



10/23/2024

State of California - The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION
GRANTS AND COOPERATIVE AGREEMENTS PROGRAM

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G24-03-06-S01 PROJECT TYPE: Education & Safety

GRANTEE: El Dorado County CAO

PROJECT TITLE: Education & Safety

PROJECT PERFORMANCE PERIOD: FROM 12/01/2024 THROUGH 11/30/2025

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$78,152.00** (Seventy Eight Thousand One Hundred Fifty Two and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE:	AUTHORIZED SIGNATURE:
AUTHORIZED NAME:	AUTHORIZED NAME: Jennifer Grady
TITLE:	TITLE: Grants Manager
DATE:	DATE:

CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

CONTRACT NUMBER: C32-36-055		SUPPLIER ID NUMBER: 0000084834		FUND DESCRIPTION: Off-Highway Vehicle Trust Fund	
REPORTING STRUCTURE: 37900550	ACCOUNT: 5432000	ACTIVITY: 62686	CHARGE AMOUNT: 78,152.00	PROGRAM: 2855	
BU: 3790	REF: 101	FUND: 0263	CHAPTER: 22	ENY/STATUTE 2024	FISCAL YEAR: 2024/2025

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

N/A

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2024
Agency: El Dorado County CAO
Application: Education & Safety**

APPLICANT NAME :	El Dorado County CAO		
PROJECT TITLE :	Education & Safety	PROJECT NUMBER (Division use only) :	G24-03-06-S01
PROJECT TYPE :	<input type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input checked="" type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning		
PROJECT DESCRIPTION :	<p>The Project is to provide Off-Highway Vehicle (OHV) related Education and Safety activities as stated in the Project Deliverables below. The activities will occur within the jurisdiction of the El Dorado County CAO.</p> <p>The Project may also provide for the purchase of Equipment, Heavy Equipment, materials, and supplies as outlined in the Project Cost Estimate.</p> <p>Grantee is required to provide a minimum of fifty-one (51) percent of the total Project cost in matching funds.</p> <p><u>Project Deliverables</u></p> <ol style="list-style-type: none"> 1. Classroom or Field Training <ul style="list-style-type: none"> • Offer approximately one (1) field training(s) at the Jeep Jamboree Camp Rubicon to provide hands-on training and education on outdoor ethics, and stewardship practices. 2. Educational Outreach <ul style="list-style-type: none"> • Activities include but are not limited to: educational campaigns such as the 4's campaign, distributing WAG bags and spill kits, making public contacts at the Loon Lake kiosk and on the trails, educating the public on proper use and staying on the trail, and educational signage at all kiosks on the trails. • Attend approximately two (2) events/fairs at the annual El Dorado County Fair and the Rubicon Challenge event to provide OHV and Rubicon Trail education and awareness and hand out printed materials (such as brochures, maps, bandanas, etc.). 3. Maps, brochures, and bandanas <ul style="list-style-type: none"> • Activities include but are not limited to: updating and printing brochures and maps, combining the two Rubicon Trail brochures into one, and designing and printing a bandana focused on the theme of sedimentation. 		

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
DIRECT EXPENSES							
Program Expenses							
1	Staff						

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2024
Agency: El Dorado County CAO
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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1. Staff-Park Aide Notes : This paid position will be at the Loon Lake kiosk to hand out spill kits, WAG BAGS, brochures and maps and educate the public on proper use and staying on trail. Two employees 800 hours to provide enough coverage. 800x2=1600 hours.	1600.00 00	17.000	HRS	27,200.00	27,200.00	0.00
2. Staff-Parks Program Coordinator Notes : This position will coordinate the materials, volunteers and staff to ensure the kiosk has all supplies and everyone has a unified message. This position is the lead worker for the program and coordination. This position hours did not increase as this position coordinates kiosk staff. Park Aide staff has returned every year and required less training from the coordinator.	300.000 0	56.980	HRS	17,094.00	8,547.00	8,547.00
3. Staff-Parks and Trails Maintenance Worker Notes : This maintenance position	100.000 0	18.800	HRS	1,880.00	1,880.00	0.00

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	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	provides assistance at the kiosk with education on trail. This position attends events such as the County Fair and Camp Rubicon. This position is on the trail every week and provides education on safety and adopt a trail.						
Total for Staff					46,174.00	37,627.00	8,547.00
2	Contracts						
	1. Contracts-Fair Booth Notes : Fair booth and events for staff to attend and provide education. Many events are attended by no booth space is required. This amount is for the booth at the El Dorado County Fair.	1.0000	2500.000	EA	2,500.00	2,500.00	0.00
	2. Contracts-Bandanna Notes : A 3rd party printer is used for the bandannas. This has been a high-profile campaign that has been successful and well received in the OHV community.	6000.00 00	4.000	EA	24,000.00	24,000.00	0.00
Total for Contracts					26,500.00	26,500.00	0.00
3	Materials / Supplies						
	1. Materials / Supplies-	2500.00	5.610	EA	14,025.00	14,025.00	0.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
Bio Response Notes : A non-toxic product that eats the oil off of the rocks and soil. This product has proven to be very successful on the Rubicon at removing oil stains. It is purchased to stock the spill kits provided at the Look Lake kiosk.	00					
2. Materials / Supplies- Spill Pads Notes : Universal spill pad to absorb any spill on the trail. This is provided in the spill kit to educate the public.	2500.00 00	0.430	EA	1,075.00	0.00	1,075.00
3. Materials / Supplies- Rags Notes : Rags for spill kits. This is provided in the spill kits.	2800.00 00	0.230	EA	644.00	0.00	644.00
4. Materials / Supplies- Zip Lock Bags for Spill kits Notes : Bags for the spill kits items to go into and for the hazardous materials to go back into the bag for proper disposal.	10000.0 000	0.100	EA	1,000.00	0.00	1,000.00
5. Materials / Supplies- WAG BAGS Notes : WAG BAGS to	5000.00 00	1.120	EA	5,600.00	0.00	5,600.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
be handed out at the Loon Lake kiosk for proper sanitation.						
6. Materials / Supplies- Brochures/Maps Notes : The brochures and map that will be updated and reprinted.	10000.0 000	0.150	EA	1,500.00	0.00	1,500.00
Total for Materials / Supplies				23,844.00	14,025.00	9,819.00
4 Equipment Use Expenses						
1. Equipment Use Expenses-4x4 vehicle Notes : Parks & Trails Maintenance worker will us the 4x4 to transport Camp Rubicon attendees on the Rubicon Trail and as a demo vehicle at the County Fair. This is a vehicle used from the fleet pool and has not been purchased by the program. A use fee is charged which is calculated by the Department of Transportation Fleet Services Unit. The use fee is based on actual mileage driven.	1507.00 00	0.730	MI	1,100.00	0.00	1,100.00
5 Equipment Purchases						
6 Others						
Total Program Expenses				97,618.00	78,152.00	19,466.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
TOTAL DIRECT EXPENSES				97,618.00	78,152.00	19,466.00
INDIRECT EXPENSES						
Indirect Costs						
1	Indirect Costs					
1. Indirect Costs-indirect costs Notes : Indirect charges cover staff travel costs, procurement and contracts, grant reporting and billing, and overhead costs for admin and office supplies.	1.0000	11722.000	EA	11,722.00	0.00	11,722.00
Total Indirect Costs				11,722.00	0.00	11,722.00
TOTAL INDIRECT EXPENSES				11,722.00	0.00	11,722.00
TOTAL EXPENDITURES				109,340.00	78,152.00	31,188.00
TOTAL PROJECT AWARD				78,152.00		

Project Agreement General Provisions (Nonfederal Applicants Only)

A. Definitions

1. The term "State" as used herein means the State of California, Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project described in Attachment 1 of this Agreement and in the Application.
4. The term "Application" as used herein means the individual Project Application and attachments required pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this Agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement and its General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

B. Project Execution

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project Agreement and the terms and conditions set forth in this Agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. The State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to the Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State-approved development plans, specifications, and estimates or Force Account Schedule.

4. The Grantee shall make property or facilities acquired and/or developed pursuant to this Agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.
5. If the Project includes acquisition of real property, the cost of which is to be reimbursed with Grant moneys under this Agreement, the acquisition shall comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any

other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this Agreement.

6. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. The Grantee agrees to furnish the State with additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

The Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. The Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of the State might interfere with the operation of the Project.

C. Project Costs

1. The Grant moneys to be provided to the Grantee under this Agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this Agreement, whichever is less:
2. If the Project includes acquisition of real property, the State shall disburse to the Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this Agreement.

The State will disburse the amount of the State-approved purchase price together with State-approved costs of acquisition. Funds for acquisition shall only be released into an escrow account established for the acquisition.

D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred-twenty (120) days after completion of the Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this Agreement available for inspection by the State upon request.
3. The Grantee may be provided advanced payments for Grants. The Grantee shall place such moneys in a separate interest-bearing account, if legally able to do so, setting up and identifying such account prior to the advance. Interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred-twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State-approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

4. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
5. The Grantee will provide and maintain a sign on the Project site that identifies the funding source (Off-Highway Vehicle Fund) and the administering agency (California State Department of Parks and Recreation).

6. Equipment must be used solely for OHV-related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes, and that portion is not part of the total project cost.

E. Project Termination

1. The Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project. After Project commencement this Agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder and reimbursement to the State of any Grant moneys already provided to the Grantee. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate or remedy.
3. Because the benefit to be derived by the State from the full compliance by the Grantee with the terms of this Agreement is the operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this Agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this Agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this Agreement.
4. The Grantee further agrees, therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this Agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this Agreement.

F. Hold Harmless

1. The Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this Agreement except claims arising from the concurrent or sole negligence of the State, its officers, agents and employees.
2. The Grantee shall protect, indemnify, hold harmless and defend the State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of the State, its officers, or employees.
3. In the event the State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent the State in the legal action unless the State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

G. Financial Records

1. The Grantee shall retain for inspection all financial accounts, documents, and records for three (3) years from the expiration date of the Project Agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years is completed, a report published and any Audit findings are resolved and/or payment or other correction made with regard to any Audit findings contained in the final Audit report.
2. During regular office hours each party hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto.

H. Use of Facilities

1. The Grantee shall, without cost to the State, except as may be otherwise provided in this Agreement or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this Agreement in the manner of and according to the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other applicable provisions of law.
2. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this Agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.

J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this Agreement as though set forth in full in this Agreement.

K. Severability

1. If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

L. Governing Law

1. This Agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this Agreement shall take place in the county wherein the Project funded by this Agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.
2. The Grantee shall comply with all Federal, State, and/or Local laws, regulations, ordinances and executive orders that are applicable during the performance period.