

D-4 Policy; Exhibit 'A' Vehicle Standards by County Program/Department Assignment:

Revised: May 29, 2014

Fleet Services Unit

All **County Owned Vehicles will follow these Standards by designation.** Basic vehicles include: Gasoline engine with best EPA fuel economy rating available, automatic transmission, power windows and door locks, and air conditioning. Alternative fuel and Hybrid powered vehicles will be considered whenever possible. All other vehicle types *not* meeting this **Standard** must have an upgrade justification approved by the CAO Officer in accordance with the County Policy D-4; Vehicle use, Standards, Procurement, and Disposal. *All annually assigned vehicles (AAV) requests must also have written justification in lieu of Fleet Pool use presented to the Fleet Manager, and may be requested at any time by Fleet Services for vehicle utilization auditing purposes. Reassigned vehicles may be allowed to preempt the county standard when eliminating a vehicle replacement purchase*

<u>Program</u>	<u>Department</u>	<u>Vehicle Type Recommended</u>
----------------	-------------------	---------------------------------

Agriculture

Agricultural Commissioner Administration		Midsize SUV 4X4 Pickup ½ ton 2WD Midsize sedan
Enforcement		Pickup ½ ton 4X4
Weights & Measures		Pickup ½ ton 2WD Pickup ¾ ton 2WD
Wildlife Mgt		Pickup ¾ ton 4X4

Air Quality Management District

AQMD Air District		Pickup ½ ton 2WD Hybrid sedan Midsize SUV 4x4
-------------------	--	---

Assessor

Assessor Admin		Midsize sedan Pickup ½ ton 2WD
Field		Pickup ½ ton 4x4

CAO

Information Technologies and Communications:	Mini Van 2WD Cargo Van 2WD
Stores, Mail, and Records Management Operations:	Cargo Van 2WD
SLT Courier	Cargo Van 4X4/ AWD
Surplus Material Handling	Cargo Van 2WD
WS Building Maint.	Pickup ½ ton 2WD Pickup ¾ ton 2WD Midsize SUV 4X4 Cargo Van
SLT Building Maint.	Pickup ½ ton 4X4 Midsize SUV 4X4
WS Facilities	Midsize sedan Hybrid sedan Pickup ½ ton 2WD
Parks Administration	Pickup ½ ton 2WD
River Management	Hybrid sedan
Grounds Maint	Pickup ½ ton 2WD Pickup ¾ ton 2WD Cab & Chassis ¾ ton Pickup ¾ ton 4X4 diesel

Child Support Services

CSS Casework Staff	Midsize sedan Mini Van
Tahoe Offices	Midsize SUV 4X4

COMMUNITY DEVELOPMENT AGENCY (CDA)

CDA Development Services

WS Building Operations Support & Planning:	Midsize sedan
WS Building Inspection	Pickup ½ ton 2WD
WS Building Inspection Supervisor	Pickup ½ ton 4X4
WS Building Code Enforcement-Permits	Midsize SUV 4X4
WS Planning	Compact sedan
SLT Uniform Building Code	Midsize SUV 4X4
SLT Building Inspection	

CDA Environmental Management

WS Administration – General Support	Midsize sedan Hybrid sedan compact
-------------------------------------	---------------------------------------

WS Environmental Health Inspections
WS Hazmat Compliance
WS Mosquito Abatement

Hybrid sedan midsize
Pickup ½ ton 2WD
Pickup ½ ton 4X4
Pickup ½ ton 4X4

WS HAZMAT Litter Abatement

Pickup ½ ton 2WD
Cargo Van

SLT Operations
SLT Vector Control & Snow Removal
Solid & Liquid Waste (CSA#10)
Household Hazmat

Midsize SUV 4X4
Pickup ¾ ton 4X4
Cargo Van
Pickup ½ ton 2WD
Pickup ½ ton 4X4

CDA Transportation Division

WS Operations General Administration
SURVEY, INSPECTORS, CONST.

Midsize sedan
Full size SUV 4X4
Midsize SUV 4X4

Highway Maint Crew
West and East Slope Operations

Pickup trucks; all classes

Administration

Midsize SUV 2WD
Midsize SUV 4X4
Full size SUV 4X4
Midsize sedan
Hybrid sedan

Fleet Services Unit; Motor Pool

ALL CLASSIFICATIONS

Airports

Pickup ½ ton 2WD
Pickup ½ ton 4X4

District Attorney

WS Core Prosecution
SLT Offices

Midsize sedan
Midsize SUV 4X4

WS Victim/Witness Assistance
Elderly Abuse

Midsize sedan

Auto Fraud

Pickup ¾ ton 4X4

Health & Human Services Agency (HHS)

Administration; CBSP Admin; Public Guardian	Midsized sedan Small/Compact sedan Hybrid sedan
Community Services	Midsized SUV 4X4 Full size passenger van Full size passenger van AWD Mini Van passenger
Weatherization	Cargo van 2WD Pickup ½ ton 2WD Pickup ½ ton 4X4 Cargo/Box Van 1-ton
Public Housing Authority	Midsized sedan Pickup ½ ton 4X4
Senior Nutrition, Title III C	Midsized sedan Pickup ½ ton 2WD Pickup ½ ton 4X4
CBSP Administration	Midsized sedan
Public Guardian	Midsized sedan
<u>HHSA Mental Health</u>	
WS Admin Central Division	Midsized sedan
WS/SLT PHF Psychiatric Division	Full size passenger van AWD Midsized sedan
WS Children's Services (4X4 Mini Van N/A)	Full size passenger van AWD Midsized sedan
WS Adult Day Treatment	Mini Van passenger 2WD Full size passenger van Midsized sedan
WS Adult Services	Full size sedan Midsized sedan
SLT Children's Services	Midsized SUV 4X4

SLT Adult Services

Full size SUV 4X4
Midsize SUV 4X4

HHSA Public Health

General Administration

Midsize sedan

Nursing Services

Midsize SUV 2WD
Mini Van 2WD

SLT Clinics and Offices

Midsize SUV 4X4

WS Animal Control; Field

Pickup ½ ton 2WD
Pickup ¾ ton 2WD

SLT Animal Control, Field

Pickup ¾ ton 4X4
Pickup 1 ton 4X4

Probation

Administration

Midsize sedan
Midsize SUV 4X4

WS Home Detention

Midsize SUV 4X4

SLT Day Reporting

Full size van pass AWD

Juvenile Supervision

Midsize SUV 4X4
Pickup ½ ton 4X4
Full size sedan

Juvenile Placement

Midsize sedan

Juvenile – AB1913/CPA2000

Midsize SUV 4X4
Midsize sedan

Adult Supervision

Midsize SUV 4X4
Midsize sedan

Juvenile Program-Custody/Family Reunification

Full size sedan
Full size van pass AWD

SLT Juvenile Hall

Midsize SUV 4X4
Full size van pass AWD

Public Defender

Public Defender

Midsized sedan

Sheriff

Administration

Midsized SUV 4X4
Full size SUV 4X4

Personnel

Midsized sedan
Midsized SUV 4X4

Training:

Midsized sedan

Information Services

Full size van pass AWD
Midsized SUV 4X4

Communications

Full size SUV 4X4
Pickup 1/2 ton 4X4

Civil Division

Midsized SUV 4X4

Range Equipment

Pickup 1/2 ton 4X4

SAR

Pickup 1/2 ton 4X4
Pickup 3/4 ton 4X4
Cargo box/van 1 ton

Rubicon Patrol/SAR

Special OHV 4X4

Dive Team

Cargo van special equip.
Pickup 3/4 ton 4X4

Bomb Squad

Pickup 1 ton special equip
Cargo/box van, custom const.

STARS

Midsized sedan
Midsized SUV 2WD
Midsized SUV 4X4
Full size sedan
Midsized sedan
Hybrid sedan

Vehicle Abatement

Midsized SUV 4X4

Undercover, Narcotics

ALL CLASSIFICATIONS
(justifications required)

Detectives

Midsized sedan

	Full size sedan Midsize SUV 4X4
WS CSI/ Evidence:	Pickup ½ ton 4X4 Cargo/box van special const.
Coroner:	Midsize sedan Police Interceptor
WS & SLT Marked Patrol	Police Interceptor Police SSV Full size SUV
SWAT	Pickup ½ ton 4X4 Police Interceptor Special const. Tactical
CSI:	Full size van AWD Cargo/box van special const.
School Resources Officer:	Police Interceptor
Custody-Jail:	Police SSV Full size SUV Police Interceptor
WS Work Program:	Minivan 2WD Midsize SUV 4X4
SLT Work Program	Full size van pass AWD
Bailiff:	Police Interceptor
WS Transport Court-Jail	Full size passenger van Full size van pass AWD Police SSV Full size SUV
SLT Transport Court	
Office of Emergency Services (OES):	Police SSV Full size SUV Pickup ½ ton 4X4 Cargo/box van special const.
Emergency Command Vehicle	
Hi-Tech Task Force:	Midsize SUV 4X4
Patrol Boat and Waterways:	Pickup ¾ ton 4X4
Cops in School:	Police Interceptor

Treasurer/Tax Collector

Treasurer/Tax Collector

Midsized sedan
Full size sedan

Veterans Services

Veterans Services

Midsized sedan

Library

Book-Mobile

Special const.

This Standard does not provide an approval for the permanent annual assigned vehicle (AAV) Fleet program. Departments must meet the criteria set forth in the EDC D-4 Policy for usage and justification for any vehicle assignments and retention annually.

Any vehicle class required or requested by a department for AAV assignment that is not listed as a standard class for the department, must submit the request on the proper "vehicle upgrade" form, to the Fleet Manager. Subsequent approval by the CAO's office and proper budgetary provisions must also be provided to support the request.

This Standard, as a part of the Policy D-4, applies to all County Owned Vehicles, including those on Department Fixed Asset listings.