

## CONTRACT ROUTING SHEET

Date Prepared: May 22, 2014

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Boyd  
Phone #: x5804  
Department: \_\_\_\_\_  
Head Signature: Ashley Boyd FOR SUE HEUNNIKE

**CONTRACTOR:**

Name: Meyers, Nave, Riback...  
Address: 555 12<sup>th</sup> Street, Suite 1500  
Oakland, CA 94607  
Phone: 510-808-2142

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Legal advice for Civil Service Commission hearings.  
Contract Term: One (1) Year Contract Value: \$62,196.00  
Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: REQUESTED 5/22/14 APPROVED 5/23/14 - MIKE S.

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 5/23/14 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

See edit p 2 of 12 Article I Scope of Services  
Need to notify Deputy County Counsel Association of Contract  
5/29/14

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 5/22/14 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2014 MAY 27 AM 10:55  
HUMAN RESOURCES DEPT.  
RECEIVED  
MAY 27 PM 2:46