


AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$89,080.00
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	4
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NET TOTAL	\$0.00
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	Department of Transportation	Legistar Number & Date:	22-2294 01/10/22		
DEPT CONTACT & EXT.	Stephanie Lisius X 5851	 <small>Rafael Martinez Dec 12, 2022 12:03 PST</small>		12/8/2022	PAGE 1 OF 1
<small>DEPARTMENT AUTHORIZATION SIGNATURE AND DATE</small>				<small>DATE</small>	

- DIRECTIONS:**
1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		3670730	0230			INC	\$ 22,270	INC PERMIT ROAD PRIV
2	36O50	3670730	7000			INC	\$ 22,270	INCREASE TRANSFER OUT
3		3620200	2020	36200ENG-36BUDGET-36REV-36GENERAL		INC	\$ 22,270	INCREASE TRANSFER IN
4		3620200	0230	36200ENG-36BUDGET-36REV-36GENERAL		DEC	\$ 22,270	DEC PERMIT ROAD PRIV
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align:center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT


MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Department of Transportation	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 89,080
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	12/08/22	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	22/23	
Short Description* <small>(10 characters)</small>	ROADCOMSRF	
	Legistar Item Number*	22-2294 01/10/22
* REQUIRED FIELDS	Project Strings Required:	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

 <small>LS - SLS</small>	Authorized signature*	 <small>Rafael Martine (Dec 12, 2022 12:03 PST)</small>
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BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Department of Transportation collects fees for road permits. Larger companies that have frequent permit needs will provide a deposit for future permits to simplify their process. When a permit is pulled, the funds are transferred in operating revenues.

These funds have traditionally been deposited into a trust account but due to recent guidance from the County's external auditor, the funds were transferred into a special revenue fund. This change happened after the budget process and therefore a budget was not established. A budget transfer is necessary to allow the Department to recognize the revenue.

Signature: *LeeAnn Scheuring*
Email: leann.scheuring@edcgov.us

Signature: *Becky Morton*
Becky Morton (Dec 8, 2022 14:58 PST)
Email: becky.morton@edcgov.us

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____












22-2294 ROAD PERMIT BT

Final Audit Report

2022-12-12

Created:	2022-12-08
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAACcXIUHZ-CvwBY5o73m2ckvyYYBQcJw1x

"22-2294 ROAD PERMIT BT" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)
2022-12-08 - 5:56:56 PM GMT- IP address: 207.104.47.251
-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for signature
2022-12-08 - 5:59:02 PM GMT
-  Email viewed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)
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Signature Date: 2022-12-08 - 6:13:00 PM GMT - Time Source: server- IP address: 207.104.47.251
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-  Signer Madeleine Morton (becky.morton@edcgov.us) entered name at signing as Becky Morton
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-  Document e-signed by Becky Morton (becky.morton@edcgov.us)
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-  Document emailed to Rafael Martinez (rafael.martinez@edcgov.us) for signature
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