

Agreement # N/A

Legistar # TBD

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 10/29/2024

**Need Date:** 11/13/2024

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: CAO Fiscal for District Attorney

Name: California Department of Insurance

Dept. Contact: Justene Cline

Address: 2400 Del Paso Road, Suite 250

Phone: 916-271-8026

Sacramento, CA 95834

Department Head Signature: Kerri Williams-Horn  
Digitally signed by Kerri Williams-Horn  
Date: 2024.10.29 12:08:26 -07'00'

Phone: \_\_\_\_\_

Kerri Williams-Horn  
Agency Chief Fiscal Officer

Org Code: 2200000

Project # \_\_\_\_\_

(if applicable): 22AUTO

Funding Source: CA State Dept. of Insurance

**CONTRACTING DEPARTMENT:** District Attorney

Service Requested: Review FY 24/25 Automobile Fraud Grant Application, Award Letter & Resolution.

Description: \_\_\_\_\_

Contract Term: 07/01/24-06/30/25 Contract Value: \$ 184,175.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 11/21/2024 By: Roger A. Runkle  
Digitally signed by Roger A. Runkle  
Date: 2024.11.21 09:26:44 -08'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** justene.cline@edcgov.us

**Thank you!**