


# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: January 31, 2019

Need Date: February 4, 2019

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: \_\_\_\_\_  
Dept. Contact: Ashley Johnson  
Phone: Ext 4925  
Department Head Signature: 

Name: National Joint Powers Association  
Address: 202 12<sup>th</sup> St. Northeast  
Staples, MN 56479  
Phone: 309-765-0924

Org Code: 3630300  
Project String \_\_\_\_\_  
(if applicable): \_\_\_\_\_

Funding Source: Road Fund

**CONTRACTING DEPARTMENT:** Department of Transportation

Service Requested: Review and Approve

Description: NJPA Contract #032515-JDC for the purchase of 544L John Deere Loader following BOS approval

Contract Term: 10/12/15 - 5/18/19 Contract Value: Varies

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 2/1/19 By: Brc Moebus  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

- Approving use of NJPA only; actual purchase order and terms therein requires Counsel approval.  
- Pursuant to EDC Code section 3.12.100(D)(2), Contract must have been awarded utilizing competitive bidding process that is substantially the same as County's.  
- Must be purchase, not a lease.

EDC  
DO COUNTY COUNSEL  
01/31 PM 2:10

**PLEASE CALL EXT. 4925 FOR PICK-UP. Thank you!**