

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 1/8/26

Need Date: 1/22/26

PROCESSING DEPARTMENT

Department: CAO - P&C
Dept Contact: Timmi King
Phone: x5102
Dept. Signature: Matthew Potter
Title: Sr. Administrative Analyst

Org Code: 0800000
Funding Source: _____
PL String: n/a
Legistar #: TBD

CONTRACT INFORMATION

CONTRACT #: 8704

CONTRACT AMENDMENT #: I

Contracting Department: Human Resources Department

Contractor/Vendor Name: Duggan McHugh Law Corporation

Contract Term: 5 years, as amended Contract Value: \$200,000, as amended

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: _____

NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Title: As-Needed Workplace Investigations

COUNTY COUNSEL

Approved Disapproved Date: 1/20/26
Approved Disapproved Date: _____

By: Stephen L. Mansell Digitally signed by Stephen L. Mansell
Date: 2026.01.20 16:24:18 -08'00'
By: _____

COMMENTS

CONTRACT AMENDMENT ONLY

HR APPROVAL

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: Misty Garcia Digitally signed by Misty Garcia
Date: 2026.01.29 06:33:48 -08'00'

RISK APPROVAL

Approved Disapproved Date: 1/28/26
Approved Disapproved Date: _____

By: Karen M. Bianchini Digitally signed by Karen M. Bianchini
Date: 2026.01.28 10:00:43 -08'00'
By: _____

COMMENTS