

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST				
TRANSFER #						DOCUMENT TOTAL	\$89,080.00	
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL				NUMBER OF LINES	4	
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL				NET TOTAL	\$0.00	
INPUT BY								
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:		Transfer 1: BoS Approval				
DEPT NAME	Department of Transportation	Legistar Number & Date:		22-2294 01/10/22				
DEPT CONTACT & EXT.	Stephanie Lisius X 5851	LS- <i>Steph</i> BM- <i>BM</i> <i>RH</i> Rafael Martinez Dec 12, 2022 12:03 PST		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		12/8/2022	PAGE 1 OF 1	
<p>DIRECTIONS:</p> <p>1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST</p>								
S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		3670730	0230			INC	\$ 22,270	INC PERMIT ROAD PRIV
2	36050	3670730	7000			INC	\$ 22,270	INCREASE TRANSFER OUT
3		3620200	2020	36200ENG-36BUDGET-36REV-36GENERAL		INC	\$ 22,270	INCREASE TRANSFER IN
4		3620200	0230	36200ENG-36BUDGET-36REV-36GENERAL		DEC	\$ 22,270	DEC PERMIT ROAD PRIV
5								
6								
7								
8								
9								
10								
11								
12								
<p>JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>CHIEF ADMINISTRATIVE OFFICER DATE</p>						APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO		
						SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE		
						ATTEST: CLERK, BOARD OF SUPERVISORS DATE		

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*

Department of Transportation	Budget Transfer Type:	Transfer 1: BoS Approval
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Clerk*

Stephanie Lisius	Document total*	\$ 89,080
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Contact phone*

5851

BUDGET TRANSFER HEADER

Prepared date*

12/08/22	Check Applicable*
	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
22/23	<input type="checkbox"/> Continuing (include in the Adopted Budget)
ROADCOMSRF	

Fiscal year
Short Description*
(10 characters)

Registrar Item Number*	22-2294 01/10/22
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Project Strings Required*	Yes
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* REQUIRED FIELDS

By signing this memo I hereby certify that:

1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*



Rafael Martinez (Dec 12, 2022 12:03 PST)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Department of Transportation collects fees for road permits. Larger companies that have frequent permit needs will provide a deposit for future permits to simplify their process. When a permit is pulled, the funds are transferred in operating revenues.

These funds have traditionally been deposited into a trust account but due to recent guidance from the County's external auditor, the funds were transferred into a special revenue fund. This change happened after the budget process and therefore a budget was not established. A budget transfer is necessary to allow the Department to recognize the revenue.

Signature: LeeAnn Scheuring

Email: leeann.scheuring@edcgov.us

Signature: Becky Morton

Becky Morton (Dec 8, 2022 14:58 PST)

Email: becky.morton@edcgov.us

FOR AUDITOR'S OFFICE USE ONLY

Audit date:

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Budget Transfer number:

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Audited by:

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Interfaced by:

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Processed on:

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22-2294 ROAD PERMIT BT

Final Audit Report

2022-12-12

Created:	2022-12-08
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAACcXIUHZ-CvwBY5o73m2ckvyYYBQcJw1x

"22-2294 ROAD PERMIT BT" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)
2022-12-08 - 5:56:56 PM GMT- IP address: 207.104.47.251
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