



County of El Dorado

2850 Fairlane Court,
Building C
Placerville, California
530-621-5595

Minutes - Draft Affordable Housing Task Force

Members:
Vance Jarrard
Meea Kang
Sean MacDiarmid
Bill Roby
Chris Westlake

Wednesday, August 20, 2025

10:00 AM

<https://us06web.zoom.us/j/89050480769>

2850 Fairlane Court, Building C Hearing Room, Placerville CA

PUBLIC PARTICIPATION INSTRUCTIONS: The meeting room will be open to the public. The meeting will be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Task Force in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 890 5048 0769. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the meeting go to <https://us06web.zoom.us/j/89050480769>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Task Force is to attend in person. Except for a noticed teleconference meeting, the Task Force reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Task Force has adequate time to review. Please submit your comment to staff at AHTF@edcgov.us. Your comment will be placed into the record and forwarded to Task Force members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Task Force Chair.

Individuals will have three minutes to address the Task Force. Except with the consent of the Task Force, individuals shall be allowed to speak to an item only once.

Individual Task Force members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Task Force.

If a person providing input to the Task Force creates a disruption by refusing to follow Task Force guidelines, the Task Force Chair may take the following actions:

Step 1. Request the person adhere to Task Force guidelines. If the person refuses, the Task Force Chair may turn off the speaker’s microphone.

Step 2. If the disruption continues, the Task Force Chair may order a recess of the meeting.

Step 3. If the disruption continues, the Task Force Chair may order the removal of the person from the meeting.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at approximately 10:00 A.M.

ADOPTION OF THE AGENDA

Public Comment: None

A motion was made by Member Jarrard, seconded by Member MacDiarmid, to Adopt the Agenda.

Yes: 3 - Jarrard, MacDiarmid and Westlake

Absent: 2 - Kang and Roby

APPROVAL OF CONSENT CALENDAR

CONSENT CALENDAR

- 1. [25-1315](#) Staff recommending the Task Force approve the Affordable Housing Task Force Meeting Minutes from May 28, 2025.

Public Comment: None

A motion was made by Member Jarrard, seconded by Member MacDiarmid, to approve this item.

Yes: 3 - Jarrard, MacDiarmid and Westlake

Absent: 2 - Kang and Roby

UPDATED ROLL CALL

Member Kang arrived at approximately 10:02 A.M.

Present: 4 - Jarrard, Kang, MacDiarmid and Westlake

Absent: 1 - Roby

- 2. [25-1471](#) Staff recommending the Task Force approve the Affordable Housing Task Force Meeting Minutes from July 23, 2025.

Public Comment: None

A motion was made by Member MacDiarmid, seconded by Member Jarrard, to approve this item.

Yes: 3 - Jarrard, Kang and MacDiarmid

Absent: 1 - Roby

Abstained: 1 - Westlake

END OF CONSENT CALENDAR

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Task Force on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Task Force Chair may limit public comment during Open Forum.

Public Comment: F. Porter

AGENDA ITEMS

- 3. [25-1472](#) Staff recommending that the Task Force: 1) Finalize recommendations on affordable housing policies for the Board's consideration; 2) Review the draft Resolution of Intent (ROI) to amend Article 3, Chapter 130.31 - Affordable Housing Density Bonus of the Zoning Ordinance to include additional affordable housing approaches, incorporating final recommendations; and 3) Direct staff to schedule a Task Force update to the Board that includes review of the proposed ROI.

Public Comment: F. Porter

Deputy Director of Planning, Robert Peters, provided a brief overview of the content of the draft Resolution of Intent (ROI); the Task Force provided staff with recommendations and comments on the Affordable Housing Options Table (Attachment C); and the Task Force directed staff to: 1) return at the next meeting to approve a final draft ROI and Affordable Housing Options Table to present to the Board of Supervisors, and 2) reserve a spot at the October 21, 2025 Board of Supervisors meeting to present the ROI with the Affordable Housing Options Table.

NEXT MEETING: September 17, 2025 at 10:00 A.M.

ADJOURNED AT 11:20 A.M.