

# ORIGINAL

## JOINT USE AGREEMENT #303-01511 AMENDMENT I

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**This Amendment I** to that Joint Use Agreement (JUA) #303-01511, is made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County") and the El Dorado Hills Community Services District, a special district of the State of California, whose principal place of business is 1021 Harvard Way, El Dorado Hills, California 95762 (hereinafter referred to as "CSD") (collectively hereinafter referred to as the "Parties").

### RECITALS

**WHEREAS**, the County owns that certain real property, commonly known as the El Dorado Hills Senior Center, located at 990 Lassen Way, El Dorado Hills, California 95762 ("Senior Center"); and

**WHEREAS**, the Parties entered into Joint Use Agreement #303-01511, dated September 15, 2015, to permit CSD to occupy sections of the Senior Center for CSD programs and services related to senior recreational activities and senior nutrition; and

**WHEREAS**, due to COVID-19, the Parties are not using the Senior Center for senior related activities, and CSD wishes to temporarily provide Kids Day Camp services on site; and

**WHEREAS**, the Parties have mutually agreed to temporarily modify the property use of said Agreement, hereby amending **ARTICLE I, "Property Use."**

**NOW THEREFORE**, the Parties do hereby agree that Agreement for Services #303-01511 shall be amended a first time as follows:

**ARTICLE I** is amended in its entirety to read as follows, and is effective upon execution:

#### **ARTICLE I**

**Temporary Property Use:** County and CSD agree that CSD will temporarily provide Kids Day Camp services in the CSD sections and the shared sections of the Senior Center in accordance with Exhibit "A." This temporary use supersedes all language in the original Agreement stating that the Senior Center will be used for senior recreational activities and services, but original language will resume effect after the County gives seven (7) days notice terminating this Amendment.

1. CSD Responsibilities. CSD shall:
  - A. Temporarily provide Kids Day Camp services in accordance with Exhibit C, "Contract Summer Camps Guidelines," attached hereto and made by reference a part hereof, to be updated as necessary by CSD if the Centers for Disease Control (CDC) changes their safety protocol.
  - B. Upon CSD's completion of Kids Day Camp services, or upon receipt of written notification from County that the allowance for CSD to provide Kids Day Camp services is terminated, CSD will perform a CDC level cleaning of all the CSD used sections, at their sole expense, within seven (7) days.
2. County Responsibilities. County shall send written notification to CSD when the allowance for CSD to provide Kids Day Camp services is terminated, and allow CSD seven (7) days to complete the CDC level cleaning.

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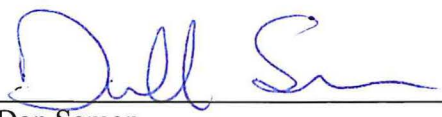
Except as herein amended, all other parts and sections of that Agreement #303-O1511 shall remain unchanged and in full force and effect.

**Requesting Contract Administrator Concurrence:**

By:   
Russell Fackrell  
Facilities Manager  
Chief Administrative Office

Dated: 6/5/20

**Requesting Department Head Concurrence:**

By:   
Don Semon  
Director  
Health and Human Services Agency

Dated: 6-4-20

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IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to that Agreement for Services #303-O1511 on the dates indicated below.

-- COUNTY OF EL DORADO --

Dated: 6/8/20

By: Brian K. Veerkamp  
Brian K. Veerkamp, Chair  
Board of Supervisors  
"County"

ATTEST:  
Kim Dawson  
Clerk of the Board of Supervisors

By: Kim Dawson  
Deputy Clerk

Dated: 6/8/20

-- EL DORADO HILLS COMMUNITY SERVICES DISTRICT --

By: Kevin A. Loewen  
Kevin A. Loewen  
General Manager  
El Dorado Hills Community Services District

Dated: 6/5/2020

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## EXHIBIT C

### El Dorado Hills Community Services District Contract Summer Camps Guidelines

#### Program Model

The El Dorado Hills Community Services District (District) is requesting to offer contracted summer camps (engineering, science, coding, etc.) for patrons 8 – 14 years old in the Gilmore Senior Center. The program model will support the new environment for distance learning while still implementing safe, innovative, and fun curriculum daily. Weekly camps would be organized Monday – Friday from 9:00am – 12:00pm and 1:00pm – 4:00pm, with increased spacing, small groups, and limited mixing between groups.

#### Safety Precautions

The additional safety precautions we are introducing will be in line with Center for Disease Control and Prevention (CDC).

- We will be implementing strict sign-in procedures, with groups being separate at the beginning, during and the end of the day. Sign in locations and group allocations will be fully communicated to patrons before camp begins.
- Groups will be kept in their separate areas during the camp day, and there will be strict guidelines implemented to avoid the sharing of food, snacks and water, ensure thorough washing of hands after every restroom visit and limit child-to-child contact within the groups.
- Instructors will wear a face mask throughout the camp day unless county/state guidelines outline that it is safe to work without.
- Our priority this summer is to provide your children with a Safe, Innovative, and Fun Experience.

#### Check-In / Check-Out Procedures

An area for check-in and check-out of participants will be identified and a process will be implemented to ensure that all participants and staff are able to practice physical distancing. Staff and participants must conduct a health screening prior to arriving on site, and a secondary screening (Screening Questionnaire – COVID 19) must be conducted during check-in.

- Clearly visible signage must advise participants that they should: avoid entering the facility if they have a cough or fever; wear facial coverings; maintain a minimum of six-foot distance from one another; and not engage in any unnecessary physical contact.
- Prior to arriving to the facility, staff, participants and parents must perform a self-conducted health screening by taking their temperature, and ensuring that they do not have a fever of 100°F or higher. They must also ensure that they do not have symptoms that the CDC has indicated are symptoms of COVID-19.
- Upon arrival, staff must receive a health screening, which includes Screening Questionnaire – COVID 19.
- Check-in time for participants will be staggered to ensure that no more than 9 participants are checking in at the same time or location. Check-in area will be marked to indicate 6 feet of separation between every participant/parent.
- Upon arrival, participants must receive a Screening Questionnaire – COVID 19 to ensure they do not have any of the symptoms that the CDC has indicated are symptoms of COVID-19.
- Staff conducting Check-In must wear a facial covering during the screening.
- Staff must wear disposable non-latex gloves. The same gloves may be used to conduct all health-screening checks provided this task is uninterrupted as long as no other surfaces were touched for the duration of the health-screening process.
- When parent/guardians want to check-out their child, they will remain six feet distanced apart and notify the staff at the door. Staff will then visual check them out and staff will sign that they visually checked the child out of camp completing the transfer of guardianship back to the parent/guardian.

#### Equipment Requirements

Staff must consider how to minimize touch points between staff and participants, and/or establish processes to clean and sanitize equipment and surfaces between touches wherever possible. Toys and equipment that cannot be cleaned and sanitized will not be used.

- A container for soiled toys and equipment with soapy water is available (out of reach of children). Any toys/equipment placed in a child's mouth or otherwise contaminated by body secretions or excretions should be placed in the container until they are cleaned and dried (staff must wear gloves when handling contaminated items).
- Children's books and other paper-based materials are not considered a high risk by the CDC for transmission, but so require additional cleaning to be proactive in standards of disinfecting and sanitization.
- Each participant should have their own set of basic crafts materials (crayons, glue stick, pencils, pens, markers, etc.) to be kept on site in individual plastic pencil cases.
- Toys, equipment and games should be cleaned, sanitized and disinfected frequently, at the beginning of the day, end of the day and when used by different participants.
- Participants are discouraged from bringing any equipment from their home to camp.

### **Staffing Requirements**

Prior to conducting camp activities, the Recreation Director must ensure that they have sufficient staff to ensure that proper physical distancing occurs throughout the day. They must also have a plan to ensure appropriate staff/participant ratio if staff is identified to have COVID-19 symptoms during the health screening or becomes systematic during the day.

- Upon arrival, staff must receive a health screening, which includes Screening Questionnaire – COVID 19. If the health screening is passed, staff will then go to the restroom and wash their hands to start their shift.
- Staff must be available to lead a camp unit of 9 or less participants. The participants in a camp unit must remain with that group each day, and cannot be moved from one group to another. The current target for a camp unit is 9 participants.
- To the extent possible, staff should remain with their assigned camp unit and should not be assigned to other job functions. Staff should not interact with multiple camp units during the course of a day.
- Staff must be provided all required PPE to ensure theirs and participants safety. They must wear a mask (covering mouth and nose) during all camp activities. Reusable masks must be disinfected daily.
- Should staff fall suddenly ill, they will be relocated to the resting station, and monitored. Additional internal guidelines will be followed.

### **Lunch, Snack and Consumption Requirements**

Participants must bring their own snacks. Lunchtime is unnecessary to plan due to camps conclude prior to lunch and a new camps start after lunch.

- Tables must be cleaned and sanitized before and after each use.
- Countertops must be cleaned and sanitized after each use and daily.
- Storage areas must be cleaned on a daily basis.

### **Cleaning, Sanitizing and Disinfecting Requirements**

Areas that are used for camp activities must be cleaned, sanitized and disinfected regularly. Staff will address the cleaning of facilities and areas that are used by camp participants as well as the general public.

- Restrooms, including faucets, toilets and urinals must be cleaned and disinfected at least every two hours if not more often depending on frequency of use.
- Hand washing sinks and faucets must be cleaned and disinfected after every use.
- Drinking fountains will not be utilized. Participants must provide water bottles. Staff will be responsible for refilling water bottles at the kitchen area/sink and will ensure no contact is created with the water bottle and the water-dispensing unit.
- Staff will be trained at their pre-camp training how to disinfect and sanitize all surfaces of the facility.

- Countertops must be cleaned and disinfected daily.
- Floors must be cleaned and disinfected daily.
- Door and cabinet handles must be cleaned and disinfected daily.
- Mats, chairs and benches must be cleaned and disinfected daily.
- Electronic devices such as computers, keyboards, phones, gaming units, remotes, and TVs must be cleaned and disinfected after each use.