

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		<h1 style="margin: 0;">BUDGET TRANSFER REQUEST</h1>		DOCUMENT TOTAL	\$140,000.00
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL				NUMBER OF LINES	4
JOURNAL #						NET TOTAL	\$0.00
DATE							
INPUT BY							
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval				
DEPT NAME	Planning and Building	Legistar Number & Date:	24-1003 06/25/24				
DEPT CONTACT & EXT.	Stephanie Lisius X 5851	 <small>LS</small>	 <small>MM</small>	<u>Karen L. Garner</u> <small>Karen L. Garner (May 29, 2024 08:36 PDT)</small>	5/21/2024	PAGE 1 OF 1	
				DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION <small>(30 CHARACTERS MAX.)</small>
1	37V61	3770740	7700			DEC	\$ 35,000	DEC CONTINGENCY
2	37O00	3770740	7000			INC	\$ 35,000	INC OPERATING TRANSFERS OUT
3		3710100	2020	37100000-37BUDGET		INC	\$ 35,000	INC OPERATING TRANSFERS IN
4		3710100	0220	37100000-37BUDGET		DEC	\$ 35,000	DEC PERMIT REV
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____</p> <p style="text-align: center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____</p> <p style="text-align: center;">SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____</p> <p style="text-align: center;">ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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MEMO SHEET: BUDGET TRANSFER INFORMATION

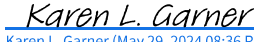
Department Name*	Planning and Building	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 140,000
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	05/21/24	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
Fiscal year	23/24		
Short Description* <small>(10 characters)</small>	TRPAXFER		
		Registrar Item Number*	24-1003 06/25/24
* REQUIRED FIELDS		Project Strings Required:	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*


 Karen L. Garner (May 29, 2024 08:36 PDT)


BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The Tahoe Regional Planning Agency (TRPA) South Lake Tahoe Building Allocations Special Revenue Fund (SRF) has been used to collect and hold Building Permit revenues in the Tahoe Basin portion of the County. In Tahoe, residential building permits are issued in the form of a lottery. Customers pay the County a \$1,000 deposit to get on the building permit list. This SRF holds the deposits until they are either transferred to Building or forfeited. Customers are notified when their building permits are approved and then the money is transferred to building revenue when fees have been charged.

Due to current year activity being higher than anticipated, budgeted appropriations in the TRPA SRF Operating Transfers Out need to be increased by \$35,000, offset by a decrease to Appropriation for Contingency. Operating Transfers In to the Building Department need to be increased by \$35,000, offset by a decrease in Permit: Construction Revenue.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

Signature: 
LeeAnn Scheuring (May 22, 2024 08:50 PDT)
Email: leeann.scheuring@edcgov.us

Signature: 
Madeleine Morton (May 28, 2024 16:06 PDT)
Email: becky.morton@edcgov.us












24-1003 TRPA Allocations budget transfer

Final Audit Report

2024-05-29

Created:	2024-05-22
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAABUd52qsH0beN8F7mAlmOH_mLAHKRBmYP

"24-1003 TRPA Allocations budget transfer" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)
2024-05-22 - 3:43:03 PM GMT- IP address: 207.104.47.251
-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for signature
2024-05-22 - 3:44:14 PM GMT
-  Email viewed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)
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-  Document e-signed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)
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-  Document emailed to Madeleine Morton (becky.morton@edcgov.us) for signature
2024-05-22 - 3:50:07 PM GMT
-  Email viewed by Madeleine Morton (becky.morton@edcgov.us)
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-  Document e-signed by Madeleine Morton (becky.morton@edcgov.us)
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-  Document emailed to Karen Garner (Karen.L.Garner@edcgov.us) for signature
2024-05-28 - 11:06:38 PM GMT
-  Email viewed by Karen Garner (Karen.L.Garner@edcgov.us)
2024-05-29 - 3:35:51 PM GMT- IP address: 207.104.47.251
-  Signer Karen Garner (Karen.L.Garner@edcgov.us) entered name at signing as Karen L. Garner
2024-05-29 - 3:36:15 PM GMT- IP address: 207.104.47.251
-  Document e-signed by Karen L. Garner (Karen.L.Garner@edcgov.us)
Signature Date: 2024-05-29 - 3:36:17 PM GMT - Time Source: server- IP address: 207.104.47.251



✔ Agreement completed.

2024-05-29 - 3:36:17 PM GMT

