



## RESOLUTION NO. 161-2022

### OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**WHEREAS**, Section 9.46.080 of the El Dorado County Code authorizes the Chief Administrative Office, Parks Division to charge fees for use of parks, and that such fees shall be determined by resolution of the Board of Supervisors; and

**WHEREAS**, current park fees were established by the El Dorado County Board of Supervisors by Resolution 071-2011 and have not been adjusted to fund increased County costs; and

**WHEREAS**, from time to time, and upon recommendation of the Parks Commission the Board of Supervisors may promulgate rules and regulations pertaining to parks and their facilities and may adopt such policies as it sees fit to ensure appropriate management and administration of parks, parks facilities and of the department; and

**WHEREAS**, as the County parks system builds recreation facilities, the need for administration, maintenance and operation of these facilities grows; and

**WHEREAS**, the County Parks Division will need revenue for administration, maintenance and operation of these County facilities and support from park users; and

**WHEREAS**, the revenue needed to maintain and operate park facilities should be partially provided by those members of the public who utilize the facilities; and

**WHEREAS**, the fees set forth therein have not been increased to fund increased County costs; and

**WHEREAS**, violations of this resolution will be considered a violation of County Ordinance Code 9.46 and therefore subject to applicable ramification; and

**NOW, THEREFORE, BE IT RESOLVED** the Board of Supervisors of El Dorado County adopts the attached fee schedule and policy for the County of El Dorado Parks facilities, superseding the aforesaid Resolution 071-201, effective December 1, 2022.

**BE IT FURTHER RESOLVED** that the El Dorado County Board of Supervisors adopts, and authorizes the Chief Administrative Officer to implement an annual increase to the Park's Office fees, fee levels and charges to the public, based on the U.S City Average, All Urban Consumers, Consumer Price Index of the Bureau of Labor Statistics, effective December 1 of each year.

**BE IT FURTHER RESOLVED** that the Chief Administrative Officer is authorized to implement the attached fee schedule and policy for new park locations.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 25th day of October, 2022 by the following vote of said Board:

Ayes: Parlin, Thomas, Hidahl, Novasel, Turnboo  
Noes: None  
Absent: None

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

By: Kyra Schaffly  
Deputy Clerk

Lori Parlin  
Chair, Board of Supervisors  
Lori Parlin

# County of El Dorado Park Policy

## **General Rules for all Parks**

- 1) Security deposits will be fully refunded if keys are returned and facilities left in clean, undamaged condition.
- 2) Adult Chaperones will be required for all youth activities.
- 3) Proof of a policy of insurance, satisfactory to the El Dorado County Risk Management Department, shall be submitted.
- 4) Seasons shall be no longer than four months.
- 5) To qualify for on-going event fee status, groups will be required to submit a Park Use Permit application and pay a non-refundable amount for a minimum of 5 meetings.
- 6) 4 hour time limits will be set on all ongoing activities, over 4 hours will require additional fees.
- 7) Filming at a County Park requires a permit with the El Dorado County Film Commission. Applicable Park fees apply when filming in a park (parking, exclusive use of an area of the park, etc.)

## **Exceptions to the fee schedule for Henningsen Lotus Park**

- 1) Loading and Unloading of vehicles (15 minutes)
- 2) Non-Motorized (walk-ins and bicycles)
- 3) El Dorado County Public Schools grades K-12 with advance submitted Parks Use Application.
- 4) Leagues that are using fields within the time designated in their use agreement.
- 5) El Dorado County Fire or Rescue Departments conducting Official Swift water Rescue Training with prior authorization from County Parks Operations and El Dorado County River Program.
- 6) 2 Hour free parking in designated spots adjacent to children's playground.
- 7) For participants of County River Program river cleanup events (free parking during event).

## **Park Use Permits and Special Events**

- The County requires a Parks Use Permit for all reserved events taking place at a park.
- There is a flat day use fee for events held in the park where general admission is not charged to participate in the event.
- Events held for 200 people or more where general admission tickets are sold to participate in the event will pay a per ticket surcharge to the County in lieu of the flat fee for day use.
- Events over 1,999 people require an additional permit from Planning Services.
- Events cannot exclude the public from an entire park or access to the South Fork of the American River.
- Fees for parking, field use or other park infrastructure are not included for reserved events with the exception of those events greater than 200 people where a per ticket surcharge is applied.

## Chief Administrative Office Parks Division Fee Schedule

### Field Rentals

|                           | Cost      | Unit   | Locations  |
|---------------------------|-----------|--------|--|
| Soccer Field Youth        | \$ 100.00 | Day    | Henningsen Lotus Park, Pioneer Park, Bradford Park |
| Soccer Field Youth        | \$ 650.00 | Season | Henningsen Lotus Park, Pioneer Park, Bradford Park |
| Soccer Field Adult        | \$ 100.00 | Day    | Henningsen Lotus Park, Pioneer Park                |
| Soccer Field Adult        | \$ 650.00 | Season | Henningsen Lotus Park, Pioneer Park                |
| Ball Field Youth Softball | \$ 100.00 | Day    | Henningsen Lotus Park, Pioneer Park, Forebay Park  |
| Ball Field Youth Softball | \$ 650.00 | Season | Henningsen Lotus Park, Pioneer Park, Forebay Park  |
| Ball Field Adult Softball | \$ 100.00 | Day    | Henningsen Lotus Park, Pioneer Park                |
| Ball Field Adult Softball | \$ 650.00 | Season | Henningsen Lotus Park, Pioneer Park                |
| Refundable Deposit        | \$ 100.00 | Rental | All Locations                                      |
| Lighting per hour         | \$ 8.00   | Hour   | Henningsen Lotus Park Softball Fields              |

### Room or Event Rentals

|                              | Cost      | Unit  | Locations   |
|------------------------------|-----------|-------|---|
| <b>Non-Profit</b>            |           |       |   |
| Main Hall/Conf Room Monthly  | \$ 250.00 | Use   | Pioneer Park                                      |
| Main Hall/Conf Room One Time | \$ 45.00  | Use   | Pioneer Park                                      |
| Snack Bar/Kitchen            | \$ 35.00  | Use   | Pioneer Park                                      |
| <b>Private Use</b>           |           |       |   |
| Main Hall/Conf Room Monthly  | \$ 300.00 | Use   | Pioneer Park                                      |
| Main Hall/Conf Room One Time | \$ 50.00  | Use   | Pioneer Park                                      |
| Snack Bar/Kitchen            | \$ 60.00  | Use   | Pioneer Park                                      |
| <b>Non-Profit</b>            |           |       |   |
| Main Hall/Conf Room Monthly  | \$ 125.00 | Use   | Forebay Park                                      |
| Main Hall/Conf Room One Time | \$ 25.00  | Use   | Forebay Park                                      |
| <b>Private Use</b>           |           |       |   |
| Main Hall/Conf Room Monthly  | \$ 200.00 | Use   | Forebay Park                                      |
| Main Hall/Conf Room One Time | \$ 35.00  | Use   | Forebay Park                                      |
| Events up to 49 people       | \$ 250.00 | Event | Shade Structure Henningsen Lotus Park Rentals     |
| Events 50-99 people          | \$ 300.00 | Event | Shade Structure Henningsen Lotus Park Rentals     |
| Events 100-199 people        | \$ 350.00 | Event | Shade Structure Henningsen Lotus Park Rentals     |
| Events >200 people           | \$ 400.00 | Event | Shade Structure Henningsen Lotus Park Rentals     |
| Events up to 49 people       | \$ 200.00 | Event | Pavillion Structure Henningsen Lotus Park Rentals |
| Events 50-99 people          | \$ 250.00 | Event | Pavillion Structure Henningsen Lotus Park Rentals |
| Events 100-199 people        | \$ 300.00 | Event | Pavillion Structure Henningsen Lotus Park Rentals |
| Events >200 people           | \$ 350.00 | Event | Pavillion Structure Henningsen Lotus Park Rentals |

| <b>Arena Rental</b>   |             |             |                  |
|---|-------------|-------------|------------------|
|   | <b>Cost</b> | <b>Unit</b> | <b>Locations</b> |
| Arena Organized & Supervised Youth One Time   | \$ 20.00    | Day         | Pioneer Park     |
| Arena Organized & Supervised Youth Ongoing  | \$ 50.00    | Use         | Pioneer Park     |
| Clinics   | \$ 85.00    | Use         | Pioneer Park     |
| Adult Equestrian  | \$ 250.00   | Season      | Pioneer Park     |
| Special events charging general admission for 200 people or more will add a per ticket surcharge which will be paid to the County | \$ 1.00     | Person      | Pioneer Park     |

| <b>Parking &amp; River Fees</b>  |             |               |                       |
|--|-------------|---------------|-----------------------|
|  | <b>Cost</b> | <b>Unit</b>   | <b>Locations</b>      |
| Private Vehicle (Per Space)  | \$ 10.00    | Day           | Henningsen Lotus Park |
| Parking Pass - Private Vehicle Only<br>(Assigned to person or family to be used with their vehicles) | \$ 30.00    | Calendar Year | Henningsen Lotus Park |
| Parking Pass + Single Kayak Put In/Out   | \$ 50.00    | Calendar Year | Henningsen Lotus Park |
| Bus (25+ passengers)   | \$ 50.00    | Day           | Henningsen Lotus Park |
| Mini Bus / Van (10-24 passengers)  | \$ 25.00    | Day           | Henningsen Lotus Park |
| Vehicle with Trailer or Vehicle longer than 18'  | \$ 15.00    | Day           | Henningsen Lotus Park |
| Commerical Rafts/Boats (2 or more person capacity)   | \$ 15.00    | Raft/Boat     | Henningsen Lotus Park |
| Commerical Kayaks or Single Person Craft (such as inner tubes, etc.)                                 | \$ 5.00     | Kayak         | Henningsen Lotus Park |
| Private Raft/Boats (2 or more person capacity)   | \$ 10.00    | Raft/Boat     | Henningsen Lotus Park |
| Private Kayaks or Single Person Craft (such as inner tubes, etc.)                                    | \$ 3.00     | Kayak         | Henningsen Lotus Park |
| Violation for Non-Payment of Fees  | \$ 25.00    | Day           | Henningsen Lotus Park |

| <b>General Parks</b>   |             |             |                  |
|--|-------------|-------------|------------------|
|  | <b>Cost</b> | <b>Unit</b> | <b>Locations</b> |
| Non-Refundable Application Fee   | \$ 50.00    | Event       | All Rentals      |
| Events up to 49 people   | \$ 250.00   | Event       | General Rentals  |
| Events 50-99 people  | \$ 300.00   | Event       | General Rentals  |
| Events 100-199 people  | \$ 350.00   | Event       | General Rentals  |
| Events >200 people   | \$ 400.00   | Event       | General Rentals  |
| Cleaning & Damages Deposit up to 199 people  | \$ 250.00   | Event       | All Rentals      |
| Cleaning & Damages Deposit over 200 people   | \$ 400.00   | Event       | All Rentals      |
| Surcharge per ticket sold for events charging admission/entrance for events over 200 people and up to 1,999 people; fee will be collected in lieu of applicable park use fees, including facility rental, field rental and parking; payable to the County within 30 days after event | \$ 2.00     | Event       | All Rentals      |

|   |          |        |                         |
|---|----------|--------|-------------------------|
| Surcharge per ticket sold for events charging admission/entrance for events over 1,999 people; fee will be collected in lieu of applicable County permit fees and park use fees including facility rental, field rental and parking; payable to the county within 30 days after event. Note: for events over 1,999 people, a Planning Services permit will still be required however the permit fee will not be assessed. | \$ 4.00  | Event  | All Rentals             |
| Vendor Booth Fee; per vendor (vendors with EDC Environmental Management Mobile Food Permits, Non-profit promotional booths and official event booths are excluded)  | \$ 30.00 | Vendor | All Rentals             |
| Per Participant Fee   | \$ 1.00  | Person | El Dorado Trail         |
| Credit Card Usage Fee Per Charge  | \$ 1.00  | Charge | All Credit Card Charges |