

**EL DORADO COUNTY
INMATE WELFARE FUND**



**FISCAL YEAR 2005/2006
ACCOUNT #243130
PLACERVILLE JAIL**

EL DORADO COUNTY
INMATE WELFARE FUND

Fiscal Year 2005/2006

COMMISSARY REVENUE	\$182,763
TELEPHONE REVENUE	\$104,772
EARNED INTEREST REVENUE	\$ 2,942
TOTAL REVENUE	\$290,477
TOTAL EXPENDITURES	\$297,835
INMATE WELFARE FUND RESERVE	-\$7,358
ENDING BALANCE IN JUNE 2006 SHOWS	\$61,050

EL DORADO COUNTY
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REVENUE

ACCOUNT TITLE: Commissary Sales

This revenue source is generated from the gross profits of all commissary sales at El Dorado County Jail (Placerville). Sales are contracted through KEEFE SUPPLY COMPANY and profits are directly proportional to the inmate population. Variations may occur as the population figures vary. The profit is based on a 25% mark up on gross sales. The reimbursement figures are based on one year's profit.

COMMISSARY PROFIT 2005/2006

Commissary Profit

\$182,763

EL DORADO COUNTY
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REVENUE

ACCOUNT TITLE: Telephone Commissions

This revenue source is generated from the commissions received on inmate telephone calls. P.C.S. provides phone service in the holding cells and housing areas of the facility. These figures represent one full fiscal year of revenue.

TELEPHONE COMMISSION 2005/2006

PCS

\$104,772

EL DORADO COUNTY
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REVENUE

ACCOUNT TITLE: Interest Income

This revenue is generated by the interest earned on the balance deposited in the Inmate Welfare Fund trust account.

INTEREST INCOME 2005/2006

Interest earned

\$2,942

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET UNIT EXPENDITURE DETAIL

Budget for Fiscal year 2005/2006
Fund No. 243130

<u>Acct.</u>	<u>Expenditures</u>	<u>-----</u>
	<u>SALARIES & BENEFITS</u>	
3000	Permanent Employee	64,053
3000	Part-time Employee	16,667
3000	School Teacher	41,630
3000	School Administrator	-0-
3000	School Consultant	-0-
3000	School Subsidy Program	-0-
	TOTAL	\$122,350
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	<u>STAFF DEVELOPMENT</u>	
4503	Training/Travel	919
4220	Memberships	70
	TOTAL	\$989
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	<u>SCHOOL PROGRAM</u>	
4300	School Inst/Materials	668
4300	School Furniture/Equip.	-0-
4300	School On-Line Service	132
4300	GED testing/Education	3,675
4300	Domestic Violence Class	21,370
	TOTAL	25,845
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	<u>INMATE LIBRARY</u>	
4265	Law Books/Legal Updates	273
4263	Literature (Spanish)	15
4263	Literature (English)	238
4300	Legal Research Associates	6,238
	TOTAL	\$6,764

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET UNIT EXPENDITURE DETAIL

Budget for Fiscal year 2005/2006
Fund No. 243130

Acct. No.	Expenditures Classification	Actual Expend. 05/06
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	<u>INMATE RECREATION</u>	
4460	Major Sports Equip.	192
4460	Minor Sports Equip. /Games	73
4460	Televisions & VCR's	932
	TOTAL	1,197
	<u>WELFARE</u>	
4020	Health Aids	3,265
4020	Welfare Haircuts	5,980
	TOTAL	\$9,245
	<u>INMATE SERVICES OFFICE</u>	
4420	Print Shop	141
4420	Equipment Rentals	1,074
4420	Miscellaneous/school satellite	649
	TOTAL	\$1,864
	<u>FACILITY MAINTENANCE</u>	
4180	Shower Curtains	264
4140	Inmate T.V. repairs	250
	TOTAL	514
	<u>MISCELLANEOUS</u>	
4500	Plaque for retiring Chaplain	67
4300	Vine/Appriss Inc.	11,130
	TOTAL	\$11,197

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SALARIES & BENEFITS

Account No.: 3000
Account Title: Permanent Employees

Actual Expenditures 2005/2006: \$64,053

PURPOSE OF ACCOUNT:

Title 15: Sect.1043(b) (3) authorizes the Sheriff to pay for salaries and benefits of staff proportionate to the time expended by their assignment to provide for such inmate programs and services.

The Jail Commander has assigned a Correctional Officer to the full time position of Inmate Services.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SALARIES & BENEFITS

Account No.: 3000
Account Title: Part-Time Employee

Actual Expenditures 2005/2006: \$16,667

PURPOSE OF ACCOUNT:

Title 15: Sect.1043(b) (3) authorizes the Sheriff to pay for salaries and benefits of staff proportionate to the time expended by their assignment to provide for such inmate programs and services.

The Jail Commander has assigned a Sheriff's Fiscal Technician on a time study basis to be responsible for the Inmate Welfare Fund accounting and other Inmate Services duties as needed. For this year 2005/2006 Sheriff's Fiscal Technicians involved; Mary Pierce and Danae` Bennett.

COMPUTATION OF AMOUNT

Wages paid from this account is for a Sheriff's Fiscal Technician. This position has a salary calculation based on County Charter Section 504 and reflects the proportionate time expended.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SALARIES & BENEFITS

Account No.: 4500
Account Title: School Teacher

Actual Expenditures 2005/2006: \$41,630

PURPOSE OF ACCOUNT:

The County has an Inter-Agency Agreement with the El Dorado Union High School District whereby; the District will supply a schoolteacher to run an adult education program at El Dorado County Jail.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SALARIES & BENEFITS

Account No.: 4500
Account Title: School Administrator

Actual Expenditures 2005/2006: \$ -0-

PURPOSE OF ACCOUNT:

The County has an Inter-Agency Agreement with the El Dorado Union High School District whereby; the District will supply a School Administrator on a part time basis to oversee the educational programs at the County Jail.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SALARIES & BENEFITS

Account No.: 4500
Account Title: School Subsidy Program

Actual Expenditures 2005/2006: \$ -0-

PURPOSE OF ACCOUNT:

The El Dorado Union High School District has an Inter-Agency agreement with the EL Dorado County Sheriffs Office whereby; the Sheriffs Office will provide a Substitute Teacher for the Jail School program. This will be on an as needed basis to be utilized when the School Teacher is on vacation or off sick. This account will also be used to send staff to training sessions.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: STAFF DEVELOPMENT

Account No.: 4503
Account Title: Training/Travel

Actual Expenditures 2005/2006 \$1,988

PURPOSE OF ACCOUNT:

This account is to cover costs of travel and attendance at conferences, workshops and seminars regarding Inmate Services and related education programs.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: STAFF DEVELOPMENT

Account No.: 4220
Account Title: Memberships

Actual Expenditures 2005/2006: \$ 247

PURPOSE OF ACCOUNT:

Memberships into various professional associations and organizations are important maintaining up-to-date information about programs. The need to network, share information and ideas is essential to the programs provided by Inmate Services. This will also include professional publications, which relate to inmate programs. Providing Notary services onsite (within the Jail) for Inmates and Officers.

COMPUTATION OF AMOUNT

Membership in the California Jail Programs Association (CJPA) is \$100.00 annually.

Membership in the Correctional Education Association (CEA) is \$55.00 annually.

Membership in the Northern California Correctional Association (NCCA) \$15.00 annually.

Membership in the National Notary Association (NNA) \$77.00 annually.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SCHOOL PROGRAM

Account No.: 4260
Account Title: School Instruction/Materials

Actual Expenditures 2005/2006: \$ -0-

PURPOSE OF ACCOUNT:

The County has an Inter-Agency Agreement with the El Dorado County Union High School District whereby; the Inmate Welfare Fund will pay any additional costs for supplies not covered by the State ADA reimbursements.

COMPUTATION OF AMOUNT

School supplies, instructional material, printing etc. Will be funded on as needed bases and will be proportionate to the number of inmates enrolled in the jail school program.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SCHOOL PROGRAM

Account No.: 4500

Account Title: School Furniture/Equipment

Actual Expenditures 2005/2006: \$ -0-

PURPOSE OF ACCOUNT:

The County has an Inter-Agency Agreement with the El Dorado County Union High School District whereby, the Inmate Welfare Fund will furnish the Jail School desks, chairs, file cabinets etc., and any other instructional equipment as needed. Also included are the costs associated with maintaining current school equipment.

COMPUTATION OF AMOUNT PROJECTED:

School furniture and equipment will be maintained and replaced as needed. Any upgrades, repair, or maintenance will be funded from this account.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SCHOOL PROGRAM

Account No.: 4420
Account Title: School on-line Service

Actual Expenditures 2005/2006:

Directcon Inc	\$ 132
Dish Network	\$ 649
Total	\$ 781

PURPOSE OF ACCOUNT:

To provide the Teacher of the Jail School Program computer on-line access to the OTAN (Outreach Technical Assistance Network) educational network. This network accesses information and allows communication with other Adult School educators throughout the State. A satellite dish was added to the classroom to provide the teacher with learning tools.

COMPUTATION OF AMOUNT

This service is billed monthly from the on-line service provider and is based on the amount of time used. The contract allows 15 hours per month for \$11. Dish Network supplies the Satellite Dish with a monthly service fee of \$60.00. Also included is satellite maintenance.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SCHOOL PROGRAM

Account No.: 4300
Account Title: GED Testing/Education

Actual Expenditures 2005/2006: \$3,675

PURPOSE OF ACCOUNT:

This is incentive for the inmates working toward their GED Certificate. The Inmate Welfare Fund will cover the costs of these tests. The cost for taking the GED test is \$75.00 per inmate. Retesting cost is \$8.75 per test with the exception of writing, which is \$11.00.

COMPUTATION OF AMOUNT

It is estimated 49 inmates took their G.E.D. tests this year at a cost of \$75.00 each.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SCHOOL PROGRAM

Account No.: 4300
Account Title: Domestic Violence Class

Actual Expenditures 2005/2006: \$21,370.

PURPOSE OF ACCOUNT:

In October 2000 the El Dorado County Sheriffs Office entered into an agreement with Summit Counseling and Educational Services, whereas they will provide experienced staff and instructional materials to conduct Domestic Violence/Anger Management classes to inmates at the El Dorado County Jail Facility.

In January 2004 Progress House Inc. bought out Summit Counseling and now we have a contract with them for our Domestic Violence Class.

COMPUTATION OF AMOUNT

For the purpose of billing the amount shall be \$25.00 per inmate per weekly class. There will be a guaranteed minimum of no less than 8 inmates per session. The total amount is not to exceed \$46,800 bi-annually.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE LAW LIBRARY

Account No.: 4300

Account Title: Legal Research and Associates and Minimum
Basic Law Books

Actual Expenditures 2005/2006 : \$6,238

PURPOSE OF ACCOUNT:

Title 15 regulations and a Court Order dictates the Sheriff's Office to allow inmates with access to the Courts. This is accomplished through the Legal Research Associates; A company directed by a member of the California Bar Association which supplies legal paperwork to inmates upon request through the Inmate Service Office.

COMPUTATION OF AMOUNT

Responses of 1 to 5 pages	\$ 9.00
Responses of 6 to 25 pages	\$14.00
Responses of 26 to 50 pages	\$19.00
Responses of 51 to 100 pages	\$24.00
Responses of 101 to 150 pages	\$34.00
Responses of 151 to 200 pages	\$39.00
Responses of 201 to 250 pages	\$45.00
More than 250 pages	\$55.00

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE LIBRARY

Account No.: 4263
Account Title: Literature (Spanish)

Actual Expenditures 2005/2006: \$ 15

PURPOSE OF ACCOUNT:

Due to the increased Spanish speaking population, Spanish literature is provided via the bookcarts.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE LIBRARY

Account No.: 4263
Account Title: Literature(English)

Actual Expenditures 2005/2006: \$ 118

PURPOSE OF ACCOUNT:

The purpose of this account is supply recreational reading material for the inmates. A selection of different magazines and paperbacks will be ordered on a yearly subscription to update the library.

COMPUTATION OF AMOUNT

Listed below are annual subscriptions for magazines and books. The projected amount will be based on current subscription rates. Whenever possible multi-year subscriptions are purchased to obtain the most discounted price.

- Time magazine
- Sports Illustrated magazine
- Newsweek

I have an agreement with the organization "Friends of the Library" whereas they contact me when they need to dispose of excess paperback books.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE RECREATION

Account No.: 4460

Account Title: Minor Sports Equipment/Table Games

Actual Expenditures 2005/2006: \$ 919

PURPOSE OF ACCOUNT:

Title 15, sect. 1043(b)(1) provides that the Inmate Welfare Fund may be expended on inmate recreational equipment. The outdoor recreation yards allow the inmates to participate in basketball and handball games. Table games are available for indoor use.

COMPUTATION OF AMOUNT

These items are replaced as needed annually:

Basketballs	Monopoly
Basketball Hoops	Handballs
Basketball Nets	Backgammon
Dominoes	Uno
Sorry	Chess/Checkers

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE RECREATION

Account No.: 4140

Account Title: Televisions and VCR'S

Actual Expenditures 2005/2006:

\$ 250

PURPOSE OF ACCOUNT:

Televisions and VCR's are in almost constant use throughout the facility. There is one TV in each of the twelve housing units, with the exception of A-pod and the medical cells. There is also a television and VCR for each of the two classrooms.

COMPUTATION OF AMOUNT

Television and VCR's will be repaired and/or replaced as needed.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: WELFARE

Account No.: 4020

Account Title: Health Aids/Welfare-Booking Kits

Actual Expenditures 2005/2006: \$3,797

PURPOSE OF ACCOUNT:

Title 15, sect.1043(b) (1) provides that the Inmate Welfare Fund may be expended on the health and welfare of the inmates. Inmate welfare packs are given to all inmates who are housed without funds. These packs contain a cup, soap, shampoo, toothbrush, toothpaste, deodorant, razor, comb and pencil. Once an inmate is housed without funds, they are allotted one welfare draw (2 envelopes, 2 pieces of paper, a pencil, soap, toothbrush, toothpaste, comb, 1 razor) per week. This account will also include any other item needed to meet the health or welfare needs of an inmate i.e.: nail clippers, reading glasses, barbasol, saline solution, hearing aid batteries, denture adhesive, shower curtains, etc.

COMPUTATION OF AMOUNT

This amount will be proportionate to the number of inmates in custody. The commissary welfare booking packages are projected at 2,000 indigent inmates. The commissary welfare draws projected 3,000 indigent inmates. * Totals are approximations, commissary computer software allows for cost recovery to the Inmate Welfare Fund. A portion of this expense can be recovered if the inmate receives money at a later time during their incarceration. This money is then returned to the Inmate Welfare Fund.

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: WELFARE

Account No.: 4300

Account Title: Haircuts

Actual Expenditures 2005/2006: \$5980

PURPOSE OF ACCOUNT:

For the health and welfare of the inmates a personal hygiene program was established. All inmates working in Food Service are required to have haircuts and beards shaved. This service is provided at no cost to the inmate worker. Any inmate who is indigent after 30 days may receive a haircut funded from the Inmate Welfare Fund.

COMPUTATION OF AMOUNT

Based on the average daily population and the current number of Inmate Workers it is projected that approximately 545 welfare haircuts will be given. Cost per haircut is \$11.00. Beard trim \$5.00

EL DORADO COUNTY
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BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE SERVICES OFFICE

Account No.: 4260 & 4261
Account Title: Office Supplies

Actual Expenditures 2005/2006: \$1,521

PURPOSE OF ACCOUNT:

This account is to cover the costs of maintaining an office for the Inmate Services Officer and the School Teacher. In addition to normal office expenses, this account would also include the cost of supplies needed to maintain the jail volunteer programs such as mailings, postage and inmate/volunteer certificates.

COMPUTATION OF AMOUNT

This account will be used on an as needed basis. The recent increase in this account is due to the increased use of "Pro-Per" legal supplies.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE SERVICES OFFICE

Account No.: 4420

Account Title: Office Equipment/Rentals

Actual Expenditures 2005/2006: \$2,148

PURPOSE OF ACCOUNT:

This account is to cover the cost of purchase, repair and rental of equipment used exclusively for Inmate Services Office and the Inmate Library.

Inmates preparing legal paperwork for their criminal cases require the need of a copy machine and typewriter.

COMPUTATION OF AMOUNT

Equipment maintained:

Copy machine, Typewriter, Telephone

This account will include replacement charges, service charges, rental fees and maintenance as needed.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: INMATE SERVICES OFFICE

Account No.: 4080
Account Title: HOUSEHOLD EXPENSE

Actual Expenditures 2005/2006: \$ 500

PURPOSE OF ACCOUNT:

This account is to cover miscellaneous costs incurred by the Inmate Services Office, which are not covered by any other account. These items would include coax cables, hearing protection for inmate workers, sun-screen lotion, paper bags, pencil sharpeners, etc.

COMPUTATION OF AMOUNT

This account will be used on an as needed basis.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: FACILITY MAINTENANCE

Account No.: 7232
Account Title: Supplies/Materials/Labor

Actual Expenditures 2005/2006: \$-0-

PURPOSE OF ACCOUNT:

Title 15 Section 1043 allows the Sheriff to use any funds not needed for the welfare of the inmates to be expended for maintenance of the facility. This account includes supplies, material, and labor costs due to use or vandalism by inmates.

COMPUTATION OF AMOUNT

This account is has been diverted to the County/Jail budget, therefore no funds were removed this year.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal Year 2005/2006

Classification Title: SPECIAL DEPARTMENT EXPENSE

Account No.: 4500

Account Title: COMMISSARY SALES TAX AND JI USE TAX

Actual Expenditures 2005/2006:

\$ 10,069

PURPOSE OF ACCOUNT:

This account will cover jail commissary and journal sales taxes.

EL DORADO COUNTY
INMATE WELFARE FUND

BUDGET ANALYSIS
Fiscal year 2005/2006

Classification Title: PROFESSIONAL & Special Services

Account No.: 4300

Account Title: Vine

Actual Expenditures 2005/2006: \$ 11,130

PURPOSE OF ACCOUNT:

This is a service developed by the Sheriff and several community based groups. It is designed to provide victims of violent crimes easy access to offender information and to alert them when the offender's custody status has changed. The Sheriff under Penal Code Section 4025(e) utilizes this fund, for other programs deemed appropriate.

COMPUTATION OF AMOUNT

The monthly maintenance fees are pro-rated at \$927.50 per month.