



RESOLUTION NO. 121-2018

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, in accordance with Section 301 of the County of El Dorado Personnel Rules Resolution #015-2014 applicable to represented and unrepresented employees, at the recommendation of the Human Resources Department, the Board of Supervisors shall approve all new classes and class specifications, abolish classes, and determine the representation unit or units to which each class is assigned; and

WHEREAS, in accordance with Section 1302 of the County of El Dorado Personnel Rules Resolution #015-2014 applicable to represented employees, and Section 401 of the El Dorado County Salary and Benefits Resolution #039-2018 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County; and

WHEREAS, the Victim Witness Program Specialist classification was revised to include duties from the Victim Witness Claims Specialist I/II class specification, therefore making the Victim Witness Claims Specialist I/II class specification no longer viable.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

BE IT FURTHER RESOLVED, that the Board does hereby adopt the reclassification/allocation changes and amends the Authorized Personnel Allocation Resolution #109-2017 as set forth below, effective the first pay period following adoption.

BE IT FURTHER RESOLVED, that the Board does hereby abolish the classification specification of Victims Witness Claims Specialist I/II and amends the Authorized Personnel Resolution #109-2017, effective the first pay period following adoption.

Reclassifications/Allocation Changes						
Department	Job Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Agriculture Weights and Measures	2104	Sr. Office Assistant	1.0	1.0	-1.0*	0.0
Agriculture Weights and Measures	2101/2102	Office Assistant I/II	0.0	0.0	+1.0	1.0
District Attorney	5115/5116	Paralegal I/II	4.0	4.0	-1.0*	3.0
District Attorney	2721	Executive Assistant – Law and Justice	0.0	0.0	+1.0	1.0
District Attorney	2411/2412	Legal Office Assistant I/II	3.0	3.0	-3.0*	0.0

District Attorney	2101/2102	Office Assistant I/II	0.8	0.8	+3.0	3.8
District Attorney	2411/2412	Legal Office Assistant I/II – Limited Term	1.0	1.0	-1.0*	0.0
District Attorney	2101/2102	Office Assistant I/II – Limited Term	0.0	0.0	+1.0	1.0
District Attorney	5913/5914	Victim Witness Claims Specialist I/II	1.0	1.0	-1.0*	0.0
District Attorney	5911	Victim Witness Program Specialist	4.0	4.0	+1.0	5.0

*All incumbents are being reclassified.

Abolish Class Specification		
Department	Job Class No.	Class Title
District Attorney	5913/5914	Victim Witness Claims Specialist I/II

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 12th day of June, 2018, by the following vote of said Board:

Ayes: Frentzen, Hidahl, Novasel, Ranalli, Veerkamp

Attest:
James S. Mitrison
Clerk of the Board of Supervisors

By: Kyra Schaefferberg
Deputy Clerk

Noes: None
Absent : None

Michael Ranalli
Michael Ranalli, Chair, Board of Supervisors