



AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL		\$103,348.00			
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL				NUMBER OF LINES		4			
JOURNAL #						BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NET TOTAL		\$0.00	
DATE											
INPUT BY		Budget Transfer Type:		Transfer 1: BoS Approval							
TO BE COMPLETED BY DEPARTMENT		Legistar Number & Date:		22-2272 01/10/23							
DEPT NAME	Planning and Building Department										
DEPT CONTACT & EXT.	Stephanie Lisius X 5851		 <small>Karen L. Garner (Dec 9, 2022 09:11 PST)</small>		 <small>Stephanie Lisius</small>		12/8/2022	PAGE 1 OF 1			
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE						DATE					

- DIRECTIONS:**
1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	37V50	3720201	7700			DEC	\$ 25,837	
2	37O90	3720201	7000			INC	\$ 25,837	
3		3720200	2020	37203000-37FEES		INC	\$ 25,837	
4		3720200	1412	37203000-37FEES		DEC	\$ 25,837	
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Planning and Building Department	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 103,348
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	12/08/22	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
Fiscal year	22/23		
Short Description* <small>(10 characters)</small>	EIRSRF		
		Legistar Item Number*	22-2272 01/10/23
* REQUIRED FIELDS		Project Strings Required:	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

 LS BM	Authorized signature*  Karen L. Garner (Dec 9, 2022 09:11 PST)
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BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Planning and Building Department, Current Planning Division, is requesting a budget transfer decreasing object 7700 and increasing object 7000 for Org 3720201 and increasing object 2020 and decreasing object 1412 in Org 3720200.

Special revenue fund 3720201 EIR Development Costs was created as a pass-through account to collect funds from developers for subdivisions, commercial grading, and parcel maps. Funds were originally collected and deposited into this special revenue funds, then transferred to the Current Planning Division as work was completed. The Planning and Building Department (Department) no longer uses this methodology and fund as the process has changed to billing developers or project applicants on a time and materials basis for Department staff time and/or consultant costs, and there are funds remaining in this fund that were not previously transferred when the work was complete. These funds are currently budgeted in contingency in the special revenue fund, and Board approval is required to transfer the funds into the operating transfers object, which will allow the Department to recognize the revenue through a transfer to the Planning Division. When this transfer is complete, the fund can be closed.

Signature: LeeAnn Scheuring
Email: leeann.scheuring@edcgov.us

Signature: Becky Morton
 Becky Morton (Dec 9, 2022 07:56 PST)
Email: becky.morton@edcgov.us

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____












22-2272 EIR BT

Final Audit Report

2022-12-09

Created:	2022-12-08
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5PZWF8W7DBagr9W-W0_1RnoFjDZK1gq

"22-2272 EIR BT" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)
2022-12-08 - 10:36:41 PM GMT- IP address: 207.104.47.251
-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for signature
2022-12-08 - 10:38:01 PM GMT
-  Email viewed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)
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-  Signer Madeleine Morton (becky.morton@edcgov.us) entered name at signing as Becky Morton
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-  Document emailed to Karen Garner (karen.l.garner@edcgov.us) for signature
2022-12-09 - 3:56:28 PM GMT
-  Email viewed by Karen Garner (karen.l.garner@edcgov.us)
2022-12-09 - 5:11:24 PM GMT- IP address: 207.104.47.251
-  Signer Karen Garner (karen.l.garner@edcgov.us) entered name at signing as Karen L. Garner
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Document e-signed by Karen L. Garner (karen.l.garner@edcgov.us)

Signature Date: 2022-12-09 - 5:11:49 PM GMT - Time Source: server- IP address: 207.104.47.251



Agreement completed.

2022-12-09 - 5:11:49 PM GMT



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