

Agreement # \_\_\_\_\_

Legistar # \_\_\_\_\_

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 10/12/2023

Need Date: 10/27/2023

**PROCESSING DEPARTMENT:**

Department: Planning and Building

Dept. Contact: Chris Smith

Phone: x6624

Department Head Signature: Karen L. Garner  
Digitally signed by Karen L. Garner  
Date: 2023.10.17 14:33:02 -07'00'

**CONTRACTOR:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Org Code: 3730300

Project # \_\_\_\_\_

(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Planning and Building

Service Requested: Review and Approve

Description: Resolution of Intention to amend Title 130 for tobacco retail zoning

Contract Term: n/a Contract Value: \$ 0.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 10/20/2023 By: Kathleen Markham  
Digitally signed by Kathleen Markham  
Date: 2023.10.20 16:48:52 -07'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO:

Thank you!