



Tiffany Rolston &lt;tiffany.rolston@edcgov.us&gt;

## Review Requested: JJDPCC Private Donations / Fundraising Guidance Needed

17 messages

Tiffany Rolston &lt;tiffany.rolston@edcgov.us&gt;

Thu, May 30, 2019 at 11:58 AM

To: Jim Mitrison &lt;jim.mitrison@edcgov.us&gt;, Jim Mitrison &lt;james.mitrison@edcgov.us&gt;

Cc: Sandra Hurley &lt;sandra.hurley@edcgov.us&gt;, sandy &lt;sandy@hurleylegal.com&gt;, Brian Richart &lt;brian.richart@edcgov.us&gt;, tracy &lt;tracy@tracylauth.com&gt;, Tracy Lauth &lt;tracy.lauth@edcgov.us&gt;

Good morning, Mr. Mitrison;

It's a pleasure to meet you! I'm the Chair of El Dorado County's [Juvenile Justice and Delinquency Prevention Commission](#) (JJDPCC). Our Mission is to serve the interests of at-risk youth, encourage and support the planning and evaluation of programs which prevent delinquency, and provide a leadership forum for citizen action in El Dorado County. (California Welfare and Institutions Code (WIC) Sections 225-236 provide guidance for county-wide Juvenile Justice and Delinquency Prevention Commissions (JJC/DPC). EDC Board of Supervisors has designated the citizens of JJC to serve jointly on the DPC.)

Probation Chief Brian Richart suggested your expertise to help make sure our maturing organization runs efficiently and legally. Commission Treasurer Sandra Hurley and I would appreciate your insight to meet our fiduciary requirements.

### Current and Future Needs

Without external fundraising, we expect up receive to \$5,000 per year in Commissioner-only donations for citizen actions in the county.

- 1) "Placerville Juvenile Hall Closure Dedication Plaque" The Commission agreed to use my personal check (\$315) for this Summer 2019 project. Sandy now needs to get the accounts set up to meet County approval.
- 2) "SLT Juvenile Treatment Center Turf Beautification" JJDPCC will partner with other public and private organizations through grant/matching gifts to fund and execute this Fall 2019 project. We now need County guidance to proceed. Up to \$3,000- \$4,000 may be expected through Commissioner private donations.
- 3) Future projects may be \$5k or more fundraising over time.

### Options

- 1) Recommended fiduciary best practices/standards for such arrangements in El Dorado County or externally
- 2) Open a "regular" checking account associated with the County. Earlier this month at at US Bank in Placerville, Sandra and I were told that we would need to bring to the bank Articles of Association showing that we were associated with the Board of Supervisors. We were also told that we would need to obtain a Tax I.D. number and file for a Fictitious Business Name. Will the Board of Supervisors agree to sign Articles of Association with the Commission?
- 3) JJDPCC sets up a "Friends of Juvenile Justice/JJDPCC" as a non-profit 501(c)(3), independent of the County
- 4) JJDPCC sets up a 'Friends of Juvenile Justice/JJDPCC' with the El Dorado Community Foundation, independent of the County
- 5) Other

Again, thanks for your help. Please let me know if you'd like to set up a time to discuss further.

Best wishes,

Tiffany Rolston  
Chair, EDC Juvenile Justice and Delinquency Prevention Commission (JJDPCC)  
714.417.0686 | [tiffany.rolston@edcgov.us](mailto:tiffany.rolston@edcgov.us)

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I will be at the 10 a.m. open house and at the 5 p.m. ceremony...would love to meet and give our best wishes on your next adventure.

Take care~

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**Jim Mitrison - El Dorado County** <jim.mitrison@edcgov.us>

Thu, Jun 20, 2019 at 11:39 AM

To: Tiffany Rolston <tiffany.rolston@edcgov.us>

Cc: Jim Mitrison <james.mitrison@edcgov.us>, Sandra Hurley <sandra.hurley@edcgov.us>, sandy <sandy@hurleylegal.com>, Brian Richart <brian.richart@edcgov.us>, tracy <tracy@tracylauth.com>, Tracy Lauth <tracy.lauth@edcgov.us>

Tiffany,

After a discussion with the Assistant CAO and County Counsel yesterday, we determined options 3 or 4, as shown in your email, could be prudent options provided that fundraising and processing donations are acts of the new independent organization and not those of the JJDPCC. Further, there may be restrictions in the form of laws or other regulations that apply to how funds received and/or raised may be used.

It is my understanding that a "Friends" organization will operate entirely independent from the County. I am not a subject matter expert in setting up those types of organizations, but I'm sure the Community Foundation can provide some guidance.

The other options are not recommended.

I hope this helps and thank you for your patience.

Jim Mitrison

Clerk of the Board of Supervisors

County of El Dorado

Ph. 530.621.5390 Main

Ph. 530.621.5592 Direct

Email [jim.mitrison@edcgov.us](mailto:jim.mitrison@edcgov.us)

On Thu, May 30, 2019 at 11:59 AM Tiffany Rolston <tiffany.rolston@edcgov.us> wrote:

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**Tiffany Rolston** <tiffany.rolston@edcgov.us>

Thu, Jun 20, 2019 at 1:11 PM

To: Jim Mitrison <jim.mitrison@edcgov.us>

Cc: Jim Mitrison <james.mitrison@edcgov.us>, Sandra Hurley <sandra.hurley@edcgov.us>, sandy <sandy@hurleylegal.com>, Brian Richart <brian.richart@edcgov.us>, tracy <tracy@tracylauth.com>, Tracy Lauth <tracy.lauth@edcgov.us>

Thank you for the guidance and information, Jim. Sandy and I will reach out to Bill Roby at the Foundation.

Have a great afternoon!

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