



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of El Dorado District Attorney's Office		Grant Subaward #: VV22 05 0090			
A. Personnel Costs - Line-item description and calculation	2021 STOP	2021 STOP Match	2022 STOP	2022 STOP Match	Total Amount Allocated
Deputy District Attorney - 1.00 FTE (Partial Cash Match) Salary - \$12,148.17 x 12 Mo x 1.00 FTE = \$145,778 - Only charging \$130,039 Benefits Retirement/PERS (30.87% of charged salary) \$40,143 - Only charging \$10,000 Medicare (1.45% of charged salary) \$1,886 - Only charging \$1,856 Health Insurance (11.45% of charged salary) \$14,889 - Only charging \$8,000 Unemployment Ins (0.30% of charged salary) \$390 - Not charging Disability (0.25% of charged salary) \$325 - Not charging Workers Compensation (2.5% of charged salary amount) \$3,251 - Not charging <i>Provides vertical prosecution of Adult Sexual Assault, Aggravated Domestic Violence, Human Trafficking, and Stalking cases, practices effective communication with Project team, maintains a reduced caseload, documents cases appropriately, performs risk assessments of offenders, makes reasonable efforts to resist pre-trial releases, provides training to Law Enforcement, and attends meetings and trainings.</i>	\$12,717		\$112,944	\$4,378	\$130,039
District Attorney Investigator - 0.20 FTE (Cash Match) Salary - \$12,853.50 x 12 Mo x 0.20 FTE = \$30,848 Benefits Retirement/PERS (40.32% of charged salary) \$12,438 - Only charging \$5,588 Medicare (1.45% of charged salary) \$447 - Only charging \$433 Health Insurance (15.78% of charged salary) \$4,868 Unemployment Ins (0.28% of charged salary) \$86 - Not charging Disability (0.25% of charged salary) \$77 - Not charging Workers Compensation (2.5% of charged salary amount) \$771 - Not charging <i>Provides dedicated investigative services to Aggravated Domestic Violence, Human Trafficking, and Stalking cases, practices effective communication with Project team; performs risk assessments of offenders, documents cases appropriately, provides training to Law Enforcement, and attends meetings and trainings.</i>		\$4,239		\$26,609	\$30,848
Personnel Costs Fund Source Totals	\$12,717	\$4,239	\$112,944	\$61,732	\$191,632
PERSONNEL COSTS CATEGORY TOTAL					\$191,632



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of El Dorado District Attorney's Office			Grant Subaward #: VV22 05 0090		
B. Operating Costs - Line-item description and calculation	2021 STOP	2021 STOP Match	2022 STOP	2022 STOP Match	Total Amount Allocated
1.00 FTE Victim Advocate (Participating Staff) Participating staff contracted through The Center for Violence-Free Relationships Billing rate \$6,347/month x 12 months = \$76,164 <i>(Only \$25,000 of contract amount used in MTDC calculation)</i>			\$76,164		\$76,164
Training/Travel-Related Expenses for In-State & Regional Trainings (Cash Match): Program Staff to Attend As-Needed Trainings or Related Events (Dates/Events TBD) Estimated Lump-Sum Cost (Virtual and/or Non-Virtual) - \$500				\$500	\$500
Cell Phone/Data Stipend for Victim Advocate \$60/month x 12 months = \$720 To provide cell and data service to enable the swift facilitation of on-line applications while in the field.			\$720		\$720
Cell Phone & Mifi Line for the Deputy District Attorney (Cash Match) \$60/month Cell Phone x 12 months = \$720 - Only charging \$660 \$32/month MiFi x 12 = \$384				\$660 \$384	\$660 \$384
de Minimis indirect rate* *MTDC \$198,542 x 10% = \$19,854 (Not Charging) Calculation Worksheet Attached <i>Includes administrative costs associated with the Special Victims Unit, VV Program, of the El Dorado County District Attorney's Office.</i>					
Operating Costs Fund Source Totals			\$76,884	\$1,544	\$78,428
OPERATING COSTS CATEGORY TOTAL					\$78,428



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of El Dorado District Attorney's Office			Grant Subaward #: VV22 05 0090		
C. Equipment Costs - Line-item description and calculation	2021 STOP	2021 STOP Match	2022 STOP	2022 STOP Match	Total Amount Allocated
None					
Equipment Costs Fund Source Totals					
EQUIPMENT COSTS CATEGORY TOTAL					

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	2021 STOP	2021 STOP Match	2022 STOP	2022 STOP Match	Total Project Cost
Fund Source Totals	\$12,717	\$4,239	\$189,828	\$63,276	\$270,060

DETERMINING INDIRECT COST AMOUNT WHEN BUILDING A BUDGET

TERMS

- Total Project Costs: Amount allocated to the project by Cal OES plus any required match. This includes direct, direct-shared, and indirect costs and all matching contributions (in-kind and/or cash).
- Modified Total Costs: Modified Total Cost: Amount of direct costs minus exclusions (e.g., rent, contracts beyond \$25,000, etc.).
- Modified Total Direct Costs: Amount of direct cost minus indirect and exclusions.
- Direct Costs: Costs identified with a particular cost objective (award, program or project).
- Indirect Costs: Costs for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives, without effort disproportionate to the results achieved.

METHOD

1. Determine **Exclusions or Distorting Costs**

In-kind match (donations, not volunteers)	\$ -
Rent/lease office space	\$ -
Rent/lease other space	\$ -
Rent/lease equipment	\$ -
Equipment (purchased)	\$ -
Contracts/Subawards after the first \$25,000	\$ 51,164
Capital improvements	\$ -
Patient Care	\$ -
Tuition, Scholarships, Fellowships	\$ -
Participant support costs (training/conference registration fees, travel including per diem and stipends)	\$ 500
Other (not covered above)	\$ -
Total Exclusions/Distorting Costs	\$ 51,664

2. Determine **Modified Total Costs**

Total Project Costs	\$ 270,060
Minus (-) Total Exclusions/Distorting Costs	\$ 51,664
Modified Total Costs	\$ 218,396

3. Determine **Modified Total Direct Costs** (Removes indirect from Modified Total Costs)

Modified Total Costs	\$ 218,396
ICR (%) (i.e., 10% = 0.10, 17.5% = 0.175)	0.10
ICR + 1	1.10
Modified Total Direct Costs (MTDC)	\$ 198,542

4. Determine **Indirect Cost Amount**

Modified Total Costs	\$ 218,396
Subtract (-) MTDC	\$ 198,542
Indirect Cost Amount	\$ 19,854

5. Allocate Amounts and Check Math

Total Exclusions	\$ 51,664
Plus (+) MTDC	\$ 198,542
Plus (+) Indirect Cost Amount	\$ 19,854
Total Project Costs	\$ 270,060



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

The El Dorado County District Attorney's Office (EDCDAO) 2023 Violence Against Women Vertical Prosecution (VV) Program budget details the Agency's continuing plans to support the objectives and activities of the project through the efficient prosecution of crimes against women and vulnerable adults, as well as strengthening services provided to victims of these crimes. The types of crime the District Attorney's Office will continue to focus on for this grant are Violence Against Adult Vulnerable Victims, aggravated felony cases of Domestic Violence, and Stalking.

The Governor's Office of Emergency Services (Cal OES) has allocated \$202,545 in STOP funds with a \$67,515 STOP local match for this program, for a total program cost of \$270,060.

Personal Services – Salaries/Employee Benefits:

Employee salary and benefits represent 71% of the District Attorney's Office 2023 VV Program budget. A 1.0 FTE Deputy District Attorney (VV Prosecutor) will maintain assignment to the program with salary and benefits totaling \$149,895. 16% of the total salary and benefits of the VV Prosecutor will be used as a General Fund cash match. A 0.20 FTE District Attorney Investigator (VV Investigator) will maintain assignment to this program with salary and benefits totaling \$41,737.



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

100% of the salary and benefits for the VV Investigator will be used as a General Fund cash match.

The project-funded staff duties provided by the VV Prosecutor will include, but not be limited to, vertical prosecution of project cases, maintaining regular contact with the Project Investigator and Victim Advocate, report preparation, and attending monthly multidisciplinary team meetings and regularly scheduled Project team meetings. The services to be performed by the Project Attorney support the proposed objectives and activities outlined in the project narrative. By assigning a full-time dedicated Attorney to the project, the District Attorney's Office is able to ensure the time commitment necessary to support the strengthening of the criminal justice system response when a violent crime against a vulnerable victim occurs.

The qualifications of the VV Prosecutor include participating in forensic interviews, preparing cases for filing, conducting preliminary hearings and other pre-trial hearings, writing legal briefs, and conducting jury trials. The VV Prosecutor has maintained a position in the Special Victims Unit (SVU) over the past four years. The VV Prosecutor has over five years of experience as a prosecutor, including the prosecution of homicide, rape, child molestation and domestic violence cases involving serious bodily injury. The VV Prosecutor graduated in



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

2014 with highest honors and received her Juris Doctor (JD) degree with an emphasis in litigation.

The VV Attorney will be housed in the main Placerville office but will split time between the Placerville and South Lake Tahoe offices as needed. All qualifications for employment and the required training/certifications have been met by the VV Attorney.

The project-funded staff duties provided by the VV Investigator will include, but are not limited to, coordinating and scheduling interviews for law enforcement, conducting follow-up investigations related to project cases, documenting multi-disciplinary Interviews, preparing affidavits and search or arrest warrants, serving as Investigative Officer for both preliminary hearings and jury trials, and attending quarterly multidisciplinary team meetings and regularly scheduled Project team meetings. The services to be performed support the proposed objectives and activities as explained in the project narrative. When not working on project-funded cases, the VV Investigator will perform the regular duties of a District Attorney Investigator.

The qualifications of the VV Investigator include 24 years of law enforcement experience and the completion of trainings and workshops for sexual assault, domestic violence, violent crimes and human trafficking. The



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

education level of the VV Investigator is a Bachelor's Degree in Recreation Administration, an Associate's Degree in Administration of Justice, and an Advanced Peace Officer Standard and Training Certificate.

The VV Investigator will be housed in the main Placerville office and will commute between the Placerville and South Lake Tahoe office as needed. The salary and benefits for the VV Investigator are budgeted from the Agency's Core Investigations budget. All qualifications for employment and the required training/certification have been met by the VV Investigator.

To maximize the funding for this program, the salaries and benefits of the Fiscal Division are not currently paid by funds from this grant; however, this division does provide direct services for the fiscal and administrative requirements of this grant. The Agency Chief Fiscal Officer and Administrative Analyst provide services that include, but are not limited to, reviewing grant documents for financial matters, preparing budgets and modifications, monitoring compliance with regulations and procedures mandated by the funding source, ensuring the appropriate expenditure of grant funds, and preparing quarterly reports.

Any required certificates are available upon request. All positions maintain functional, detailed time sheets and are submitted on a bi-weekly basis. There are no mid-year salary range adjustments required and no shared costs. Salaries



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

have been calculated over a twelve-month period and are reflected in the Personal Service section of this report.

Operating Expenses:

The budgeted operating expenses covered by this grant are necessary expenditures and are required in order to meet the program objectives. The operating expenses include a participating staff agreement for a Victim Advocate, training/travel expenses, and a cell phone/data stipend for the Victim Advocate and the VV Prosecutor.

Upon approval of the VV Program grant award, the District Attorney's Office will renew a Participating Staff contract for advocate services provided by a Victim Advocate (VV Advocate) from The Center for Violence-Free Relationships (The Center). The services provided by the advocate will include immediate crisis intervention, support services, as needed referrals to appropriate agencies, victim support during the interview process and court proceedings and the exchange of information at quarterly multi-disciplinary team meetings. The contract and Operational Agreement with The Center for Violence-Free Relationships will comply with Section 7.005 of the Subrecipient Handbook.

The services to be performed by the VV Advocate support the proposed objectives and activities outlined in the project narrative. By assigning a full-time



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

dedicated advocate to the project, the District Attorney's Office is able to ensure the necessary time commitment needed to support the strengthening of the criminal justice system response to violent crimes against vulnerable victims. The VV Advocate from The Center meets Evidence Code §1035-1036.2 requirements for a sexual assault counselor and §1037-1037.7 for a domestic violence counselor and has completed the California Crime Victim Assistance Association (CCVAA) Entry Level Advocate Certification required for this grant project.

The qualifications of the VV Advocate include completion of the required 60 hour+ advocate counselor training for domestic violence and sexual assault through the Department of Justice, attendance at mandatory yearly trainings (12 hours) required to maintain counselor certification (now overseen by Cal OES), and over 20 years of domestic violence and sexual assault counseling with crisis intervention and victim advocacy. The El Dorado County District Attorney's Office will continue with a second tier subaward with The Center for Violence-Free Relationships as outlined in the contract and Operational Agreement covering the award period. The Operational Agreement will be executed prior to the beginning of the grant term and will be available upon request.

Training/travel expenses for Project staff to attend all necessary and required training conferences and/or workshops are included in the operating



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

budget. The training may include a California District Attorney's Association (CDAA) sponsored training on domestic violence, dating violence, sexual assault and/or stalking as offered. Staff anticipates increased opportunities for online web-based trainings. Cell phone/data costs are also included in the operating budget. The cell phone/data stipend will help ensure the VV Advocate and VV Prosecutor can obtain cellular and data service while in most rural areas of the county. Cell phone coverage will also allow staff to respond quickly when in the field or teleworking. Training/travel expenses as well as the cell phone costs for the VV Prosecutor are budgeted as cash match.

The facility and administrative costs for the SVU Unit of the El Dorado County District Attorney's Office include, but are not limited to, facility rental and associated security system, office equipment and supplies, postage, liability insurance, data processing, utilities, and telecommunication services. The District Attorney's Office is focused on minimizing administrative costs in support of direct services and unless additional grant funding becomes available. It is currently anticipated these costs will be absorbed by the Core Prosecution and Investigation budget.

There are no subcontracts or unusual expenses included in the operating expenses budget page.



Grant Subaward Budget Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

Equipment:

There are no funds budgeted for equipment.



Grant Subaward Programmatic Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

A. Problem Statement

No problem statement is required.

B. Plan

- 1) *The screening criteria utilized for the assignment of cases to the unit, the victim referral process to the assigned advocate, and source of referrals.*

The El Dorado County District Attorney's Office (EDCDAO) maintains a Special Victims Unit (SVU) where experienced deputy district attorneys are assigned to vertically review and prosecute cases involving domestic violence, adult sexual assault, elder abuse, human trafficking, stalking, sexual and physical abuse of children, sex offender registration, and child pornography throughout the entire county, which includes jurisdictions in the Placerville area (West Slope) and South Lake Tahoe (East Slope). Currently the SVU consists of five attorneys, three investigators, nine victim/witness specialists, one program manager, and one mental health counselor. The Violence Against Women Vertical Prosecution (VV) Program funds one Prosecutor (Project Attorney), one Advocate (Project Advocate), and a portion of an Investigator (Project Investigator). These positions are all a part of the SVU.

Each attorney within the SVU is required to review potential VV Project cases for filing decisions. Most of the referrals to the VV Project come from cases



Grant Subaward Programmatic Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

where the suspect has been arrested within the past 48 hours and is still in custody pending a filing decision. Every weekday morning, a deputy district attorney from SVU is assigned to review the list of those individuals recently arrested, determine if the charges fall within the parameters of SVU, and then review corresponding police reports submitted from one of our local agencies; El Dorado County Sheriff's Office (EDSO), Placerville Police Department (PPD), South Lake Tahoe Police Department (SLTPD), or California Highway Patrol (CHP). The police reports are transmitted early each morning automatically through an online portal directly from the arresting agency and often include photographs of the victim's injuries and other pertinent information.

In some of the most serious SVU cases, either detectives from the respective agencies or one of our other multidisciplinary team members, notifies the SVU Team Lead of the crime even before the suspect's name appears on the in-custody list. In those circumstances, the Project Advocate and Project Investigator reach out to the victim almost immediately after the crime, maximizing services and ensuring the most successful prosecution. Additionally, the Project Attorney assists in the investigation process; at times, being present for the VV Project Victim's interview.



Grant Subaward Programmatic Narrative

Grant Subaward #: VV22 05 0090

Subrecipient: County of El Dorado

All domestic violence, stalking, sexual assault, and elder abuse cases submitted for filing to SVU where the suspect is not in custody, are screened by an SVU deputy district attorney within two days of being logged into our office for review of charges. Specifically, all cases submitted where the suspect is not in custody involving adult sexual assault and stalking are reviewed by the Project Attorney to ensure the danger to a VV Project Victim is assessed as early as possible and arrest warrants are timely prepared.

Once a Placerville case is reviewed, a decision is made to file the case, and the criteria for the VV Project are met, the Project Attorney, or other SVU deputy district attorney, immediately notifies the Project Advocate about the decision so that the VV Project Victim can be notified of the decision and begin the process of having services offered. The Project Advocate then contacts the victim and ensures the victim has been referred to our local domestic violence and sexual community-based organization (The Center for Violence-Free Relationships), begins the application process with The California Victim Compensation Board (CalVCB) which is a state agency that oversees the provision of compensation to victims of violent crime, assists with all appropriate wrap-around services, explains the criminal justice process, and notifies the victim about the case status.



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If a case is rejected for filing, the VV Project Victim is still offered referrals to The Center and other services. Additionally, the Project Attorney and Project Advocate always provide the victim an opportunity to meet in-person to discuss that decision.

A copy of these required policies has been given to the entire SVU unit, including the Project Attorney, Project Investigator, and Project Advocate. A hard copy is kept with the SVU Team Lead as well as the Assistant District Attorney overseeing the SVU. These policies are also kept electronically on an EDCDAO shared database server.

Furthermore, the procedure allows for the Project Investigator to gather important follow-up interviews, take photographs of injuries to capture those not initially visible, obtain medical records, securing texting strings before they are deleted, and follow other important leads faster, ensuring a more thorough and accurate investigation. Of importance, the Project Attorney, Project Advocate, and Project Investigator work closely in conducting case-specific interviews. For example, the Project Attorney often requests a "Strangulation Interview" at the time of filing. Strangulation as a method of injury has the potential to cause traumatic brain injuries, stroke, and even death. However, the degree of lethality can only be assessed properly if the correct, sometimes nuanced, questions are



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answered by the victim. The Project Investigator is now a court-designated expert in strangulation and can immediately and effectively interview strangulation victims. In a recent case, during a strangulation interview with the Project Investigator, Project Attorney, and Project Advocate, it was discovered that the victim had urinated herself after being strangled to unconsciousness. As such, the Project Attorney decided to amend the charges to attempted murder since urination would only occur after the defendant had been strangling the victim for a significant period of time, post loss of consciousness. In other words, the defendant's act of continuously strangling a lifeless body showed that his true intent was to kill the victim.

- 2) *The rationale utilized to determine case assignment for each of the following degrees of vertical prosecution: True Vertical Prosecution, Major Stage Prosecution, or Unit Vertical Prosecution.*

The EDCDAO SVU utilizes Major Stage Prosecution. The rationale used to determine case assignment is multi-faceted. Once a SVU attorney files a felony case that fits the VV Project criteria, the SVU Lead Deputy District Attorney reviews the case details and complexities, assesses the anticipated needs of the victim, as well as the current caseload of the Project Attorney and other SVU attorneys, and makes the final determination as to case assignment. Due to the initial



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review completed on each case, important data is collected on the frontend and available for assessment in determining which victims would best be served by having the Project Attorney assigned as the prosecutor.

For a filed case to be assigned to the Project Attorney, the SVU Lead Deputy District Attorney assesses the many factors in determining if a case should be Major Stage Vertically Prosected by the Project Attorney, including the extent of the injuries to the victim, what/if any weapons were used, whether there were prior acts of violence between the parties, the level of services anticipated the victim will need, the complexity of the fact pattern, and the extent of follow-up investigation still needed. The most egregious cases are assigned to the Project Attorney, unless her caseload is too high to best serve the needs of the victim and those victims already being served by the Project Attorney, at which time a VV Project case will be assigned for Major Stage Prosecution to another deputy district attorney within the SVU.

The Project Attorney only prosecutes VV Project cases. Open cases currently assigned to the Project Attorney include aggravated crimes of domestic violence (including, but not limited to felony violations of PC 273.5(a) where great bodily injury was inflicted on the victim, and/or where there is a history of domestic violence, and/or where weapons were used, and/or where criminal



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threats were made). VV Project criteria also includes violations of PC 187 (murder), PC 664/187 (attempted murder), aggravated violations of PC 646.9 (stalking), and PC 422 (criminal threats). The sexual assault cases include criminal charges for violations of PC 261 (rape), PC 262 (spousal rape), PC 264.1 (forced rape while acting in concert), PC 287 (oral copulation), PC 289 (digital penetration by a foreign object), and PC 288 (child molest) cases where the victim is currently an adult.

Since all VV Project cases are being handled using major stage vertical prosecution, the Project Attorney is present in court for all major stages of cases, including pretrial release hearings, bail modification requests, preliminary hearings, pre-trial motions, readiness and settlement conferences, trials and judgment and sentencings. Other VV Project cases not assigned specifically to the Project attorney are handled similarly by other attorneys within SVU. If the Project Attorney is in trial, or otherwise unavailable to appear in court on a case specifically assigned to her, another attorney from SVU will appear for the Project Attorney. The Project Attorney is also present to argue all defense motions for a continuance and object when appropriate to ensure victims receive swift justice. The Project Attorney reviews all out of custody adult sexual assault and stalking cases and handles in-custody VV Project cases on her assigned days. At the time



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of filing, the Project Attorney assess each case and determines whether a special request for no bail (the defendant cannot bail out of custody) is needed and drafts the no bail motion in all appropriate cases.

Recently, the Project Attorney reviewed a VV Project case where the defendant threatened to kill his entire family. First, the defendant smashed a light bulb over his 14-year-old daughter's head, then pulled out a firearm and threatened to kill the daughter, as well as his wife and 20-year-old son. At that point, the wife/mom called 911 and law enforcement arrived. The defendant had fled, and he was not able to be arrested. Later that evening the wife/mom heard the defendant smashing in the back window of their home. He continuously threatened to kill her and their children. She responded by calling 911 again and barricading herself and her children in bedroom. The Project Attorney reviewed this case as an in-custody matter and immediately identified the mother and her children as being in grave danger. As such, she drafted a motion for no bail and that motion was ultimately granted, ensuring the victims' safety.

- 3) *The elements of the community coordination plan. Include location, frequency of multi-disciplinary task force/committee meetings, and community partnership development efforts.*



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EDCDAO's community coordination plan is essential to ensuring that VV Project objectives are accomplished, ultimately better ensuring victim safety, victim services being provided, and efficient prosecution of VV Project cases. As a result of the VV Program, EDCDAO has established strong coordinated community response activities. The Project Attorney, Project Advocate, and Project Investigator meet monthly in both Placerville and South Lake Tahoe (SLT) to collaborate on VV Project case updates with partnering agencies including EDSO Detectives, the PPD Detective, SLTPD Detectives, Child Protective Services (CPS), Program Directors for the Sexual Assault Response Team (SART) clinics, all SVU team members, victim service providers from The Center on the West Slope and Live Violence Free (our domestic violence and sexual assault community-based organization in South Lake Tahoe), mental health providers, and the Department of Justice. The Project Attorney prepares a monthly agenda based on cases that need discussion for follow-up decisions or updates and in each meeting, cases are discussed in detail to assist team members in improving services to victims falling under the VV Project. This practice has been very effective and has helped victims tremendously in several ways. First, the Project Advocate can provide the victim and their family monthly updates, reinforcing their confidence placed upon the SVU team and the criminal justice system.



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Additionally, necessary follow-up is being conducted in a more timely and efficient manner. The social workers who attend these meetings are also able to provide invaluable information about how the victim is coping with the trauma from the incident so that we, as a prosecuting agency, can tailor our strategy to suit the needs of that victim. Cases are also now collaboratively being discussed so investigative, filing, and disposition decisions are made by the Project Attorney with complete information.

EDCDAO invited community leaders to meet and discuss creating an overall systems change for vulnerable domestic violence victims within El Dorado County (EDC). Since January of 2018, dedicated and motivated leaders from The Center, New Morning, Big Brother, CASA (Court Appointed Special Advocate), The Community Foundation, EDC Department of Health and Human Services (HHSA), EDC Probation, EDC Department of Education, EDC Superior Court, EDC Sheriff's Department, and Placerville Police Department have joined the SVU Team Lead and the Project Advocate in productive monthly meetings addressing ways to close the gap in services provided to vulnerable victims. The focus is on preventing victimization of vulnerable populations through community outreach as well as communication and information-sharing to better serve victims navigating through court systems.



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An attorney from SVU also attends monthly meetings with Adult Protective Services to collaborate on victims of elder and dependent adult abuse.

EDCDAO, EDC HHSA, and EDC County Counsel regularly correspond and collaborate when child victims are involved in both systems; being secondary victims and witnesses to violence against women.

All SVU team members meet weekly to determine what new cases should be classified as VV Program, get updates from the Project Advocate on how victims are doing, obtain updates on Project Investigator follow-up investigations, discuss upcoming trial strategies, and determine case coverage if the Project Attorney has a conflict or is otherwise unavailable.

The Project Advocate also works closely with The Center. The Project Advocate and The Center case manager create a dual comprehensive case management plan to ensure VV Project victims receive all the wrap around services available to them. These additional services include legal assistance for obtaining custody orders of minor children, counseling and emotional support, assistance with locating available housing for relocation through CalVCB, and addressing food and financial insecurities. As a result of this case management approach, four VV Project Victims were able to secure emergency food and rental assistance through donors and local community programs who could assist



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with rent and food. They were also able to secure their own apartments and are currently living independently, no longer required to depend on their abusive partner to provide these necessities of life.

Additionally, the Project Advocate will continue attending training opportunities to expand their knowledge and skills in the areas of mental and emotional health trainings. These trainings are paramount to the development of the individual case management plans created by the Project Advocate to move victims from their trauma to their healing path.

The Project Attorney can request all follow-up investigations directly from the Project Investigator through our electronic case management system. The Project Attorney and Project Investigator collaborate daily and prioritize investigations. Additionally, the Project Investigator ensures that follow-up requests from the originating law enforcement agencies are being conducted in a timely and efficient manner.

The Project Attorney discusses all violent and serious felonies with the SVU Team Lead and/or Assistant District Attorney before each major stage of the case, and before drafting any potential settlement offer. The Assistant District Attorney and/or SVU Team Lead regularly monitors the Project Attorney's workload to



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ensure a reduced caseload is maintained and that the Project Attorney has capacity to effectively prosecute all assigned VV Project cases.

The Project Attorney is currently working to provide a multi-agency training regarding secondary trauma. VV Project cases tend to be the most serious in nature and result in secondary trauma to all members of the team. Proactively addressing these issues helps to ensure that all members of the team are healthy and capable of providing victims with the best care possible while they navigate the criminal justice system. The Program Attorney is collaborating with the El Dorado County Sheriff's Office and is hopeful that the training will be provided by the end of 2022.

- 4) *The plan to ensure all victims are provided with either direct services or referrals to appropriate victim service providers.*

The Project Advocate's role is critical to ensuring a victim's needs are met, which includes providing advocacy and support during the criminal justice process. The Project Advocate continues to maintain a significant caseload assisting victims of all ages, genders (including LGBTQ and individuals with different gender identities), races, and victims with mental and physical disabilities, homeless, and/or limited English proficiency.



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Upon case assignment, the Project Advocate conducts a needs assessment and creates a case management plan to meet short-term and long-term victims' needs. The Project Advocate attempts to contact victims immediately upon receiving a referral from a deputy district attorney. The Project Advocate contacts the victims and provides information about the criminal case status, educates victims about the criminal justice system, and clarifies any misinformation they may have received. During that initial contact by the Project Advocate, victims are provided with detailed information about Marsy's Law informing them of their rights as well as information about the CalVCB benefits that they are eligible to receive due to being the victim of a crime. The Project Advocate assists in completing applications with the victims and submits them to the CalVCB Claims Department for processing and eligibility. The Project Advocate also submits referrals to the appropriate domestic violence/sexual assault community-based organization for crisis intervention and counseling assistance. The Project Advocate contacts victims to provide case updates when new information is available and provides court accompaniment, assistance, and support when a victim is subpoenaed to attend a court hearing or trial, or exercises their right to present a victim impact statement at sentencing. The Project Advocate also ensures court-ordered protective orders are provided to



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victims in a timely manner and information is offered on completing and submitting restitution claim forms. Victims are given contact information for the Project Advocate and are encouraged to reach out to address their questions and concerns. Overall, the Project Advocate covers a multitude of tasks including educating, problem-solving, communicating, supporting, empathizing, and helping victims regain some sense of control during the stressful criminal case process. For example, the Project Advocate was recently assigned to a case where the victim was a 48-year-old female who was being stalked and threatened by her ex-husband. For this specific case, the advocate identified the need for a safety plan, protective orders, trauma counseling, emotional support, and relocation.

In addition, the Project Attorney makes herself available to meet with victims in person, via zoom, or on the telephone; whichever is preferred. Upon every new VV Program case assignment, the Program Advocate contacts the victim and lets them know that the Program Attorney will make herself available to meet as often as the victim requests. For example, the Project Attorney personally met with a victim just days after she was assaulted by the defendant. At arraignment, the Project Attorney successfully argued for no bail, which was granted. Since that time, the Project Attorney has been in contact with the victim to help reassure her



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of the process. Each time they speak, the victim expresses how grateful she is that she doesn't feel lost in the system.

- 5) *The protocol implemented for transfer of vertical prosecution cases to another jurisdiction*

Since receiving the VV Project funding, there have been no cases that were transferred out of our jurisdiction to any other prosecuting agency once charges were filed. If that were to happen, the protocol is for the Project Attorney to meet with the prosecutor from the receiving jurisdiction to collaborate and share all our information and provide the other jurisdiction with the resources we have available to make the transfer as seamless as possible. In addition, the Project Advocate would coordinate with the advocate at the receiving jurisdiction to ensure that there is no interruption in services and that the victim continues to feel supported and included in the process. All VV Project members are aware of this protocol and a copy is contained in a shared drive in the EDCDAO database.

The Project Attorney recently completed a multi-week jury trial where the defendant was ultimately convicted of sexually assaulting six different victims. The crimes against three of those victims occurred outside of EDC. To achieve justice for all the victims and to avoid victims having to testify in multiple different trials, the Project Attorney met with and eventually received express permission from



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Nevada County and Contra Costa County to prosecute the defendant for the sexual assaults perpetrated in their jurisdictions against those three victims. The defendant was sentenced to over 100 years to life for his crimes.

- 6) *Indicate how your agency plans to sustain VV program activities beyond this final Grant Subaward performance period.*

The EDCDAO plans to do everything in its power to continue VV Project activities beyond the Grant Subaward performance period. There is no question that VV Project victims have received immeasurable benefits from the implementation, protocols and activities required by the VV program. The trainings and relationships built through intense and meaningful collaboration will hopefully never be lost. During a recent case, law enforcement recognized the vulnerability of a victim who had been forcibly raped by her father just days prior. The detectives on the case trusted the Project Attorney enough to allow her to lead the interview, utilizing forensic interview techniques learned in a recent training. The victim bonded with the Project Attorney and felt safe enough to disclose some of the most difficult details of her sexual assault; details that had not been previously shared with law enforcement.

The EDCDAO intends to file the Request for Proposal for the 2023-2024 fiscal year to ensure VV Project victims continue to receive wrap-around services and



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the justice such vulnerable survivors deserve. The VV Grant funds a full-time attorney position, a fulltime advocate position, and a part time investigator position, making all the above success stories possible.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: County of El Dorado	UEI # DW8SM9A6YWR3	FIPS #:
Grant Disaster/Program Title: Violence Against Women Vertical Prosecution (VV) Program		
Performance Period: 01/01/23	to 12/31/23	Subaward Amount Requested: \$ 202,545
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	>10 grant
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 2,700,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)	Date:
Print Name and Title: Vern R. Pierson, District Attorney	Phone Number: 530-621-6474
<i>Cal OES Staff Only: SUBAWARD #</i>	



Grant Subaward Service Area Information

Grant Subaward #: VV22 05 0090

Subrecipient: Count of El Dorado

1. County or Counties Served:
El Dorado County

County where principal office is located: El Dorado County

2. U.S. Congressional District(s) Served:
4th District
Represented by Congressman Tom McClintock

U.S. Congressional District where principal office is located: 4th District

3. State Assembly District(s) Served:
State Assembly Districts are split between the 6th State Assembly District and the 5th State Assembly District
5th State Assembly District represented by Frank Bigelow
6th State Assembly District represented by Kevin Kiley

State Assembly District where principal office is located: 5th and 6th State Assembly Districts

4. State Senate District(s) Served:
1st State Senate District
Represented by Brian Dahle

State Senate District where principal office is located: 1st State Senate District

5. Population of Service Area: 193,221 (2021)

El Dorado County DA's Office
Organizational Chart: FY 22/23
Updated 08/10/2022

District Attorney
 Vern Pierson

Admin Technician
 Savannah Brodrick

Chief Asst. DA
 Joseph Alexander

Chief Investigator
 Jeff Dreher

Asst. DA
 James Clinchard

Asst. DA
 Lisette Suder

Asst. Chief Investigator
 Richard Pesce

CORE DDAs
Lead DDAs
 Nora Hall
 Jay Linden
Deputy DAs
 Jeff Erskine
 April Flores
 Yvan Flores
 Mahjoubeh Foolad
 Doug Fransham
 Tatiana Gamache
 Kelly Rosenbery
 Vacant
 Vacant
SLT DDAs
 Casey Mandrell

Special Prosecution Unit (SPU)
 Jodie Jensen
 Miles Perry
 Mike Pizzuti
Special Victims Unit (SVU)
Lead DDA
 Vacant
Deputy DAs
 Kassie Cardullo
 Caitlin Franzen
 Brittany Griffith
 Ryan Whyte

Victim/Witness Unit
VW Program Manager
 Patti Harrington
Sr. Program Specialists
 Vanessa Bragg
 Vacant
Program Specialists
 Julie Ehrlich
 Renee Morehouse
 Amy Nigro
 Karon Wilson-Lee
 Vacant
CVFR VW Staff**
 Janet Boehm
 Billie Feuerhelm
 **Contracted with the Center for Violence Free Relationships

Sup. Investigator
 Bryan Kuhlmann

Sup. Investigator
 Joseph Ramsey

Support Staff
Sr. Paralegal
 Diana Fedrow
 Victoria McMahon
Paralegal
 Amanda Casillas
 Michelle Yopp
 Vacant
Sr. Office Assistant
 Dena Allen
 Rebecca Erdosy
 Ali Humphreys
 Heidi Mayerhofer
 Donna Segna
 Vacant

DA Investigators
CORE
 Ken Barber
 Ricky Brown
 Kelly Kent
 Gary Malmquist
 James Peterson
 John Robertson
GRANT
 Ryan Andelin
 James Applegate
 Rhia Grotke
 Rich Horn
 Ryan Lorey
 Andrea Luckenbach
 Omir Torres
Extra Help
 John Gaines
 Ted Horlbeck
 Chris Lindholm
 Greg Murphy
Crime Analyst
 Sandra Rivas

Investigative Asst.
 Renee Jones
 Ashlee Smith
 Bonita Strain
 Riley Wilson
Dept. System Analyst
 Scott Burciaga
IT Dept. Specialist
 Matthew Taylor

Central Fiscal – CAO
Chief Fiscal Officer
 Kerri Williams
Admin Service Officer
 Hillary Crawford
Admin Analyst
 Audra Anderson
 Justene Cline
Fiscal Tech
 LaDel Murphy



Operational Agreement Summary

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Subrecipient: El Dorado County

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. El Dorado District Attorney's Office	06/04/2021	07/01/21 to 06/30/24
2. El Dorado County Sheriff's Office	06/10/2021	07/01/21 to 06/30/24
3. Placerville Police Department	06/22/2021	07/01/21 to 06/30/24
4. South Lake Tahoe Police Department	06/22/2021	07/01/21 to 06/30/24
5. The Center for Violence Free Relationships	06/28/2021	07/01/21 to 06/30/24
6. Live Violence Free	06/22/2021	07/01/21 to 06/30/24
7. _____		_____ to _____
8. _____		_____ to _____
9. _____		_____ to _____
10. _____		_____ to _____
11. _____		_____ to _____
12. _____		_____ to _____
13. _____		_____ to _____
14. _____		_____ to _____
15. _____		_____ to _____
16. _____		_____ to _____
17. _____		_____ to _____
18. _____		_____ to _____
19. _____		_____ to _____
20. _____		_____ to _____