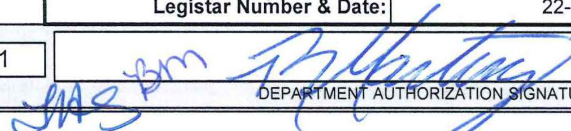


AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$1,301,288.00
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	8
DATE				NET TOTAL	\$0.00
INPUT BY		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL			
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	TRANSPORTATION	Legistar Number & Date:	22-0795		
DEPT CONTACT & EXT.	Stephanie Lisius x 5851			5/11/2022	PAGE 1 OF 1
		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE	
DIRECTIONS: 1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST					

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	36500	3620250	5351	362000CE-36BUDGET-36EXP-36RRNO	DOT	INC	\$ 200,000	CE INDIRECT XFER INCREASE
2	NA	3620250	1412	362000CE-36BUDGET-36REV-36GENERAL		INC	\$ 250,000	CE T AND M INCREASE
3	36301	3620250	3000	362000CE-36BUDGET-36EXP-36RRNO		INC	\$ 50,000	CE LABOR INCREASE
4	36R03	3610150	7253	361000EC-36BUDGET-36EXP-36RRNO		INC	\$ 100,322	ECP INDIRECT XFER INCREASE
5	36401	3610150	4300	361000EC-36BUDGET-36EXP-36RRNO		DEC	\$ 100,322	ECP PROF SVC DECREASE
6	36Q01	3620200	7383	36200ENG-36BUDGET-36REV-36GENERAL		DEC	\$ 100,322	DEC ENG INTRA ABATEMENT
7	NA	3620200	1851	36200ENG-36BUDGET-36REV-36GENERAL		INC	\$ 200,000	CE INDIRECT XFER INCREASE
8	36303	3620200	3000	36200ENG-36BUDGET-36EXP-36GENERAL		INC	\$ 300,322	INC ENG LABOR
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align:center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	TRANSPORTATION	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 1,301,288
Contact phone*	5851		

BUDGET TRANSFER HEADER



Prepared date*	05/11/22	Check Applicable* <input type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	21/22	
Short Description* <small>(10 characters)</small>	CEINDINC	

Registrar Item Number*	22-0795
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* REQUIRED FIELDS

Project Strings Required*

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, **2.** I have been delegated signature authority in accordance with County's policies and procedures and **3.** all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

 	Authorized signature*
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BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The County Engineer division of the Department of Transportation (DOT) is supported by direct billing for the time and materials for the services it provides and a partial contribution from the general fund. The Erosion Control Program is supported by direct billing for time and materials for work completed on projects. DOT engineers work on County Engineer and Erosion Control projects and direct charge their time to these projects. That time is then billed for reimbursement using fully burdened rates that are calculated based on the employees costs in Road Fund/ DOT Engineering which includes an approved indirect percentage. When the revenues are received, they are posted in County Engineer / Erosion Control while the indirect costs for the DOT Engineers remains in Road Fund / DOT Engineering. The revenues are budgeted based on projected salaries and workload and are transferred via a journal entry approximately once a quarter.

When the budget for FY 21/22 was prepared, the indirect percentage had not yet been prepared or approved so the budget amount was calculated using the FY 20/21 indirect percentage. The indirect percentage increased from 91.29% in FY 20/21 to 105.91% in FY 21/22. Also, there are additional staff costs due to mid-year salary increases and an increased workload in County Engineer and Erosion Control so there are increased staff costs. The requested budget transfer will adjust interfund transfers, intrafund transfers, time and materials charges, professional services, and labor. Currently, there is not enough appropriations remaining in the interfund and intrafund transfer account to allow the revenue to be appropriately posted.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____