

**AGREEMENT FOR SERVICES #9434
AMENDMENT I**

This First Amendment to that Agreement for Services #9434, is made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County") and Pro-Line Cleaning Services, a California Corporation, duly qualified to conduct business in the State of California, whose principal place of business is 444 Pleasant Valley Road, Suite A, Diamond Springs, California 95619, and whose mailing address is Post Office Box 850, Diamond Springs, California 95619, (hereinafter referred to as "Contractor");

RECITALS

WHEREAS, Contractor has been engaged by County to provide routine and recurring janitorial services for Health and Human Services Agency (HHS), Behavioral Health Division, located at 768 Pleasant Valley Road, Placerville, CA 95667, pursuant to Agreement for Services #9434, dated June 10, 2025, incorporated herein and made by reference a part hereof (hereinafter referred to as "Agreement");

WHEREAS, the parties hereto desire to amend the Agreement to include cleaning services for the third floor of the building in addition to the areas currently covered under the existing contract provisions, amending **ARTICLE I, Scope of Services, Section F**;

WHEREAS, the parties hereto desire to amend the Agreement to increase the not-to-exceed compensation amount of the Agreement by \$31,000, and to amend the monthly and annual rate schedule for the term of the Agreement, amending **ARTICLE III, Compensation for Services**, and **ARTICLE IV, Maximum Obligation**;

WHEREAS, the parties hereto desire to amend the Agreement to update standard contract language, amending **ARTICLE XXXIV, Contract Administrator**;

WHEREAS, unless otherwise specified herein, the following terms and conditions shall be effective upon final execution by both parties hereto of this First Amendment to that Agreement #9434;

NOW THEREFORE, in consideration of the foregoing and the mutual promises and covenants hereinafter contained, County and Contractor mutually agree to amend the terms of the Agreement in this First Amendment to Agreement #9434 on the following terms and conditions:

1) ARTICLE I, Scope of Services, Section F., of the Agreement is amended in its entirety to read as follows:

F. For HHS, Behavioral Health Division, 768 Pleasant Valley Road, Victory Mine Building, to include the third floor effective June 1, 2026, Contractor shall provide the following services:

Contractor shall leave each facility visually clean having wiped, spot removed, dusted,

mopped, vacuumed, emptied or otherwise cleaned each area listed in this Agreement to the standards defined within this Agreement, industry standard, and to the County's expectation. The intent of this scope of work is to find these areas visually clean, all hard surfaces sanitized, all fabrics unstained, vacuumed, and ready for use upon entry every day. All areas should smell clean but should not have a bold cleanser smell upon entry.

1. Contractor Services:

Frequency	Location / Type	Service to be Provided
Daily	Restrooms	Clean and disinfect commodes, toilet seats, and urinals.
Daily	Restrooms	Clean mirrors and fixtures.
Daily	Restrooms	Wet mop restroom floors. Pour one to two cups of water in p-trap drains.
Daily	Restrooms	Restock supplies as provided by County in accordance with Paragraph H. Supplies and Equipment below.
Daily	Floors – not carpeted	Sweep and dust mop.
Daily	Floors – not carpeted	Damp mop all hard surface floor areas.
Daily	Floors – carpeted	Vacuum all carpeted areas and spot clean as necessary.
Daily	Furniture	Dust low surfaces, taking care not to disturb papers left on desks.
Daily	Countertop and ledges	Clean and disinfect all ledges and countertops that may be reached without use of ladder.
Daily	Woodwork and partition glass, doors, windows, light switch cover plates, doorknobs/handles	Wipe and remove all dirt, hand marks and smudges.
Daily	Waste baskets and cardboard boxes	Empty and clean all waste baskets unless otherwise marked. Take cardboard boxes marked for recycling to dumpster.
Daily	Exterior halls, entranceways, patio, and sidewalks	Sweep and remove all trash.
Daily	Parking areas, planter strips, shrubbery, garden area and dumpster enclosure	Remove all trash and discarded materials
Frequency	Location / Type	Service to be Provided
Weekly	Pictures, furniture, file cabinets, partition tops, windowsills, door trim, baseboards, and other "high and low" surfaces reached without use of a ladder.	Dust and clean, including picture glass. Spot clean upholstered furniture.

Frequency	Location / Type	Service to be Provided
Weekly	Metal thresholds and trim around doors/light switches	Clean.
Weekly	Lunchrooms	Clean and wipe down outside and inside of microwaves and fridges (does not include disposing of items in fridge).
Weekly	Restrooms	Floor drains to receive an enzyme treatment. Change air fresheners.
Weekly	Ceilings, corners, and ledges	Remove cobwebs
Weekly	Floors	Buff uncarpeted floors between wax applications. Spot clean carpeted areas.
Frequency	Location / Type	Service to be Provided
Quarterly (every 3 months)	Wall surfaces, ceiling lighting fixtures, and any other high areas requiring use of ladder.	Dust.
Frequency	Location / Type	Service to be Provided
Every 6 months	Exterior windows	Wash inside.
Every 6 months	Exterior windows	Wash outside as weather permits.
Every 6 months	Wall surfaces	Where wall-covering permits, wash to remove dirt and grime.
Every 6 months	Floors	Carpeted areas: remove all carpet stains and steam clean using hot water extraction equipment and supplies. Non-carpeted areas: hard scrub, strip and wax all hard floor surfaces.

2. Upon Request:

- a. Light bulb removal and installation as requested. Management and disposal by businesses of fluorescent light bulbs and other mercury-containing bulbs are regulated under the Resource Conservation and Recovery Act (RCRA) Universal Waste Rule (UWR) and Subtitle C hazardous waste regulations. Therefore, used fluorescent tubes may not be disposed of by Contractor and must be safely stored in an area approved by the County's designated contact.
- b. Clean the interior and exterior of light diffuser lenses. Clean the interior of all light fixtures (reflectors). Clean lamps. Only use a non-abrasive cleaner. Leave no streaks on lenses or reflectors. Use drop cloths as required to protect adjacent surfaces, fixtures, and furniture.
- c. Vacuum and/or wash dirt from air grilles and diffusers using neutral cleaners. Rinse thoroughly, leaving no streaks or unwashed areas. Carefully avoid damage to ceiling tiles. Vacuum all surrounding dirt ceiling tiles and grid metal with brush attachments. Use drop cloths as required to protect adjacent surfaces, fixtures, and furniture.

2) **ARTICLE III, Compensation for Services, Section A. Rates**, of the Agreement is amended in its entirety to read as follows:

A. **Rates:** For the purposes of this Agreement, the billing rates shall be in accordance with the following:

For the period beginning October 1, 2025, the effective start date of the Agreement, and continuing through May 31, 2026, for the services provided herein, the billing rates shall be in accordance with the table labeled Table A, Rates, below.

Table A, Rates

Per Month	Annual
\$3,405.78	\$40,869.36

For the period beginning June 1, 2026, as amended herein in this First Amendment to the Agreement, and continuing through the remaining term of the Agreement, for the services provided herein, the billing rates shall be in accordance with the amended rates set forth in the table labeled Table A-1, Amended Rates below.

Table A-1, Amended Rates

Years	Term	Per Month	Annual
Partial Year One	06/01/2026 - 09/30/2026	\$4,450.78	\$17,803.12
Year Two	10/01/2026-09/30/2027	\$4,549.90	\$54,598.80
Year Three	10/01/2027-09/30/2028	\$4,651.38	\$55,816.56

Special janitorial requests beyond the scope of this Agreement shall be billed separately per the price approved by the County's Contract Administrator.

3) **ARTICLE IV, Maximum Obligation**, of the Agreement is amended in its entirety to read as follows:

ARTICLE IV

Maximum Obligation: The maximum obligation for services and deliverables provided under this Agreement shall not exceed \$158,000, inclusive of all costs, taxes, and expenses. Services provided for partial months shall be prorated on a daily basis. It will be the responsibility of the Contractor to invoice for same.

4) **ARTICLE XXXIV, Contract Administrator**, of the Agreement is amended in its entirety to read as follows:

ARTICLE XXXIV

Contract Administrator: The County Officer or employee with responsibility for administering this Agreement is Courtney Jenkins, Administrative Analyst, HHSA, or successor. In the instance where the named Contract Administrator no longer holds this title with County and a successor is pending, or HHSA has to temporarily delegate this authority, County Contract Administrator's Supervisor shall designate a representative to temporarily act as the primary Contract Administrator of this Agreement and HHSA Administration shall provide the Contractor with the name, title and email for this designee via notification in accordance with the Article titled "Notice to Parties" herein.

Except as herein amended, all other parts and sections of that Agreement #9434 shall remain unchanged and in full force and effect.

Requesting Contract Administrator Concurrence:

By: *Courtney Jenkins*
Courtney Jenkins (Feb 24, 2026 17:08:38 PST)
Courtney Jenkins
Administrative Analyst
Health and Human Services Agency

Dated: 02/24/2026


Requesting Department Head Concurrence:

By: *Olivia Byron-Cooper*
Olivia Byron-Cooper (Feb 25, 2026 09:53:00 PST)
Olivia Byron-Cooper, MPH
Director
Health and Human Services Agency

Dated: 02/25/2026

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Agreement for Services #9434 on the dates indicated below.

-- COUNTY OF EL DORADO --

By: 
Chair
Board of Supervisors
"County"


Dated: 5/12/26

Attest:
Kim Dawson
Clerk of the Board of Supervisors


By: 
Deputy Clerk

Dated: 5/12/26

-- PRO-LINE CLEANING SERVICES, INC.--

By: 
Paul Funk (Mar 2, 2026 15:35:45 PST)
Paul Funk
Chief Executive Officer
"Contractor"

Dated: 03/02/2026

By: 
Karen Funk (Mar 2, 2026 15:37:34 PST)
Karen Funk
Corporate Secretary

Dated: 03/02/2026