

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

County Counsel
REVIEW ROUTING SHEET

Date Prepared: 1/6/26Need Date: 1/7/26**PROCESSING DEPARTMENT**

Department: Human Resources
 Dept Contact: Lauren Montalvo
 Phone: X7552
 Dept. Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2026.01.07 07:43:59 -08'00'
 Title: HR Director

Org Code: 0800000
 Funding Source: TBD
 PL String: TBD
 Legistar #: Pending

CONTRACT INFORMATION

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____
 Contractor/Vendor Name: _____
 Contract Term: _____ Contract Value: _____

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: _____
 NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**COUNTY COUNSEL**

Approved Disapproved Date: 1/7/26
 Approved Disapproved Date: _____

By: Stephen L. Mansell Digitally signed by Stephen L. Mansell
Date: 2026.01.07 10:39:39 -08'00'

By: _____

COMMENTS Aproved as revised.

CONTRACT AMENDMENT ONLY**HR APPROVAL**

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

RISK APPROVAL

Approved Disapproved Date: _____
 Approved Disapproved Date: _____

By: _____

By: _____

COMMENTS _____