

REVIEW AND APPROVAL REQUESTED FOR:

☐ Contract ☐ Amendment ☒ Resolution ☐ Ordinance ☐ Policy ☐ Other

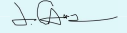
**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 10/28/25Need Date: 11/6/25**PROCESSING DEPARTMENT**Department: Human ResourcesOrg Code: 0800000Dept Contact: Monique Heredia

Funding Source: _____

Phone: 5518

PL String: _____

Dept. Signature: Digitally signed by Joseph Carruesco
Date: 2025.10.29 14:55:52 -07'00'Legistar #: PendingTitle: HR Director**CONTRACT INFORMATION**

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.***ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: _____

NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Add two(2) Fiscal Services Supervisors (2.0 FTE)
and delete one (1) Supervising Accountant Auditor

COUNTY COUNSELApproved ☒ Disapproved ☐ Date: 10/30/25Approved ☐ Disapproved ☐ Date: _____By: Stephen L. MansellDigitally signed by Stephen L. Mansell
Date: 2025.10.30 11:34:14 -07'00'

By: _____

COMMENTS**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVALApproved ☐ Disapproved ☐ Date: _____

By: _____

Approved ☐ Disapproved ☐ Date: _____

By: _____

COMMENTS