

**REVIEW AND APPROVAL REQUESTED FOR:**

☐ Contract ☒ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 5/30/25Need Date: 6/13/25**PROCESSING DEPARTMENT**

Department: CAO - P&C  
Dept Contact: Timmi King  
Phone: x5102  
Dept. Signature: Matthew Potter Digitally signed by Matthew Potter  
Date: 2025.05.22 15:26:47 -07'00'  
Title: Senior Administrative Analyst

Org Code: 3720200  
Funding Source: General Fund  
PL String: n/a  
Legistar #: TBD

**CONTRACT INFORMATION**

CONTRACT #: 6834 CONTRACT AMENDMENT #: II

Contracting Department: Planning and Building Department  
Contractor/Vendor Name: Michael Baker International, Inc.  
Contract Term: 5 years, as amended Contract Value: \$820,000, as amended

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Title: As-Needed Planning Services  
\_\_\_\_\_  
\_\_\_\_\_

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 6/2/25 By: Jefferson Billingsley Digitally signed by Jefferson Billingsley  
Date: 2025.06.02 08:29:59 -07'00'  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONTRACT AMENDMENT ONLY****HR APPROVAL**

Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS** \*Both HR & Risk approval determined to not be needed by MP - TK  
\_\_\_\_\_  
\_\_\_\_\_