



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

RESOLUTION ESTABLISHING CHIEF ADMINISTRATIVE OFFICE, CEMETERY FEE SCHEDULE

WHEREAS, pursuant to Government Code Sections 50474 and 66016 and County Ordinance Code Section 1.04.260, the Board of Supervisors of El Dorado County (Board) has established rates, charges, and fees for certain activities; and

WHEREAS, Section 18.04.100 of the County Ordinance Code provides for the establishment by resolution a schedule of fees, rates and charges to be imposed for the use of the County's cemeteries, and which shall apply to all uses specified therein except as they may be modified by express written contract or permit executed or authorized by the Board of Supervisors; and

WHEREAS, once established, rates, charges, and fees may be modified, set, or fixed by the Board by Resolution; and

WHEREAS, the Board adopted a series of Resolutions establishing and amending a consolidated fee schedule and policies and procedures for those functions formerly under the Community Development Agency (CDA), including the Airports Division; and

WHEREAS, most recently the Board revised Cemetery fees by adopting Ordinance 5185 on October 24, 2023, superseding prior fee Resolutions 183-2019, 184-2019, 050-2020, and 089-2021, and establishing a schedule of fees and charges for services for the Planning and Building Department, including for the Cemetery Division, adding only the hourly rate during business hours, with no other changes to fee amounts; and

WHEREAS, on July 1, 2024, the Cemeteries Division was transferred from the Planning and Building Department to the Chief Administrative Office, resulting in the need to amend Ordinance 5213 to remove Cemetery fees and establish fees by a separate Resolution.

NOW, THEREFORE, BE IT RESOLVED, pursuant to applicable provisions of state law and County Ordinance Code, the fees set forth in Exhibit A – Cemetery Fee Schedule, attached hereto and incorporated herein are hereby adopted and will become operative on the date that Ordinance No. XXX becomes effective.

BE IT FURTHER RESOLVED, all rates, charges, and fees established by either Resolution or Ordinance Code shall be subject to the Board of Supervisors Policy No. B-4 related to Recovery of Funds, and unpaid balances shall be subject to increase to include costs incurred by the County Department responsible for administering Revenue Recovery Services, as updated from time to time.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the ____ day of _____, 20__, by the following vote of said Board:

Attest:
Kim Dawson
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk

Chair, Board of Supervisor

CEMETERIES DIVISION FEE SCHEDULE

Hourly Rate (during business hours)

\$189.00

County-Operated Cemeteries (Excluding Georgetown Cemeteries)

A. Plot – Full (single depth)	
Purchase of right to interment	\$1,000.00
Non-Resident Fee ¹ (if applicable)	\$400.00
B. Plot – Partial (half size of full plot)	
Purchase of right to interment	\$600.00
Non-Resident Fee ¹ (if applicable)	\$400.00
C. Plot – Cremains ³	
Purchase of right to interment	\$350.00
Non-Resident Fee ¹ (if applicable)	\$400.00
D. Niche (single)	
Purchase of right to interment	\$1,200.00
Non-Resident Fee ¹ (if applicable)	\$400.00
E. Cremains Plot in Veteran's Urn Garden at Placerville Union Cemetery ³	
Purchase of right to interment	\$450.00
Non-Resident Fee ¹ (if applicable)	\$400.00
F. Crypt (single)	
Purchase of right to interment	\$2,750.00
Non-Resident Fee ¹ (if applicable)	\$400.00
G. Crypt (double)	
Purchase of right to interment	\$4,500.00
Non-Resident Fee ¹ (if applicable)	\$400.00
H. Opening/Closing Costs	
Opening/Closing – Full	\$1,000.00 or \$1,300.00*
Opening/Closing – Full, Weekend/Holiday	\$275.00 or \$300.00 additional*
Opening/Closing – Cremains, in ground	\$295.00 or \$300.00*
Opening/Closing – Cremains, Weekend/Holiday	\$100.00 or \$150.00 additional*
Opening/Closing – Crypt, to place cremains	\$250.00 or \$300.00
Opening/Closing – Crypt, two bottom rows	\$300.00 or \$400.00*
Opening/Closing – Crypt, third row or higher	\$600.00 or \$800.00*
Opening/Closing – Crypt, Weekend/Holiday	\$275.00 or \$300.00 additional*
Opening/Closing – Niche	\$200.00 or \$250.00*
Opening/Closing – Niche, Weekend/Holiday	\$100.00 or \$150.00 additional*
Opening/Closing – Excavation for Oversized Burial	\$400.00 or \$500.00 additional*

Georgetown Cemeteries

A. Plot – Full (single or double depth)	
Purchase of right to interment	\$250.00
Endowment Care (Excludes Georgetown Pioneer)	\$200.00
Non-Resident Fee ² (if applicable)	\$400.00
B. Plot – Cremains ³	
Endowment Care (Excludes Georgetown Pioneer)	\$100.00
Purchase of right to interment	\$100.00
Non-Resident Fee ² (if applicable)	\$200.00
C. Public Niche	
Purchase of right to interment	\$250.00
Non-Resident Fee ² (if applicable)	\$50.00
Endowment Care (Excludes Georgetown Pioneer)	\$100.00
D. Veteran's Niche	
Purchase of right to interment	\$225.00
Endowment Care (Excludes Georgetown Pioneer)	\$50.00
Non-Resident Fee ² (if applicable)	\$100.00
E. Opening/Closing Costs	

EXHIBIT A

Opening/Closing – Full	\$1,000.00 or \$1,300.00*
Opening/Closing – Full, Weekend/Holiday	\$275.00 or \$300.00 additional*
Opening/Closing – Cremains, in ground	\$295.00 or \$300.00*
Opening/Closing – Cremains, Weekend/Holiday	\$100.00 or \$150.00 additional*
Opening/Closing – Niche	\$200.00 or \$250.00 *
Opening/Closing – Niche, Weekend/Holiday	\$100.00 or \$150.00 additional*
Opening/Closing – Excavation for Oversized Burial	\$400.00 or \$500.00 additional*

Miscellaneous Cemetery Fees (apply to all County-managed cemeteries)

Administration Fee (research and preparation of paperwork for each interment)	\$100.00
Disinterment – Niche	\$200.00*
Disinterment – In-ground Cremains	\$400.00*
Disinterment – Crypts (1 st and 2 nd rows)	\$1,500.00 or \$2,000.00*
Disinterment – Crypts (3 rd row and higher)	\$2,500.00 or \$3,500.00*
Disinterment – In-ground Casket	\$3,500.00 or \$4,000.00*
Changing location (less than 2' excavated)	\$60.00/hr. or \$100.00*
Changing location (more than 2' excavated)	\$50.00/hr. or \$60.00/hr.*
Other Services	\$50.00/hr. or \$60.00/hr.*
Permanent Marker Installation Deposit ⁴	\$500.00
Transfer Fee (to release interest in plot/niche)	\$100.00

* Fees for opening and closing and/or disinterment of graves, crypts, and niches, and marker purchase and installation, will be based on the fees charged by the vendors contracted by the County to provide such services. Rates shown are as of date of fee resolution but may change based on future contracts with cemetery service providers and will depend on which provider is used. Prepayment of open/close fees for future interments is not accepted.

¹ Non-Resident fee is applicable to persons not living in or owning property in of El Dorado County.

² Non-Resident fee is applicable to persons not living in or owning property in of the Georgetown Cemetery Zone of Benefit.

³ Interment of the cremated remains of one person, or cremated remains of two people interred at the same time, if field conditions allow.

⁴ At the time of each interment, a deposit is required for a permanent marker and marker installation (installation required within one year of interment). Refunds, except for a \$50 non-refundable administrative fee, will be processed upon County verification of marker installation.

CEMETERIES POLICIES & PROCEDURES

The following fee policies are applicable to fees collected or charged by the Cemetery Division.

A. APPLICABILITY

All fees are due at the time service is requested. Fees are charged as fixed rates.

B. FEE WAIVERS

The Cemetery Division cannot approve fee waivers. Pursuant to Board of Supervisors Policy B-2, Fee Waiving, or its equivalent, the CAO has limited authority to waive certain fees.

C. COLLECTIONS

Unpaid balances are subject to Board of Supervisors Policy B-4, Collections – Recovery of Public Funds. Balances referred to County Revenue Recovery will be assessed an amount equal to the costs incurred by the County for administering revenue recovery services.

D. REFUNDS

All purchases of rights to interment for plots, niches, and crypts are non-refundable except for purchases within the Georgetown Cemetery Zone of Benefit #3. Within the zone, the purchase of the right to interment only is refundable minus a fifty (\$50) dollar transaction service fee. All other fees within the zone are non-refundable.