

Counsel please include this information in your billing description.	>	-16-54434	Legistar #: N/A	P&C #: N/A
	>	Index Code: 306500	Project #: 25000	Charge To #: 25000
	>	Project	Review and Approve Amendment I to the Previously Approved Airport Ground	
	>	Description:	Lease Template - Used for new contract development; Template Date: 04/13/16. Includes "Approved as to Form" contract approval.	

## CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Community Development Agency  
 Division: Administration & Finance  
 Dept Contact: Sandy Ewert  
 Phone: x5102

*This CRS will be used for all Airport Ground Lease Board items.*

Authorized Signature: *Michele Weimer*  
 Michele Weimer  
 Administrative Services Officer  
 Contracts & Procurement Unit

Date Submitted: 04/14/16  
 Date Needed: 04/28/16  
 Funding Sources: N/A

**CONTRACTING DEPT: CDA**

Service Requested: Review & Approve

Contract Term:

Contract/Amendment Amount: \$0.00

Compliance with Human Resources Requirements: Yes: X No:     

Compliance verified by:                      Contract Notification Sent:                      HR Response Received:                     

Ok Per: N/A - Review of Template

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved: ✓ Disapproved:      Date: 5/27/16 By: *JBF*  
 Approved:      Disapproved:      Date:      By:     

*Approved with revisions provided on May 27, 2016 by email and attached hereto. Please make sure Exhibit C is updated to reflect applicable grant assurances by County to be incorporated into Lease. Call w/questions. Council provided an additional review of the*

**Please forward to Transportation upon approval.**

*template for compliance with the final FAA policy. Airport ground lease template approved by Council on 07/28/16.*

Approved:      Disapproved:      Date: 07/29/16 By: *S.R. Ewert*  
 Approved:      Disapproved:      Date:      By:     

*See attached email with Risk Management approval.*

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Approved:      Disapproved:      Date:      By:       
 Approved:      Disapproved:      Date:      By:



Ashley Johnson. &lt;ashley.johnson@edcgov.us&gt;

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**Airport Lease Agreement Insurance- Ebix #363636**

3 messages

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**Ashley Johnson.** <ashley.johnson@edcgov.us>  
To: Marco Sandoval <marco.sandoval@edcgov.us>

Thu, Aug 25, 2016 at 11:35 AM

Marco,


Please review and approve the insurance for Airport Lease Agreement #213-L1711. I have uploaded the insurance into Ebix however they are not/have not uploaded it to the owners account, so I have also attached it to this email along with the Agreement. Should there be any additional documents needed please let me know.

Thank you.

--  
**Ashley Johnson**  
Administrative Technician

**County of El Dorado**  
Community Development Agency  
Administration and Finance Division, Contracts & Procurement  
2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5974 / FAX (530) 626-0387  
[ashley.johnson@edcgov.us](mailto:ashley.johnson@edcgov.us)

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**2 attachments** **16-54512 Agreement.pdf**  
78K **Bergman Insurance.pdf**  
1426K

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**Ashley Johnson.** <ashley.johnson@edcgov.us>  
To: Marco Sandoval <marco.sandoval@edcgov.us>

Mon, Aug 29, 2016 at 8:52 AM


Good Morning,

The insurance is now uploaded and showing deficiencies for not being signed and missing general liability. Since GL is not a requirement for Airports would you please go in and waive the deficiencies?

The Agreement is attached for reference.

Thank you.  
Ashely  
[Quoted text hidden]

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 **16-54512 Agreement.pdf**  
78K

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**Marco Sandoval** <marco.sandoval@edcgov.us>  
To: "Ashley Johnson." <ashley.johnson@edcgov.us>

Mon, Aug 29, 2016 at 9:16 AM

Waived.

Marco Sandoval

15-0501 A 2 of 3

8/29/2016

Edcgov.us Mail - Airport Lease Agreement Insurance- Ebix #363636

Risk Manager  
El Dorado County  
330 Fair Lane  
Placerville, CA 95667  
(530) 621-6084  
(530) 642-9815, fax  
[marco.sandoval@edcgov.us](mailto:marco.sandoval@edcgov.us)  
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