

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 231000

Transfer to index code:

Department: 23

Department:

Approved (Dept Head) *[Signature]* Date *9/30/16*

Approved (Dept Head) _____ Date _____

Specific location (address): 630 Main Street

Where in facility? Misc (see Serial/Vin#)

First contact person: Eideann Newport

Phone: (530) 621-6744

Second contact person: Hillary Crawford

Phone: (530) 621-6741

Cty Tag #	Description	Serial/VIN #	Condition
	Desk - 5 Drawer brown (wood)	T Pappas Office (near front door)	Old
	Bookcase - 5 shelf brown (wood)	T Pappas Office (near front door)	Old
	Gray Chair	T Pappas Office (near front door)	Broken
	(2) Brown Cloth Chair	T Jones Office (next to Pappas)	Old/Poor
	Credenza 6 drawer (wood)	T Jones Office (next to Pappas)	Old/Poor
	Desk 5 drawer L Shape (wood)	T Jones Office (next to Pappas)	Old/Poor
	Desk 5 drawer (wood)	D Lopas Office (next to Jones)	Old/Poor
	Bookcase 6 shelf (wood)	B Dittmann Office (across Lopas)	Old/Poor
	Desk 7 drawer (wood)	B Dittmann Office (across Lopas)	Old/Poor
	Bookcase 5 shelf (wood)	B Dittmann Office (across Lopas)	Old/Poor
	(2) cloth chairs (green/blue in color)	B Dittmann Office (across Lopas)	Old/Stained
	File Cabinet 4 drawer (metal)	D Stone Office (first floor)	Old
	Bookcase 5 shelf (wood)	D Stone Office (first floor)	Old
	Desk 4 drawer (wood)	D Stone Office (first floor)	Old
	(2) chairs brown cloth	M Johnson Office (first floor)	Old/Stained
	Credenza 4 drawer (wood)	T Monterosso Office (first floor)	Old
	Chair brown cloth	C Safranski Office (back door)	Old
	Chair brown corduroy	C Safranski Office (back door)	Old
	Bookcase 3 shelf (wood)	C Safranski Office (back door)	Old
	Desk 8 drawer (wood)	C Safranski Office (back door)	Old
	Folding Table	C Safranski Office (back door)	Old

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>9/15/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 231000

Transfer to index code:

Department: 23

Department:

Approved (Dept Head)  Date 8/30/16

Approved (Dept Head) _____ Date _____

Specific location (address): 630 Main Street

Where in facility? Misc (see serial/vin#)

First contact person: Eideann Newport

Phone: (530) 621-6744

Second contact person: Hillary Crawford

Phone: (530) 621-6741

Cty Tag #	Description	Serial/VIN #	Condition
22161	Credenza 4 drawer (wood)	C Safranski Office (back door)	Old/Poor
	Desk 2 drawer (wood)	J Siemietkowski Office (upstairs)	Old/Poor
	Bookcase 5 shelf (wood)	J Siemietkowski Office (upstairs)	Old/Poor
	Filing Cabinet 2 drawer (wood)	E Newport Office (upstairs)	Old/Poor
	Desk 5 drawer (wood)	E Newport Office (upstairs)	Old/Poor
	Rolling Table (wood)	J Waddell Office (upstairs)	Old/Poor
	Horizontal book case 3 shelf (wood)	J Waddell Office (upstairs)	Old/Poor
	(2) Chair white cloth	J Waddell Office (upstairs)	Old/Poor
	Desk 2 drawer (wood)	Conference Room	Old/Poor
	Desk 5 drawer (wood)	Conference Room	Old/Poor
	Bookcase (horizontal) 6 shelf (wood)	Conference Room	Old/Poor
	Conference Room Table (wood)	Conference Room	Old, Broken

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 231000	Transfer to index code:
Department: 23	Department:
Approved (Dept/Head) <i>[Signature]</i> Date <i>8/30/16</i>	Approved (Dept Head) _____ Date _____

Specific location (address): 630 Main Street

Where in facility? Misc (see Serial/Vin#)

First contact person: Eideann Newport Phone: (530) 621-6744

Second contact person: Hillary Crawford Phone: (530) 621-6741

Cty Tag #	Description	Serial/VIN #	Condition
	Desk, no drawers (wood)	Alcove (across from Dittmann office)	Poor/Old
	2 chairs (green/black cloth)	Alcove (across from Dittmann office)	Poor/Old
	1 black swivel desk chair	Alcove (across from Dittmann office)	Poor/Old
	Chair (wood)	Back entrance area	Poor/Old
	Chair - white cloth	Back entrance area	Poor/Old
	File cabinet 5 drawer mustard color (metal)	Back entrance area	Poor/Old
	File cabinet - 7 shelves (metal)	Back entrance area	Poor/Old
	Desk, no drawer brown (wood)	Back entrance area (cubicle)	Poor/Old
	Cubicle set up w/ wood desk no drawer	Back entrance area	Fair
	Bookcase 5 shelf (wood)	Alcove between Susan and Matt	Old

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County of El Dorado
Property Transfer Request

Surplus
 Inter-Department Transfer

Transfer from index code: 231000	Transfer to index code:
Department: 23	Department:
Approved (Dept Head) Date <i>01/30/16</i>	Approved (Dept Head) _____ Date _____

Specific location (address): 630 Main Street

Where in facility? Misc (see Serial/Vin#)

First contact person: Eideann Newport Phone: (530) 621-6744

Second contact person: Hillary Crawford Phone: (530) 621-6741

Cty Tag #	Description	Serial/VIN #	Condition
	Credenza Brown 4 drawer (wood)	Downstairs Reception Area	Old
	Small Television	Downstairs Reception Area	Broken
	Extend-able Table Brown (wood)	Downstairs Reception Area	Old/Poor
	Roll Table Brown (wood)	Downstairs Reception Area	Old/Poor
	Bookcase - 2 Shelf Brown (wood)	Downstairs Reception Area (frnt dr)	Old/Poor
	Triangle Table (wood)	Downstairs Reception Area	Old/Poor
	Roll Desk Brown (wood)	Downstairs Reception Area	Old/Poor
	Small 2 drawer beige file cabinet (metal)	Downstairs Reception Area	Fair
	(1) 3 drawer under desk pedestal file (metal)	Downstairs Reception Area	Fair
	(3) receptionist desks - each has 3 pieces (wood)	Downstairs Reception Area	Excellent

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): 935 Spring Street

Where in facility? PHF Basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Amy Higdon Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104847	HP Compaq 8200 Elite SFF	2UA2032PJS	Broken Not Functional
18149	Datashield XT-300	304729	Broken Not Functional
	HS20010889 HP7900		Functional Expired Warranty
	Brother Intellifax 4100E	U61639KOJR16848	Broken Not Functional
	Box of cable management for the floor and racking parts		Functional Expired Warranty
103799	Optiplex780	7FZXPM1	Broken Not Functional
	Brother Intellifax 2820	U61325A8N355332	Broken Not Functional
	HP Laserjet CP1525NW	6111026855	Broken Not Functional
34867	HP Laserjet 4240	HEW59424	Broken Not Functional
	10-Dell Monitors		Broken Not Functional
	2- HP Monitors		Broken Not Functional
	3 boxes of Keyboards, Mice and Cables		Functional Expired Warranty
	Epson LQ590 Printer	FSY059046	Broken Not Functional
	Box of scanners and scanner stands		Functional Expired Warranty
	Hard drives have all been removed. Scanners and stands are obsolete-will not work w CIV		

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Remarks: G9VF213191	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HNSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): 935 Spring St

Where in facility? PHF Basement

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104049	DELL OPTIPLEX 780	2K8DFQ1	Functional Expired Warranty
104835	HP Compaq 8200 Elite SFF	2UA2032PJG	Functional Expired Warranty
105028	HP Compaq 8200 Elite SFF	MXL21410CD	Functional Expired Warranty
105002	HP Compaq 8200 Elite SFF	MXL21410BK	Functional Expired Warranty
104829	HP Compaq 8200 Elite SFF	2UA2032PJJ	Functional Expired Warranty
103877	Dell GX 780	9XFPBP1	Functional Expired Warranty
101732	DELL OPTIPLEX 755 MT DUO E4400	1QQJLF1	Functional Expired Warranty
104067	DELL OPTIPLEX 780	CYNTFQI	Functional Expired Warranty
103986	DELL OPTIPLEX 780	FHWQDQ1	Functional Expired Warranty
103825	DELL OPTIPLEX 780MT DUO E8400	GRZXPM1	Functional Expired Warranty
105016	DELL OPTIPLEX 780MT DUO E8400	MXL21410C0	Functional Expired Warranty
104000	DELL OPTIPLEX 780	FHSQDQ1	Functional Expired Warranty
103995	DELL OPTIPLEX 780	FHRRDQ1	Functional Expired Warranty
103996	DELL OPTIPLEX 780	FHTRDQ1	Functional Expired Warranty
103999	DELL OPTIPLEX 780	FHSSDQ1	Functional Expired Warranty
103983	DELL OPTIPLEX 780	FHPSDQ1	Functional Expired Warranty
20010776	HP7900		Functional Expired Warranty
20010906	HP7900		Functional Expired Warranty
20010468	HP7900		Functional Expired Warranty

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Remarks: GA4F122937	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HNSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): 935 Spring St

Where in facility? PHF Basement

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104001	Dell Optiplex 780	FHSRDQ1	Functional Expired Warranty
104091	Dell Optiplex 780	CYLQFQ1	Functional Expired Warranty
103822	DELL OPTIPLEX 780MT DUO E8400	CSZXPM1	Functional Expired Warranty
103984	Dell Optiplex 780	FHPQDQ1	Functional Expired Warranty
103990	Dell Optiplex 780	FHPRDQ1	Functional Expired Warranty
103858	DELL OPTIPLEX 780 MT DUO E7500	HZLKRM1	Functional Expired Warranty
103988	Dell Optiplex 780	FHWRDQ1	Functional Expired Warranty
103843	DELL OPTIPLEX 780 MT DUO E7500	JSLKRM1	Functional Expired Warranty
104834	HP Compaq 8200 Elite SFF	2UA2032PK5	Functional Expired Warranty
105011	HP Compaq 8200 Elite SFF	MXL21410BV	Functional Expired Warranty
103860	DELL OPTIPLEX 780 MT DUO E7500	CZLKRM1	Functional Expired Warranty
103994	Dell Optiplex 780	FHVRDQ1	Functional Expired Warranty
20010743			
	All Hard Drives have been removed		

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Remarks: GA4F414177	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HNSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): 935 Spring St

Where in facility? PHF Basement

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
105012	HP Compaq 8200 Elite SFF	MXL21410BW	Functional Expired Warranty
103481	DELL OPTIPLEX 780 MT DUO	11D8KM1	Functional Expired Warranty
103482	DELL OPTIPLEX 780 MT DUO E5300	1199KM1	Functional Expired Warranty
103472	DELL OPTIPLEX 780 MT DUO E5300	11GCKM1	Functional Expired Warranty
103475	DELL OPTIPLEX 780 MT DUO E5300	11G9KM1	Functional Expired Warranty
103476	DELL OPTIPLEX 780 MT DUO E5300	119CKM1	Functional Expired Warranty
103470	DELL OPTIPLEX 780 MT DUO E5300	11B9KM1	Functional Expired Warranty
103478	DELL OPTIPLEX 780 MT DUO E5300	118CKM1	Functional Expired Warranty
103489	DELL OPTIPLEX 780 MT DUO E5300	11F8KM1	Functional Expired Warranty
103487	DELL OPTIPLEX 780 MT DUO E5300	11G8KM1	Functional Expired Warranty
103485	DELL OPTIPLEX 780 MT DUO E5300	11GBKM1	Functional Expired Warranty
103491	DELL OPTIPLEX 780 MT DUO E5300	11C9KM1	Functional Expired Warranty
103483	DELL OPTIPLEX 780 MT DUO E5300	11CCKM1	Functional Expired Warranty
103490	DELL OPTIPLEX 780 MT DUO E5300	11BBKM1	Functional Expired Warranty
105034	HP Compaq 8200 Elite SFF	MXL21410CL	Functional Expired Warranty
105014	HP Compaq 8200 Elite SFF	MXL21410BY	Functional Expired Warranty
20010827	HP7900	SMXL852042X	Functional Expired Warranty
20010469	HP7900	SMXL852043B	Functional Expired Warranty
20010851	HP7900	SMXL85204J5	Functional Expired Warranty
105030	HP8200 Desktop PC	MXL21410CG	

Routing of PTR Form	N/A or Date
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Remarks: GA4E481185	
Auditor records updated by:	Date:


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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 030000		Transfer to index code:	
Department: AUDITOR-CONTROLLER		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Bob Toscano</i>	<i>10/5/16</i>		
Specific location (address): 360 FAIR LANE BLDG B			
Where in facility? ROCK ROOM AND MAIN OFFICE			
First contact person: KEELY GIOVANNONI <i>K. Giovanni</i>		Phone: (530) 621-5421	
Second contact person: BOB TOSCANO		Phone: (530) 621-5458	

Cty Tag #	Description	Serial/VIN #	Condition
NONE	HP LASERJET P1102W	VNB3V03749	POOR
105425	OPTIPLEX 7010	8XRGC3T7H4DM46QTTTF89FGGG	POOR
NONE	19" DELL FLAT SCREEN MONITOR	CV0CC2996418068E5A9A	POOR
	COMPUTER KEYBOARDS (3)		FAIR
	HEAVY DUTY STAPLER (3)		POOR
	DESK LAMP		FAIR
	BINDERS (ASSORTED SIZES, COLORS ETC.)		GOOD TO FAIR
	DUPLEXING ATTACHMENT		POOR
	MISC FILING RACKS		GOOD
35963	DELL OPTIPLEX 745	K4H7VPXR9H7CMW4YW9DMQ82K	POOR
	<i>2 DRAWER FILING CABINET (2)</i>		<i>GOOD</i>
	<i>HP LaserJet 1100</i>	<i>USGN313436</i>	<i>POOR</i>
	<i>19" DELL Flat Monitor</i>	<i>CN0T61167161888NAGLA</i>	<i>POOR</i>

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>10/6/16</i>	
Posted to Intranet		
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Pick-up by Contractor		
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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 125000		Transfer to index code:	
Department: Surveyor		Department:	
Approved (Dept Head) 	Date 10-4-16	Approved (Dept Head)	Date
Specific location (address): 360 Fair Lane			
Where in facility? Basement			
First contact person: Karen Hyder		Phone: (530) 621-5121	
Second contact person: Phil Mosbacher		Phone: (530) 621-5320	

Cty Tag #	Description	Serial/VIN #	Condition
1	Tape drive-external #3	30939	obsolete
1	Tape drive-external #4	30139	obsolete
1	Server #2	29370	obsolete
1	Tape drive-external #2		obsolete
1	Seagate Hard Drive		obsolete
3	wooden bookshelves (small, medium, large)		good
1	Plastic lock boxfor tapes		fair
1	Computer monitor		obsolete
1	File cabinet, 5 drawer	12300	fair
1	Keyboard		obsolete
1	Server #1	33923	obsolete
1	Server #3	102989	obsolete
1	Tape drive-external #2	103576	obsolete
1	Scanner Plotter 2 parts: Designjet 800 ps	33995	broken
50	3 ring binders various sizes		good
1	Monitor, Viewsonic	31733	good
1	ComputerDel Optiplex 790	105213	obsolete
1	Laptop	103612	DEAD
1	wooden desk	12300	fair
1	Printer HP 2500	29506	Poor
10	Ink for HP 815		unknown

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 103110		Transfer to index code:	
Department: Information Technologies		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>9/9/16</i>	Approved (Dept Head)	Date
Specific location (address): 360 Fair Lane, Placerville			
Where in facility? IT Surplus Area			
First contact person: Jaime Cone		Phone: (530) 621-7664	
Second contact person: Josie Gonzalez		Phone: (530) 621-7663	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Cisco AIR-BR1310G-A Wireless Bridge	FTX1050U0L7	OLD
N/A	Cisco AIR-BR1310G-A Wireless Bridge	FTX1121U021	OLD
N/A	Cisco Wireless AP1121G	FTX1114V038	OLD
N/A	Cisco Wireless AP1131G	FTX1313T0PA	OLD
35565	Cisco Wireless AP 1242	FTX1045B44B	OLD
35566	Cisco Wireless AP 1242	FTX1045B44E	OLD
33631	Cisco Wireless AP 1242	FTX0819R1UF	OLD
33632	Cisco Wireless AP1213G-A	FTX0819J1P0	OLD
33633	Cisco Wireless 1231-G	FTX0819J1P3	OLD
101418	Cisco Wireless 1242 Access Point	FTX1148B0BA	OLD
102178	Cisco Wireless AP1131AG	FTX1211T1Y1	OLD
103573	Cisco AIR AP 1242 AG Wireless Access Point	FTX1420B10L	OLD
105287	Cisco 1260 Dual Band Wireless Access Point	FTX1637E0G4	OLD
<i>N/A</i>	<i>CISCO AIR-BR1310G-Wireless Bridge</i>	<i>FTX1047U095</i>	<i>old</i>

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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

MJ

Transfer from index code: 070000 Transfer to index code:

Department: County Counsel Department:

Approved (Dept Head) Date Approved (Dept Head) Date
[Signature] 7/15/16

Specific location (address): IT - 360 Fair Lane, Placerville

Where in facility?

First contact person: Bill Howard Phone: (530) 621-7579

Second contact person: Phone:

Cty Tag #	Description	Serial/VIN #	Condition
NONE	OptiQuest Q171b monitor	QA7063900852	Doesn't work

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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 242117 P.A. / 241200 CIVIL		Transfer to index code:	
Department: PUBLIC ADMINISTRATOR / CIVIL		Department:	
Approved (Dept Head) <i>R. Jones</i>	Date <i>9-13-16</i>	Approved (Dept Head)	Date

Specific location (address): 330 FAIR LANE - BUILDING A - ANNEX

Where in facility? Assistant Public Administrator / Civil Section

First contact person: Sandra L. Nichols

Phone: (530) 621-4098

Second contact person: Marianne Saindon

Phone: (530) 621-5564

Cty Tag #	Description	Serial/VIN #	Condition
N/A	CANON MP41DH CACULATOR	A205934	POOR
N/A	GBCBATES ROLODEX	N/A	FAIR
N/A	PLANTRONICS HEAD SET - CS55 BASE & HEAD SET	BG722417	POOR
N/A	PLANTRONICS HEAD SET - CS50 BASE & HEAD SET	BE666145	POOR
N/A	INTERNATIONAL CONNECTORS AND CABLE CORP	E125268	GOOD
	COMMUNICATION CIRCUIT ACCESSORY	N/A	GOOD
N/A	LATHEM TIME STAMP - SHOWS EL DORADO CO BUT NO #	U-119098	POOR
N/A	LATHEM TIME STAMP	U-125001	POOR
N/A	MEDIAMATE	N/A	GOOD
N/A	SINGLE PAPER TRAY- 2 TRAYS	N/A	FAIR
N/A	NUKOTE UNIVERSAL CALCULATOR RIBBON (2) BOXES	BR80N	NEW
N.A	EASTMAN PRINTER RIBBONS (1) BOX	E61005L	NEW
N/A	SIMPLEX TIME-CLOCK RIBBON (1) BOX	STK NO 84-66	NEW
N/A	ACTION COMPUTER SUPPLY TIME-CLOCK RIBBON (2)	#1020	NEW
N/A	WELLS FARGO BANK BAGS - 3 BAGS	N/A	NEW
N/A	JVC DIGITAL VIDEO CAMERA - IN ORGINAL BAG & BOX	GR-D77OU	GOOD
	WITH ALL THE PAPERWORK		
N/A	KODAK CAMEO MOTO EX CAMERA	N/A	FAIR
N/A	SONY MICROCASSETTE-CORDER	M-570V	GOOD
N/A	GRAY METAL SORTER	N/A	FAIR
N/A	TARIFOLD - T-OFFICE WALL UNIT	714400	NEW

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>9/13/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 281000		Transfer to index code:	
Department: ELECTIONS		Department:	
Approved (Dept Head) <i>William S. Smith</i>	Date <i>10-5-16</i>	Approved (Dept Head)	Date
Specific location (address): 2850 FAIRLANE CT			
Where in facility? ELECTIONS DEPT - WAREHOUSE			
First contact person: SHARON SIMONSON		Phone: 621-7481	
Second contact person: NEIL KNOBLOCK		Phone: (621) 621-7620	

Cty Tag #	Description	Serial/VIN #	Condition
28859	TANGENT F7400 SERIES NOTEBOOK PC	? 96N1011458	NOT WRKNG

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>10/6/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

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When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: ELECTIONS		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>[Signature]</i> 9/17/16			
Specific location (address): 2850 Fairlane Ct, Placerville, CA 95667			
Where in facility? Lower level, Elections warehouse			
First contact person: Sharon Simonson		Phone: 621-7481	
Second contact person: Corky McAdams		Phone: 621-7649	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	6 Boxes Golf pencils (144 per bx) no eraser	N/A	New
N/A	Padded 2 strap case, 28x20x10.5", zippered top	N/A	Very Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>9/20/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: ELECTIONS	Department:
Approved (Dept Head) Date <u>9-28-16</u>	Approved (Dept Head) _____ Date _____

Specific location (address): 2850 FAIRLANE CT

Where in facility? WAREHOUSE

First contact person: SHARON SIMONSON Phone: (530) 621-7481
 Second contact person: NEIL KNOBLOCK Phone: (530) 621-7620

Cty Tag #	Description	Serial/VIN #	Condition
EL 30006	HP LASERJET 2200D DESK PRINTER	US8GK06854	Not working

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>9/28/16</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 350000

Transfer to index code:

Department: CDA - Administration & Finance Division

Department:

Approved (Dept Head) *[Signature]* Date 9/20/16

Approved (Dept Head) _____ Date _____

Specific location (address): 2850 Fairlane Ct., Placerville

Where in facility? Basement storage room under the stairs

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Sherrie Busby

Phone: (530) 621-5984

Cty Tag #	Description	Serial/VIN #	Condition
None	Six (6) 17" square monitors	NA	Poor
None	One (1) 19" square monitor	NA	Poor
None	Two (2) 19" landscape monitors	NA	Poor
None	2100 printer	NA	Poor
None	Two (2) boxes of e-waste (keyboards, mice, cords)	NA	Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<u>10/3/16</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

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 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing
 16-1074 A 18 of 37

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: Multi	Transfer to index code:
Department: CDA - Administration & Finance Division	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>9/30/16</i>	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct., Placerville

Where in facility? Basement storage room under the stairs

First contact person: Julianne Melchor Phone: (530) 621-5910

Second contact person: Sherrie Busby Phone: (530) 621-5984


Cty Tag #	Description	Serial/VIN #	Condition
100321	HP LASERJET 5100 S/N CNGN132480 - Index code 306110	CNGN132480	Poor
32254	Dell Optiplex GX260T P4 S/N GBHCT21 - Index Code 340000	GBHCT21	Poor
33503	Dell Optiplex GX280 - Index Code ?	NA	Poor
34645	Dell Optiplex GX520 P4 S/N 8THPS91 - Index Code 341000	8THPS91	Poor
34385	Dell Optiplex GX520 P4 S/N 1LNV391 - Index Code 421100	1LNV391	Poor
34636	Dell Optiplex GX520 P4 S/N FSHPS91 - Index Code 345000	FSHPS91	Poor
100355	Dell Optiplex GX620 - Index Code ?	NA	Poor
101983	Dell Optiplex 755 Duo E4500 S/N 8GYC0G1-IndexCode340100	8GYC0G1	Poor
101816	Dell Optiplex 755 Duo E2180 S/N 3SYHLF1-IndexCode306110	3SYHLF1	Poor
101818	Dell Optiplex 755 Duo E2180 S/N 5RYHLF1-IndexCode306110	5RYHLF1	Poor
102157	Dell Optiplex 755 - Index Code ?	NA	Poor
102127	Dell Optiplex 755 Duo E4500 S/N 6PT3BG1-IndexCode340000	6PT3BG1	Poor
35112	Dell Latitude XI - Index Code ?	NA	Poor
100388	Dell Latitude D520 - Index Code ?	NA	Poor
32872	Gateway Tablet Centrino S/N 1097449760 - Index Code 342000	1097449760	Poor
32873	Gateway Tablet Centrino S/N 1097449760 - Index Code 342000	1097449760	Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>10/3/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

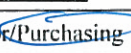
Remarks:
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 350000		Transfer to index code:	
Department: CDA - Administration and Finance Division		Department:	
Approved (Dept Head) 	Date 9/28/16	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct., Placerville			
Where in facility? Second floor - surplus cubicle near east side door and surplus cubicle near front desk			
First contact person: Julianne Melchor		Phone: (530) 621-5910	
Second contact person: Sherrie Busby		Phone: (530) 621-5984	

Cty Tag #	Description	Serial/VIN #	Condition
None	9-12 verticle file cabinets, multiple sizes and widths	NA	Good
None	Small Emerson television	NA	Good
None	Three-shelf metal TV stand	NA	Good
None	Multiple 3-ring binders, multiple sizes	NA	Poor-Good
None	Multiple replacement parts and supplies for Xerox units	NA	New
None	In/out trays, magazine holders, file folders	NA	Fair-Good

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing 	9/28/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by: _____	Date: _____

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X

County of El Dorado
Property Transfer Request

Surplus Inter-Department Transfer

Transfer from index code: Multi	Transfer to index code:
Department: CDA - Administration & Finance Division	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>9/23/16</i>	Approved (Dept Head) Date

Specific location (address): Bldg. C, 2850 Fairlane Ct., Placerville

Where in facility? Basement storage room under the stairs

First contact person: Julianne Melchor Phone: (530) 621-5910

Second contact person: Sherrie Busby Phone: (530) 621-5984

Cty Tag #	Description	Serial/VIN #	Condition
105113	Dell Optiplex 790 - Index Code 340000	5MTD4V1	Not functional
105109	Dell Optiplex 790 - Index Code 340000	5MTC4V1	Not functional
105115	Dell Optiplex 790 - Index Code 340000	5MX84V1	Not functional
104790	Dell Optiplex 790 - Index Code 424120	FCHSGS1	Not functional
104696	Dell Optiplex 790 - Index Code 340000	H7ZRHS1	Not functional
104695	Dell Optiplex 790 - Index Code 340000	H7ZQHS1	Not functional
103916	Dell Optiplex 790 - Index Code 421100	HL9T9P1	Not functional
105114	Dell Optiplex 790 - Index Code 340000	5MV94V1	Not functional
104271	HP EliteBook - Index Code 421200	2CE1230TP2	Not functional
103914	Dell Optiplex 780 - Index Code 421100	HL98BP1	Not functional
34097	Dell Inspiron - Index Code 345000	6DTRP81	Not functional
101834	Dell Latitude D830 - Index Code 306110	J80GLF1	Not functional
103400	Dell Optiplex GX280 - Index Code 306110	69T7D61	Not functional
100360	Dell Optiplex GX620 - not on list	6JD0391	Not functional
100356	Dell Optiplex GX620 - not on list	FHD0391	Not functional
200471	HP Compaq nx9030 - Index Code 306600	0HF4370LY4 or CNF4370YL4?	Not functional
104697	Dell Optiplex 780 - Index Code 340000	H7ZSHS1	Not functional
104603	Dell Optiplex 780 - Index Code 421100	F9TGVR1	Not functional
105110	Dell Optiplex 790 - Index Code 340000	5MTB4V1	Not functional
35252	Dell Optiplex GX520 - not on list	FYG4WB1	Not functional

Routing of PTR Form	N/A or Date
Sent to Auditor/ <u>Purchasing</u>	<i>9/26/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

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X

County of El Dorado
Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code: Multi

Transfer to index code:

Department: CDA - Administration & Finance Division

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

[Signature]

9/23/16

Specific location (address): Bldg. C, 2850 Fairlane Ct., Placerville

Where in facility? Basement storage room under the stairs

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Sherrie Busby

Phone: (530) 621-5984

Cty Tag #	Description	Serial/VIN #	Condition
101060	HP LASERJET 8150 (Needs full maint kit w/fuser) - IC 306110	SJPDLR89033	Not functional
35386	HP LASERJET 8150 - Index Code 345000	JPDLR87581	Not functional
28108	HP LASERJET 4000 - Index Code 340000	SUSEK096073	Not functional
34291	HP LASERJET 2430 - Index Code 341100	CNGKC65996	Not functional
26639	HP LASERJET 6p - Index Code 421100	SUSBD008714	Not functional
28724	HP LJ 2100 - not on list	NA	Not functional

Routing of PTR Form	N/A or Date
Sent to Auditor <u>Purchasing</u>	9/26/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
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Remarks:
Auditor records updated by: _____ Date: _____

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X

County of El Dorado
Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code:		Transfer to index code:	
Department: CDA - Transportation Division		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>9/23/16</i>	Approved (Dept Head)	Date

Specific location (address): 2441 Headington Road, Placerville

Where in facility? Yard

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Denny Luce

Phone: (530) 642-4973

Cty Tag #	Description	Serial/VIN #	Condition
None	Automotive pneumatic lift		Fair
None	Mico 5012 Powerhead 12 volt pump		Poor
None	Ladder, Aluminum 200 # capacity		Good
None	Victaulic Master Seal Gate Valve (quantity of 3)		Excellent, new
None	Caterpillar 926E loader seat		Good
None	Hydraulic bed lift ram		Good
None	Shield, Exhaust pipe		Good
None	Hose Reel , Duro Model # 1418		Used/Unknown
None	Hose Reel, ReelCraft model #D8800		Used/Unknown
None	Hose Reel, ReelCraft model #4Z313		Used/Unknown
None	Hose Reel, ReelCraft - no tag		Used/Unknown
None	Hose Reel, ReelCraft - generic		Used/Unknown

Routing of PTR Form	N/A or Date
Sent to Auditor/ <u>Purchasing</u>	<i>9/26/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

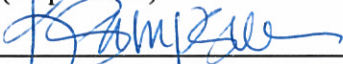
Remarks: Proceeds from any sale to be deposited back to Index Code 306500, User Code 25000 A.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

X

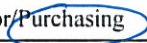
County of El Dorado
Property Transfer Request

Surplus Inter-Department Transfer

Transfer from index code: 306200	Transfer to index code:
Department: CDA - Transportation Division	Department:
Approved (Dept Head)  Date 9/23/16	Approved (Dept Head) _____ Date _____

Specific location (address): 2441 Headington Road, Placerville
 Where in facility? Yard
 First contact person: Julianne Melchor Phone: (530) 621-5910
 Second contact person: Denny Luce Phone: (530) 642-4973

Cty Tag #	Description	Serial/VIN #	Condition
200338	Crane - Walker Mobile Floor 93812 Engine Hoist		Good

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing 	9/26/16	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 307220	Transfer to index code:
Department: CDA - Transportation Division (Fleet)	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>9/28/16</i>	Approved (Dept Head) _____ Date _____

Specific location (address): 2441 Headington Rd., Placerville

Where in facility? Fleet

First contact person: Julianne Melchor Phone: (530) 621-5910

Second contact person: Regina Brown Phone: (530) 642-4906

Cty Tag #	Description	Serial/VIN #	Condition
515381	2008 Chevy Impala	2G1WB58N981240691	Fair
501495	2010 Ford Crown Vic	2FABP7BV0AX134280	Poor
502205	2014 Ford Expedition	1FMJU1G51EEF47770	Totaled
502403	2008 Ford Expedition	1FMFU16558LA65116	Poor
510500	2002 Ford Explorer	1FMZU72K12ZC48268	Fair
515297	2007 Chevy Malibu	1G1ZS58N17F291302	Fair
510373	2008 Chevy Trail Blazer	1GN1T13S282220145	Fair
515298	2007 Chevy Malibu	1G1ZS58N97F291919	Poor
514224	2005 Ford Ranger	1FTYR11E35PA94365	Poor
510054	2002 Ford Explorer	1FMZU72K32ZC48269	Poor
515217	2005 Chevy Malibu	1G1ZS52855F304276	Totaled
514067	2002 GMC Sierra 1500	1GTEK14V82Z341060	Poor
510284	2007 Ford Explorer	1FMEU73E17UB65306	Poor
510876	2000 Jeep Cherokee	1J4FF48S0YL231751	Poor
520171	2004 Toyota Prius	JTDKB20U140036495	Fair
506244	2006 Chevy Express	1GAHG39U761152939	Poor
506242	2006 Chevy Express	1GAHG39U161120973	Poor
510302	2007 Ford Explorer	1FMEU73E27UB65301	Poor
510058	2002 Ford Explorer	1FMZU72K02ZC57429	Fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>9/28/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: Proceeds from sale to be deposited to Index Code 307220, User Code 92000 A.	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 307220	Transfer to index code:
Department: CDA - Transportation Division (Fleet)	Department:
Approved (Dept Head) <u><i>Hampson</i></u> Date: <u>9/23/16</u>	Approved (Dept Head) _____ Date _____

Specific location (address): 2441 Headington Rd., Placerville
 Where in facility? Fleet
 First contact person: Julianne Melchor Phone: (530) 621-5910
 Second contact person: Regina Brown Phone: (530) 642-4906

Cty Tag #	Description	Serial/VIN #	Condition
510868	2000 Jeep Cherokee	1J4FF48S9YL231750	Poor
510188	2005 Ford Explorer	1FMZU72E85ZA51676	Poor
515026	2002 Buick Century	2G4WS52J621269243	Poor
	The following vehicle was not found on the fixed assets list:		
510154	2003 Ford Explorer	1FMZU72K83ZB51134	Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks: Proceeds from sale to be deposited to Index Code</u>
Sent to Auditor <u>Purchasing</u>	<u>9/23/16</u>	307220, User Code 92000 A.
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

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16-1074 A 27 of 37

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: HHSA	Department:
Approved (Dept Head) Date <i>Patricia Clark-Hentz</i> <i>10-3-16</i>	Approved (Dept Head) Date

Gur

Specific location (address): 937 Spring St. Placerville

Where in facility?

First contact person: Miguel Miranda

Phone: 621-6136

Second contact person: Jill Rubin

Phone: 642-7303

Cty Tag #	Description/Comments	Serial/VIN #	Condition
35058	Range Cleveland Steamer	WC96112-06D-01	poor
11172	Grill Top Stove	J7464	poor

-A
-A

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>10/5/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head) <i>Patricia de la Hoz</i>	Date <i>10-3-16</i>	Approved (Dept Head)	Date

fw

Specific location (address): 4107 Missouri Flat Rd. Placerville

Where in facility?

First contact person: Miguel Miranda Phone: 621-6136

Second contact person: Jill Rubin Phone: 642-7303

Cty Tag #	Description/Comments	Serial/VIN #	Condition
	CS5288 Refrigerator	ST60079	Functional Expired Warranty


<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>10/5/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
	10/3/16		

SW

Specific location (address): 1360 Johnson Blvd., Suite 103, Vaccine Room

Where in facility? Vaccine Room

First contact person: Josefina Solano

Phone: 573-3165

Second contact person: Jill Rubin

Phone: 642-7303

Cty Tag #	Description/Comments	Serial/VIN #	Condition
	Brown Dorm style refrigerator about 18 in sq (Cube), Model G	911002675	Functional Expired Warranty

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	10/5/16	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 791100		Transfer to index code:	
Department: Child Support Services		Department:	
Approved (Dept Head) <i>Dell</i>	Date <i>9-19-16</i>	Approved (Dept Head)	Date
Specific location (address): 3883 Ponderosa Rd, Shingle Springs, CA			
Where in facility? Break Room			
First contact person: Mike Brazil		Phone: (530) 642-7298	
Second contact person: Wendy Perry		Phone: (530) 642-4831	

Cty Tag #	Description	Serial/VIN #	Condition
	Bookshelf		Poor
	Hon Letter-size, 2-drawer file cabinet (no key)		Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>9/21/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

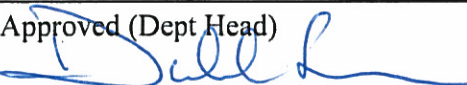
Remarks:	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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County of El Dorado
Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code: 798000	Transfer to index code:
Department: Revenue Recovery	Department:
Approved (Dept Head) 	Approved (Dept Head)
Date <i>9-16-16</i>	Date

Specific location (address): 3883 Ponderosa Rd, Shingle Springs, CA
 Where in facility? Hallway between break room and conference room
 First contact person: Mike Brazil Phone: (530) 642-7298
 Second contact person: Wendy Perry Phone: (530) 642-4831

Qty Tag #	Description	Serial/VIN #	Condition
19069	6 HI HORIZONTAL LEGAL W/DOOR		Fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>9/21/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

X

Nº -- 7152

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 408210		Transfer to index code:	
Department:		Department:	
Approved (Dept Head) <i>Patricia Clark - Heath</i>	Date <i>9-16-16</i>	Approved (Dept Head)	Date

JW

Specific location (address): Medic Unit is being sent to the vendor for a box remount.

Where in facility?

First contact person: Marty Hackett (West Slope JPA) Phone: (530) 642-0622

Second contact person: Sherrie Kelly (West Slope JPA) Phone: (530) 642-0622

Cty Tag #	Description	Serial/VIN #	Condition
JPA # 163	2009 Dodge 4500, 4 X 4 chassis (was an ambulance - box to be remounted on a new chassis). License: 1279746	3D6WD66L49G520398	Poor
	Vehicle has over 170,000 miles. The vehicle is mechanically failing, not worth repairing, and will soon be unreliable as an emergency vehicle.		

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>9/20/16</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
It's recommended that the old chassis be sold to the remount manufacturer for a \$2,500 credit and avoid the cost of transporting the old chassis back to EDC. The return cost could easily exceed \$3,000.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing



El Dorado County Emergency Services Authority

Board of Directors Meeting

Wednesday, July 27, 2016, 8:00 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

AGENDA

Item	Presenter
Pledge of Allegiance	
1. Call to Order/Roll Call/Introductions	Roberts
2. Approval of Agenda	Roberts
3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.	
4. Consent Calendar	Roberts
4.1 Approval of JPA Board Regular Session Meeting Minutes of June 22, 2016	
4.2 Approval of June 2016 Bills	
5. Correspondence	Roberts
6. Reports	
6.1 Receive/file Statistics for June 2016	Hackett
6.1.1 Medical Response Times	
6.1.2 Mutual Aid	
6.1.3 Move Up & Covers	
6.1.4 IFTs	
6.2 Systems Status Management Meeting Update	Earle
7. Old Business	
7.1 EPCR Update (Standing Item)	Hackett
8. New Business	
8.1 Review and Act on Liability Claim from Christi McAlpine	Hackett
8.2 Review and Act on Liability Claim from Rosalyn J. Feinberg	Hackett
8.3 Review and Act on Liability Claim from Brian Reynolds	Hackett
8.4 Review and Act on Liability Claim from Steven Frost	Hackett
8.5 Review and Act on Liability Claim from Vicky Peoples	Hackett
8.6 Surplus Medic Unit VIN 0398	Hackett
8.7 Report on Defibrillator Monitor Field Trial	Hackett
9. Fiscal Items	Roberts
10. Director Items	Roberts
11. Closed Session	Roberts
12. Good and Welfare	Roberts
13. Adjournment	Roberts

Next meeting: 8:00 a.m. on Wednesday – August 24, 2016

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, July 27, 2016, 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:06 a.m.

Board Attendees:

- | | |
|---|---|
| <input type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts , <i>Chair</i> | <input type="checkbox"/> Alternate Deputy Chief Mike Lillienthal |
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Mike Webb | <input checked="" type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input type="checkbox"/> Alternate Battalion Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief Brian Estes | <input type="checkbox"/> Alternate Unit Chief Mike Kaslin |
| <input type="checkbox"/> Mosquito Fire, Chief Mike Hazlett | |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab , <i>Vice Chair</i> | |
| <input type="checkbox"/> Pioneer Fire, Chief Grant Ingram | |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Other Attendees:

- Battalion Chief **Dave Wood**, CAL FIRE ECC AEU

Introduction of Guests:

- **Mark Spaugh**, Garden Valley Fire District Board of Directors
- **Jim Hartley**, El Dorado Hills Board of Directors

2. Approval of Agenda

Director Schwab requested to remove item 11 Closed Session from the agenda.

Director Hardy motioned to approve the agenda with the requested change noted. Director Counts seconded the motion which carried unanimously.

3. Public Comments

None.

4. Consent Calendar

Director Hardy motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Estes seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for June 2016

Executive Director Hackett provided an overview of the statistics for the June response time reports.

6.2 Systems Status Management Meeting Update

The following topics were discussed at the June meeting:

- Plan for staffing additional ambulances for large wildland fires.
- CQI plan update.
- Coverage for Gold Panning Championship event.
- Update on M287 deployment.

7. Old Business

7.1 EPCR Update (standing item)

The review panel has narrowed down the bids to two vendors. Vendor demonstrations will be held on July 28 and August 8 from 1:00 – 5:00 p.m. Representatives from County Fire and Diamond Springs Fire will participate in the vendor demonstrations. EMSA has advised that a field trial will not be conducted.

Director Hardy motioned to have Executive Director Hackett issue a formal letter from the JPA to EMSA outlining the need to have a field trial conducted for CSA 7 and CSA 3 prior to implementation of the new EPCR product into the system. Director Estes seconded the motion which carried unanimously.

8. New Business

8.1 Review and Act on Liability Claim for Christi McAlpine

Director Hardy motioned to deny the liability claim filed by Christi McAlpine. Director Counts seconded the motion which carried unanimously.

8.2 Review and Act on Liability Claim for Rosalyn J. Feinberg

Director Hardy motioned to deny the liability claim filed by Rosalyn J. Feinberg. Director Counts seconded the motion which carried unanimously.

8.3 Review and Act on Liability Claim for Brian Reynolds

Director Hardy motioned to deny the liability claim filed by Brian Reynolds. Director Counts seconded the motion which carried unanimously.

8.4 Review and Act on Liability Claim for Steven Frost

Director Hardy motioned to deny the liability claim filed by Steven Frost. Director Counts seconded the motion which carried unanimously.

8.5 Review and Act on Liability Claim for Vicky Peoples

Director Hardy motioned to deny the liability claim filed by Vicky Peoples. Director Counts seconded the motion which carried unanimously.

8.6 Surplus Medic Unit VIN 0398

Director Counts motioned to surplus medic unit VIN 0398. Director Savacool seconded the motion which carried unanimously.

8.7 Report on Defibrillator Monitor Field Trial

Executive Director Hackett stated that Diamond Springs Fire is currently conducting the field trial testing on the defibrillator monitors. Diamond Springs Fire will provide a detailed report in September to the Systems Status Management Committee.

9. Fiscal Items

None.

10. Director Items

CAL FIRE ECC AEU: New Communication Operators have been hired and are currently in a probationary period.

CAL FIRE Cameron Park: Currently recruiting for three paramedic vacancies.

Diamond Springs / El Dorado Fire: Nothing to report.

El Dorado County Fire: Division Chief Cordero recently picked up the new remount from Arrow Manufacturing. Recruitment is underway to fill ten positions.

El Dorado Hills: Nothing to report.

Garden Valley: Nothing to report.

Georgetown Fire: The new M61 will be placed into service soon.

Lake Valley Fire: Nothing to report.

Mosquito Fire: Nothing to report.

Pioneer Fire: Nothing to report.

Rescue Fire: Nothing to report.

11. Closed Session

Item removed from agenda.

12. Good and Welfare

- Red Hawk provided a nice compliment for life saving efforts provided by County Fire.
- Director Savacool advised that he is working on a new website for the El Dorado Fire Chiefs Association.

13. Adjournment

Director Counts motioned to adjourn the meeting at 8:45 a.m. Director Hardy seconded the motion which carried unanimously.