



# County of El Dorado

330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
www.edcgov.us/bos

## Minutes - Draft Board of Supervisors

*Norma Santiago, Chair, District V*  
*Brian K. Veerkamp, First Vice Chair, District III*  
*Ron Mikulaco, Second Vice Chair, District I*  
*Shiva Frentzen, District II*  
*Ron Briggs, District IV*

*James S. Mitrisin, Clerk of the Board of Supervisors*  
*Terri Daly, Chief Administrative Officer*  
*Robyn Drivon, County Counsel*

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Monday, October 27, 2014

8:30 AM

Health and Human Svcs-3057 Briw Rd  
SUITE B - Sierra Room  
Placerville, CA

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### Special Meeting

#### 8:47 A.M. - CALLED TO ORDER AND RECESSED TO CLOSED SESSION

**Present:** 4 - Supervisor Briggs, Supervisor Mikulaco, Supervisor Veerkamp and Supervisor Frentzen  
**Absent:** 1 - Supervisor Santiago

#### 9:23 A.M. - RECONVENED TO OPEN SESSION AND CLOSED SESSION REPORT

**Present:** 5 - Supervisor Briggs, Supervisor Santiago, Supervisor Mikulaco, Supervisor Veerkamp and Supervisor Frentzen

#### ADOPTION OF THE AGENDA

**A motion was made by Supervisor Briggs, seconded by Supervisor Frentzen to Adopt the Agenda.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Frentzen

#### OPEN FORUM

*Public Comment: None*

**DEPARTMENT MATTERS**

1. **14-1322** Special Workshop to discuss components of a strategic plan and the steps to developing the County Strategic Plan. (Refer 09/29/14 Item 1)

*Public Comment: K. Payne*

No action taken.

Mary Egan of Municipal Resource Group, LLC, and Mary Kirlin D.P.A, Associate Professor at Sacramento State University's Department of Public Policy and Administration provided an overview of strategic planning.

The Board discussed the relationship between goal setting and establishment of strategic priorities and assessed their readiness to initiate this process in November/December 2014. The Board will continue discussions on this topic at their Special Meeting of December 1, 2014 to include the following concepts:

- 1) Develop a shared understanding of El Dorado County's purpose and shared goals.
- 2) Collect evidence about context, including departmental plans and goals, existing values, charter information – this will include a "SWOT" situational analysis of the strengths and weaknesses of the organization and the external threats and opportunities.
- 3) Identify strategic priorities, develop an action plan and implementation schedule.

**CLOSED SESSION**

2. **14-1474** **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 15 Min.)

No Action Reported. All five Supervisors participated.

**ADJOURNED AT 11:16 AM**