

Contract #: 153-S1511  
Index Code: 418720

# CONTRACT ROUTING SHEET

Date Prepared: 8/20/14

Need Date: 9/2/14

**PROCESSING DEPARTMENT:**

Department: HHSA/Mental Health  
Dept. Contact: Sharon Keoppel  
Phone #: Ext. 4811  
Department  
Head Signature:   
Don Ashton, M.P.A., Director

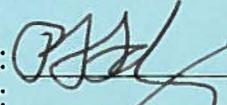
**CONTRACTOR:**

Name: Victor Treatment Center  
Address: 1360 East Lassen Ave  
Chico, CA 95973  
Phone: 530 893 0758

**CONTRACTING DEPARTMENT:** HHSA/Mental Health

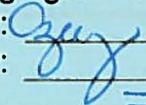
Service Requested: Residential Services for Minors with Serious Emotional Problems  
Contract Term: Execution-8/31/17 Contract/Grant Value: 300,000  
Compliance with Human Resources requirements? N/A \_\_\_\_\_ Yes  No: \_\_\_\_\_  
Compliance verified by: Human Resources

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 8/29/14 By:   
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 9/2/14 By:   
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

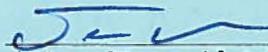
**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please contact Sharon Keoppel x-4811 with questions or for contract packet pick-up. Thank you!

CFO Review \_\_\_\_\_ Date \_\_\_\_\_

 8/28/14  
Assistant Director - Admin/Finance Date

