

Proposed Scope of Work for Fire Service Consultant

1. An analysis of the funding structures for the various fire districts and County. Specifically, the submission of qualified recommendations options/alternatives to be considered by all applicable parties, including analyses of
 - a) Budgets;
 - b) Tax rates, especially property tax allocations, and the districts' utilization of those revenues
 - c) All other revenues and fees and the potential for any other charges available to the districts that they should be charging but are not currently utilizing
2. Analysis of salary and benefits for all local government EDC fire districts, e.g. "Employee Actuarial Valuation".
3. Analysis of volunteer firefighter programs countywide including estimated cost savings to fire districts.
4. Analysis of fire apparatus and assets.
5. Review of all current fire station locations, including US Forest Service and CAL FIRE, to get input on strategically designing a Master Plan for fire station locations in the future. Plus, identify the effect of any potential Cal Fire station closures
6. A discussion and an analysis of the efficiency of thirteen local government fire district boards and one city council (City of South Lake Tahoe) dealing with the fire and EMS service (NOTE: the City of Placerville contracts with El Dorado County Fire Protection District for fire services).
7. An overall evaluation of fire and EMS services within El Dorado County, including the current dispatch services. This evaluation must include the following:
 - a. Are there efficiencies (operationally) and cost savings to be realized by joining some or all of the local government fire districts? Options to be explored should include an exhaustive review of specific circumstances found in El Dorado County (as opposed to a general list of what options are available), and must include an exploration of the following governmental structures:
 - i. "Status quo";
 - ii. A consolidated El Dorado County agency for both the West Slope and the Tahoe Basin;
 - iii. Regional (such as a consolidated West Slope and consolidated Tahoe Basin);
 - iv. Sub-regional (such as a consolidated Tahoe Basin, Georgetown Divide, West County, South County, etc.);
 - v. A joint powers arrangement;

- vi. Any other available structure that would provide effective and efficient fire and EMS services.

NOTE: Any discussion of a "Consolidated Fire District" as defined in item II, III and IV or as a JPA as discussed in V, must also include the following:

- o Economies of scale projections and explanation of where the fire districts can save by being a new Consolidated Fire District or by creating a JPA
 - o Analysis of staff and line, and a proposed organizational chart of a new "Consolidated Fire District" with an analysis of governance for a workable Board of Directors.
 - o Analysis of potential tax revenue change and/or equalization of the tax rate areas (TRA) for fire districts, in the event of consolidation.
- b. Discussion and analysis of recommended minimum service levels to match geographical and population densities (current and future) as seen in the County's General Plan and the JPA Agreement between the County and the fire districts.
 - c. A "standards of cover" document for countywide fire services, similar to the "standards of cover" requirements/specifications that already exist for emergency services inclusive of all risk, dispatch, search and rescue, hazmat and as specified in the JPA Agreement between the County and fire districts.
 - d. Are there efficiencies (operationally) and cost savings to be realized by joining or sharing some or all of the local government fire districts resources?
 - e. How does the County General Plan affect Fire and Emergency Services?
- 8. Evaluation of current district boundary lines and how closest resource response covers other jurisdictions.
 - 9. Analysis of insurance coverage as it relates with ISO ratings
 - 10. The ability to conform to NFPA Standard Deployment requirements and mandates, i.e., NFPA 1710 and NFPA-1720:
 - a. **NFPA Standard-1710, Standard for the Organization & Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.**

Document's Scope: 1.1.1 This standard contains minimum requirements relating to the organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by substantially **all** career fire departments. **1.1.2** The requirements address functions and objectives of fire department emergency service delivery, response capabilities, and resources. **1.1.3** This standard also contains minimum requirements for managing resources and systems, such as health & safety, incident management, training, communications, and pre-incident planning. **1.1.4** This standard addresses the strategic and system issues involving the organization operation, and deployment of a fire department and **does not** address tactical operations at a specific emergency incident.

b. **NFPA Standard-1720, Standard for the Organization & Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments.**

Documents Scope: This standard contains minimum requirements relating to the organization & deployment of fire suppression operations, emergency medical operations, and special operations to the public by substantially **all** volunteer fire departments. **1.1.1** The requirements address functions and outcomes of fire department emergency service delivery, response capabilities, and resources. **1.1.2** This standard also contains minimum requirements for managing resources and systems, such as health & safety, incident management, training, communications, and pre-incident planning. **1.1.3** This standard addresses the strategic and system issues involving the organization, operation, and deployment of a fire department and **does not** address tactical operations at a specific emergency incident. **1.1.4** This standard **does not address** fire prevention, community education, fire investigations, support services, personnel