




AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)	
TRANSFER #		BUDGET TRANSFER REQUEST	
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL	
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL	
INPUT BY			
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval
DEPT NAME	HSA & CAO Facilities	Legistar Number & Date:	22-1402 7/28/22
DEPT CONTACT & EXT.	K McAdams x6932	   Jul 26, 2022	
			7/25/2022
			PAGE 1 OF 1
		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE	
		DATE	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1				see import file				
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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MEMO SHEET: BUDGET TRANSFER INFORMATION




Department Name*	HHS & CAO Facilities	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Valerie Ladowski	Document total*	\$ 17,661,044
Contact phone*	(530) 642-7174		

BUDGET TRANSFER HEADER

Prepared date*	07/25/22	Check Applicable*	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
Fiscal year	22/23		<input type="checkbox"/> Continuing (include in the Adopted Budget)
Short Description* <small>(10 characters)</small>	Nav Center	Registrar Item Number*	22-1402 7/28/22
* REQUIRED FIELDS	Project Strings Required	Yes	

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, **2.** I have been delegated signature authority in accordance with County's policies and procedures and **3.** all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*

 DDM	 LS	 TAS
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BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The Health and Human Services Agency (HHS), Community Services Division (CSD), and the Chief Administrative Office Facilities Division is requesting a FY 22/23 budget transfer to move appropriations into Operating Transfers from HHS to the Accumulative Capital Outlay (ACO) fund, which will cover contracted costs associated with the construction of the temporary homeless shelter and navigation center.

Originally, the costs for the shelter and navigation center were budgeted to be paid directly from HHS to the contracted developer who is overseeing this project. It has been requested that the costs be captured in the County's ACO fund, and that HHS reimburse the ACO fund through an Operating Transfer. This budget modification will accommodate the request.

The total estimated cost for the development contract is \$4.15M to be funded as follows:

- Homeless Housing Assistance Program (HHAP) - \$2,654,796
- Permanent Local Housing Assistance (PLHA) - \$200,000
- Homeless Emergency Assistance Program Expenditures (HEAP) - \$116,715
- America Rescue Plan Act (ARPA) funding from Public Health Allocation - \$400,000
- County ARPA funding, reducing the ARPA audit reserve - \$500,000
- City of Placerville ARPA funding - \$287,500

HHAP, PLHA and HEAP are grant funding awards administered by HHS for a total of \$2,971,511 to be transferred to the ACO fund. The balance of the contract will be funded by direct contributions from County American Rescue Plan Act awards and the City of Placerville.

Additionally, the Community Development Block Grant Coronavirus (CDBG-CV) award had previously been identified to fund the construction of the shelter/navigation center, and instead will now pay for center operations. This budget transfer request moves the \$800K that had been budgeted for Fixed Assets into Professional and Special Services.

There is no impact to General Fund.

FOR AUDITOR'S OFFICE USE ONLY

Audit date: _____	Budget Transfer number: _____
Audited by: _____	Interfaced by: _____
	Processed on: _____

22-1402 Budget Transfer for DH Signature


Final Audit Report

2022-07-26

Created:	2022-07-26
By:	Emma Owens (emma.owens@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiVMdOqjLDIv1HD8fQO_CMU2p2GI_Sd4b

"22-1402 Budget Transfer for DH Signature" History


-  Document created by Emma Owens (emma.owens@edcgov.us)
2022-07-26 - 7:44:45 PM GMT- IP address: 207.104.47.251
-  Document emailed to Kimberly McAdams (kimberly.mcadams@edcgov.us) for signature
2022-07-26 - 7:47:14 PM GMT
-  Email viewed by Kimberly McAdams (kimberly.mcadams@edcgov.us)
2022-07-26 - 9:25:23 PM GMT- IP address: 66.249.80.221
-  Document e-signed by Kimberly McAdams (kimberly.mcadams@edcgov.us)
Signature Date: 2022-07-26 - 9:30:07 PM GMT - Time Source: server- IP address: 207.104.47.251
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 Agreement completed.

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